

**REGULAR MEETING OF THE VILLAGE OF BEECHER, BOARD OF TRUSTEES  
TO BE HELD AT THE WASHINGTON TOWNSHIP CENTER, 30200 TOWN CENTER DRIVE,  
BEECHER, ILLINOIS AT 7:00 P.M. ON TUESDAY, AUGUST 22, 2006.**

**AGENDA**

I. PLEDGE TO THE FLAG

II. ROLL CALL

III. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

IV. VILLAGE CLERK REPORT

V. RECOGNITION OF AUDIENCE

VI. PRESENTATION OF MUNICIPAL FACILITIES PLAN AND CONSIDERATION OF A MOTION TO ADOPT THE FINAL REPORT. The architects will be present to make a power point presentation on the final report of the municipal facilities plan and ask the Board for direction on how to proceed with plan implementation.

**A. FINANCE AND ADMINISTRATION COMMITTEE**

1. VARIANCE REPORTS for the month of July are enclosed for your review.
2. AUDIT UPDATE. The audit is now about 50% complete and the annual report is ready for printing in the local paper.

**B. PUBLIC SAFETY COMMITTEE**

1. 9-11 MEMORIAL SERVICE UPDATE to be provided by the Chief of Police. The service is scheduled to begin at 8:00 p.m. on Monday, September 11<sup>th</sup> at the Firemen's Park main stage. In the event of rain, the service will be moved upstairs in the community hall but candles would not be used if indoors.
2. ESDA EXECUTIVE BOARD is scheduled to meet at 7:00 p.m. on Thursday, August 31<sup>st</sup>.
3. CONSIDER A NEW TREE REGULATION ORDINANCE. The latest draft as provided by the Village Attorney is enclosed. The only two concerns expressed by staff is that the ordinance states that the Tree Board shall be responsible for all tree trimming and that the list of tree species may have to be expanded to include oak species per the Duntemann recommendations which are enclosed. The ordinance could still be passed at the meeting with these amendments.
4. TREE BOARD UPDATE. There is \$2,000 in the budget for new tree plantings this Fall and there are also many balled trees at the sewer plant and on the new public works facility property. All of these trees need to be planted this Fall. The school district will take 30-35 of these trees which leave about 50 trees to be planted.

### **C. STREETS AND ALLEYS COMMITTEE**

1. TREE TRIMMING/REMOVAL UPDATE to be provided by the Supt.
2. CONSIDER TRUSTEE ASSIGNMENTS FOR THE YARDWASTE BAG PICK-UP DAYS. Three Trustees are usually assigned to each of these dates. This year. Yardwaste bag pick-up will be from 9:00 a.m. to 12 noon on Saturday, October 7<sup>th</sup> and Saturday, October 14<sup>th</sup>. Those in the leaf collection zone will get 10 free bags per household and those outside the zone will get 20 free bags. 8,500 bags will be ordered and there are 3,000 additional bags in storage. This should be enough to get through this season.
3. FINAL TRIM CREEK WATERSHED MEETING is scheduled for Tuesday, August 29<sup>th</sup> at 7:00 p.m. at the Grant Park Village Hall meeting room.
4. CONSIDER THE NEED FOR FILLING VACANT PUBLIC WORKS POSITION. A departmental analysis was completed and it was determined that the most apparent hole created by the vacant position is snow removal. Robert Deenik has agreed to work 500 hours over this Winter as the fifth snow removal operator but we need a total of six operators to cover the town. We have three plow routes and each route requires a large truck and a small truck for a six hour snow removal at 4 inches. We only have five operators at this time. This hole needs to be filled by December 1<sup>st</sup> somehow.

Th next issue is what does the Village want out of this position? Jerry Conley, who left us for Park Forest, was to obtain a water license and be the back-up operator. Since that time, three of our employees have agreed to go to school this Fall to obtain their Class C Water licenses and if at least one of these employees succeeds, we will have our back-up operator. Since this is the case, the next employee should be geared for replacing Bill Waterman as the parks employee by November 1, 2007 and also be in charge of beautification efforts such as watering, weeding and cultivating which start on May 1, 2007.

It is recommended that the Village begin a hiring process for a public works employee with the responsibility for all parks and beautification in the Summer months and for snow removal and watermain repair in the Winter months. The Supt. would like to hire someone part-time for 1,000 starting October 15<sup>th</sup> at \$11.50 per hour and make the position full-time on May 1, 2007 at the starting pay of \$31,758 with benefits. This would make the probationary period for this employee 18 months, and if the employee does not work out we can remove him.

### **D. SEWER AND WATER COMMITTEE**

1. CONSIDER AN ORDINANCE REGULATING THE USE OF BACKFLOW PREVENTION DEVICES. This ordinance was discussed at the last meeting is being prepared by the Village Attorney and may be ready in time for the meeting.
2. DUNBAR/MILLER WATERMAIN UPDATE to be provided at the meeting.
3. CONSIDER AN ENGINEERING SERVICES AGREEMENT FOR DESIGN OF THE COUNTRY

LANE WATERMAIN. This agreement may be ready for presentation at the meeting and is part of the \$100,000 CDBG project for this Winter.

#### **E. PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION**

##### 1. FIREMEN'S PARK UPDATE

2. CONSIDER BID AWARD IN THE AMOUNT OF \$125,583.50 TO GEORGE'S LANDSCAPING SERVICES FOR THE INSTALLATION OF TWO BALLFIELDS AND WALKING PATHS AT WELTON STEDT PARK, 29750 CARDINAL CREEK BOULEVARD. Two bids were received and opened. One bid was for \$217,000 and the second in the amount of \$362,000. After the higher bid was thrown out, the consultant worked with the lowest bidder to reduce the prices of the project down below the \$127,000 which was available for this project.

It should be noted that if this bid is awarded the park fund will be depleted for at least one year. There are some operating expenses that must also be covered by this fund such as Bill Waterman's salary and the portable johns. Any income to the fund in the coming year will have to be used to cover some of these operating expenses.

3. NANTUCKET COVE PARK UPDATE to be provided at the meeting.

4. PRAIRIE PARK UPDATE. The park has been designed for a \$50,000 first phase implementation. The builder is not responsible to provide the \$50,000 until after the 40<sup>th</sup> building permit is issued. So far 10 have been issued, so this project will be budgeted for again next year. However, there is a question as to whether the Village Engineer is making sure that this property is being fine graded and seeded per agreement prior to the park improvements occurring. Weeds have been coming up on this parcel.

#### **F. PLANNING, BUILDING AND ZONING COMMITTEE**

1. AUGUST 24<sup>TH</sup> PLAN COMMISSION MEETING HAS BEEN CANCELLED due to lack of agenda items.

2. ARCHITECTURAL REVIEW COMMITTEE will be meeting again on Monday, August 28<sup>th</sup> at 6:30 p.m. at the Village Hall.

#### **G. VILLAGE PRESIDENT REPORT**

##### 1. THIRD AIRPORT UPDATE

2. RESULTS OF 8/9 INTERGOVERNMENTAL COMMITTEE MEETING. This 90 minute meeting produced good dialog among the taxing bodies. The next meeting is scheduled for Tuesday, January 30<sup>th</sup> at 7:00 p.m. at the Township Center.

3. ADMINISTRATOR TO ATTEND CONFERENCE THE WEEK OF THE NEXT BOARD MEETING.

The packets and bills will be ready to go for the September 12<sup>th</sup> meeting which will be in three weeks. However, I will not be at the next meeting.

#### **H. NEW BUSINESS/OLD BUSINESS**