

**REGULAR MEETING OF THE VILLAGE OF BEECHER, BOARD OF TRUSTEES  
TO BE HELD AT THE WASHINGTON TOWNSHIP CENTER,  
30200 TOWN CENTER DRIVE, BEECHER, ILLINOIS AT 7:00 P.M. ON TUESDAY,  
SEPTEMBER 12, 2006.**

**AGENDA**

I. PLEDGE TO THE FLAG

II. ROLL CALL

III. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

IV. VILLAGE CLERK REPORT

V. RECOGNITION OF AUDIENCE

VI. CONSIDER REFERRAL TO THE BEECHER PLAN COMMISSION: REQUEST FOR AN EXPANDED PLANNED DEVELOPMENT IN THE PRESERVE AT CARDINAL CREEK. This expansion of the planned development is allowable under our development agreement with Jack Mayher of MGM Construction. Jack is proposing an additional 280 units in a mixed use residential community consisting of detached and attached townhome units and three story condo dwellings with elevators and sprinklers. The golf course would be converted to 18 holes in 2009 to accommodate this development. The one major issue is the lack of two access points into this new portion of the development in the event of an emergency. The petitioner has been advised of these concerns and he stated that he would address this issue at the meeting.

**A. FINANCE AND ADMINISTRATION COMMITTEE**

1. TREASURER'S REPORT

2. APPROVAL OF BILLS

3. REPORT FROM THE ILLINOIS COMPTROLLER ON THE FINANCIAL STATUS OF THE VILLAGE COMPARED TO OTHER COMMUNITIES OUR SIZE IN THE STATE OF ILLINOIS is enclosed for your review. We believe there is an error in the reporting of revenues for the Enterprise Fund and this may be due to the GASB 34 posting of assets. We are investigating this operating revenue figure. Overall, we are on par with other communities our size.

**B. PUBLIC SAFETY COMMITTEE**

1. POLICE DEPARTMENT MONTHLY REPORT for July is enclosed for your review.

2. RESULTS OF 9-11 SERVICE which is to be held at 8:00 p.m. on Monday, September 11<sup>th</sup> at the Firemen's Park main stage. Please plan on attending.
3. RESULTS OF ESDA EXECUTIVE BOARD MEETING held on August 31<sup>st</sup> will be provided by the Chief.
4. TREE BOARD UPDATE. The Tree Board met last Thursday to discuss the proposed tree ordinance and to determine planting sites for the 2007 Fall tree planting program. An update will be provided.
5. ASH BORER UPDATE. Enclosed is information pertaining to the Emerald Ash Borer. Mr. Mueller's tree was photographed and the pictures sent to the IDNR for review.

### **C. STREETS AND ALLEYS COMMITTEE**

1. MFT PROJECT UPDATE. The contracts have been sent to IDOT for approval and a pre-construction meeting will be scheduled. Work is expected to begin the week of September 16<sup>th</sup> and be completed by October 30<sup>th</sup>. The Engineer will provide an update.
2. PUBIC WORKS POSITION UPDATE. Applications will be taken until Friday, September 15<sup>th</sup>. All applicants will take a written and physical agility test on Saturday, September 30<sup>th</sup> at the Township Center. Six finalists will be selected for interviews on Wednesday, October 11<sup>th</sup> beginning at 6:00 p.m. Trustees Heldt, Kuhlman and Rehborg will be on the interview panel. A selection list will be made that evening and the new employee will start the week of October 30<sup>th</sup>.
3. GENERATOR REPAIR UPDATE. This question was asked at the last meeting and the Supt. will provide an update.
4. FAIRWAY DRIVE SIDEWALK UPDATE. This work may be completed prior to the meeting and an update will be provided.
5. MOSQUITO CONTROL UPDATE. West Nile Virus is of major concern and the Village is doing all it can to control mosquitoes. All inlets and ponds were larvicided with a 30 day brick on August 25<sup>th</sup>. Adult spraying occurred on August 31<sup>st</sup>. Another spraying is scheduled for September 15<sup>th</sup>. One more spraying will be scheduled for the end of September if necessary.
6. STORM SEWER ON PENFIELD STREET FROM THE CREEK WEST TO WOODWARD IS IN DANGER OF COLLAPSE. This is a 27" line that drains a large portion of the west side of the Village. The line was televised last month by public works and major areas of collapsed tile and fractures were discovered. The road is also sinking in spots over the sewer line. The worst section is the 445' from the creek west to the fire station drive. It would cost \$50,000 to slip line this section. Staff recommends that M&J vactor, jet and televise the sewer line and that the tapes be given to Baxter and Woodman for preparation of bid documents for the slip lining of the storm sewer. This project

would then be let for bids and awarded in the early Spring. The bid price would then be placed into the budget for next year or remaining funds could be used in the current budget to pay for this project. Action on this matter is at the discretion of the Board.

7. REPORT OF THE PUBLIC WORKS SUPT.

**D. SEWER AND WATER COMMITTEE**

1. WATER DEPARTMENT MONTHLY REPORT is enclosed for your review.
2. SEWER DEPARTMENT MONTHLY REPORT is enclosed for your review.
3. WATER BILLING REGISTER for the months of July and August is enclosed for your review.
4. CONSIDER AN ENGINEERING SERVICES AGREEMENT WITH BAXTER AND WOODMAN FOR AN AMOUNT NOT TO EXCEED \$24,600 FOR DESIGN AND OBSERVATION OF THE COUNTRY LANE WATERMAIN REPLACEMENT. This agreement is enclosed. The work will be bid in December for a January 15<sup>th</sup> start. Restoration will occur in April. The Village received a \$100,000 CDBG grant for this project which is estimated at \$165,000. The remaining funds will come from the Capital Improvements Account.
5. CONSIDER AN ENGINEERING SERVICES AGREEMENT WITH BAXTER AND WOODMAN NOT TO EXCEED \$80,000 FOR DESIGN AND OBSERVATION OF THE CONSTRUCTION OF WELL #5 PUMPHOUSE BUILDING AND CHEMICAL INJECTION EQUIPMENT. This will include the design of a wellhouse used in Rochelle, Illinois, variable drive for a range of 250 gpm to 1,000 gpm, natural gas standby generator, and all chemical feeds. Please see the enclosed agreement.
6. WATER AND SEWER ORDINANCES ARE BEING UPDATED. The Village Attorney met with staff for several hours in mid August to review every word in the current water and sewer ordinance to clean up the ordinance to reflect current practice. The Attorney is re-writing the entire ordinance. The new ordinance will also include an automatic annual \$0.10 rate increase for both water and sewer which will hedge against inflation at a diminishing rate of 3% per year. This rate increase is needed to cover increased cost of electric power, chemicals, and personnel salary and benefit increases. This rate increase has been in effect for the past four years and is set to expire in 2008. These small rate increases generates few complaints from costumers. The Attorney will provide an update.
7. STATUS REPORTS FROM THE VILLAGE ENGINEER:
  - A. WELL #5 UPDATE: The wellhouse and pump are currently being designed. The engineer will report on when these projects will be ready for bid.
  - B. UPDATE ON WATER SYSTEM MASTER PLAN. This plan is being funded by a surcharge being placed on new developments which was agreed upon last year.

- C. AREA #1 SEWER REHAB. The Village has not yet been billed the \$53,000 for this portion of the work but the work has been completed. The engineer is to review the tapes to make sure that the lines were properly slip-lined. Have the tapes been provided? Also, there is \$51,937 in remaining manhole work and replacing two sections of broken pipe west of the tracks. Please see the enclosed spreadsheet.
  
- D. AREA #2 SEWER REHAB INVESTIGATION HAS BEEN COMPLETED. All sanitary sewers between the creek and the railroad tracks have been cleaned and televised. The Engineer has submitted a final report recommending \$315,425 in repairs. These figures will be plugged into the CIP so that both areas #1 and #2 can be completed within the next five years. The Village has committed about \$75,000 each year for sanitary sewer rehab work. Please see the enclosed spreadsheet.
  
- E. DUNBAR/MILLER WATERMAIN UPDATE. This project is nearing completion and restoration is set to begin.

## **E. PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION**

1. FIREMEN'S PARK UPDATE
  
2. WELTON STEDT PARK IMPROVEMENTS UPDATE
  
3. NANTUCKET COVE PARK PLAN UPDATE
  
4. NEWSLETTER UPDATE. Articles are being drafted and a rough draft of the newsletter will be shared with the Board at the next meeting.
  
5. CONSIDER A MOTION ADOPTING A MUNICIPAL FACILITIES WITH OPTION A OR OPTION B FOR THE LOCATION OF THE VILLAGE HALL AND THE POLICE STATION. At the last meeting, two options were proposed. Option A placed the Village Hall and police station at Gould and Indiana and public works at Town Center and Indiana. Option B placed all facilities on 5.5 acres at Town Center and Indiana. The Board is to make decision which way they want to go before any more site planning and budget forecasting occurs.
  
6. UPDATE ON EXPANSION OF GOODENOW FOREST PRESERVE AND FIVE YEAR PLAN. Please see the enclosed summary of the plan from the Will County Forest Preserve. Acquisition of land is occurring to connect our bike trail at Eagle Lake Road with the Preserve and eventually the Crete bike trail system.
  
7. CRETE PARK DISTRICT INVITES ALL VILLAGE OFFICIALS TO A MEETING ON THE FUTURE OF PARKS AND RECREATION IN THE CRETE AREA THURSDAY, SEPTEMBER 14<sup>TH</sup> AT 6:00 P.M. AT THE PARK DISTRICT OFFICE, 515 FIRST STREET. Please see the enclosed invitation.

## **F. PLANNING, BUILDING AND ZONING COMMITTEE**

1. RESULTS OF ARCHITECTURAL REVIEW COMMITTEE MEETING HELD ON AUGUST 28<sup>TH</sup>. Much progress has been made and the Committee is set to make some recommendations to the Plan Commission at its September 28<sup>th</sup> meeting. Enclosed is a working draft of an outline of the codes being considered for your review.

2. CONSIDER AUTHORIZING THE VILLAGE ATTORNEY TO DRAFT AN ANNEXATION AGREEMENT FOR PRAIRIE MEADOWS SUBDIVISION (BRUTI). Mr. Bruti has requested reconsideration of his project on the south end of Woodward Street. The Village President has provided the enclosed list of terms and conditions for such an annexation which has been discussed informally with several Board members. If the Board wishes to pursue annexation of this parcel, it must authorize the drafting of an agreement and establish an annexation committee to handle the details. Action on this matter is at the discretion of the Board.

3. CONSIDER ESTABLISHING A REVIEW COMMITTEE FOR BUILDING AND SITE IMPROVEMENT GRANT PROGRAM. Th Village Board approved this \$2,000 grant program and allocated \$20,000 this fiscal year. 10 applications are expected soon. The Village President wishes to discuss this program now that the economic development coordinator who was supposed to administer this program is no longer with us. A committee has been suggested to handle the processing of these applications. Please see the enclosed grant application form.

4. CONSIDER A REQUEST FOR FACADE GRANT PROGRAM FUNDS IN THE AMOUNT OF \$2,000 FROM MAGIC MOON PRODUCTIONS, INC. FOR THE RESTORATION OF THE LES MYRICK BUILDING, CORNER OF REED AND PENFIELD. Please see the enclosed application from Buchmeier. If approved, the Treasurer will issue the check for the Village President to hold pending completion of the improvements.

5. CONSIDER A REQUEST FOR \$884.38 IN FACADE GRANT FUNDS FROM CUPS ON THE CORNER, 500 INDIANA AVENUE. This is for the installation of windows on the building. Please see the enclosed application. If approved, the Treasurer will issue the check for the Village President to hold to hold pending completion of the improvements. The applicant is entitled to apply for additional grant funds in the coming year as long as the total amount requested is below \$2,000.

6. CONSIDER A REQUEST FOR \$825.00 IN FACADE GRANT FUNDS FROM LAURA VOSS OF THE DOLLAR STORE FOR THE INSTALLATION OF AN ILLUMINATED SIGN. Please see the enclosed application. If approved, the Treasurer will issue the check for the Village President to hold to hold pending completion of the improvements. The applicant is entitled to apply for additional grant funds in the coming year as long as the total amount requested is below \$2,000.

7. SUBDIVISION ISSUES UPDATE. The Village Engineer will update the Board on the following issues of concern which have surfaced in the past month:

a. KNUTH STRIP MALL DRAINAGE PLAN. The building is being constructed and

drainage improvements need to be made at the back end of this property.

b. **MGM DEVELOPMENT: STATUS OF LIFT STATION ELECTRIFICATION**

c. **PRAIRIE POINTE NORTH RETENTION POND.** The homeowners association is still not happy with the condition of this pond upon acceptance and have sent the enclosed letter. Staff and the engineer are meeting with these people to resolve their concerns.

d. **HUNTERS CHASE WEST PONDS FAILURE TO DRAIN**

e. **PEDESTRIAN CROSSING LIGHTS AT CHURCH AND DIXIE (LITTON)** Permits need to be obtained for this crossing.

f. **MONTALBANO WET BOTTOM PONDS DRAINS TO UNDERSIZED 6" PIPE AT RIETVELDS** (The Rietvelds plan to attend the meeting and request relief)

g. **KNUTH MINI-WAREHOUSE DETENTION PONDS - second pond to be dug?**

h. **FINAL LIFT NEEDED IN REST OF ORIGINAL HUNTER'S CHASE**

i. **HEIGHT OF FOUNDATIONS IN HUNTER'S CHASE EAST.** These foundation heights have been verified as being the correct height.

j. **GAP IN SIDEWALK ON CHURCH ROAD.** Is this the responsibility of Castletown Homes and when will it be installed?

k. **ISSUES OF REAR YARD FLOODING OFF FARM FIELD IN THE 200 BLOCK OF PINE STREET IN PRAIRIE CROSSINGS.** This is the result of a broken storm sewer line which was installed by the developer outside of an easement and ripped up by a homeowner by accident. This whole sewer line is now in limbo because no one can enter the private property to make the repair. Meanwhile, the neighbors are restless and want a solution. A update will be provided.

l. **PRAIRIE CROSSINGS UNIT #1 WET BOTTOM POND SILTING IN AND EROSION ISSUES.**

m. **MARTISEK'S PONDING WATER IN FIELD.** The Martiseks have granted permission for the Village to enter the property and fill in with black dirt to an elevation which will allow this pond to drain. We need to find a contractor now that will grade this black dirt.

**G. VILLAGE PRESIDENT'S REPORT**

1. **THIRD AIRPORT UPDATE.** A meeting of the Eastern Will County Mayors occurred last week

and a status report will be provided.

2. MEETING HELD WITH WILL COUNTY CENTER FOR ECONOMIC DEVELOPMENT TO DETERMINE WHAT CAN BE DONE TO ATTRACT MORE INDUSTRY TO BEECHER. A report on the results of this meeting will be provided.

3. UPDATE ON TRAFFIC SIGNAL AT CHESTNUT AND DIXIE will be provided by the Village President at the meeting.

4. I.M.L. UPDATE is enclosed for your review which outlines all of the legislation which was passed this year.

5. ADMINISTRATOR WILL BE OUT OF TOWN FROM SEPTEMBER 9<sup>TH</sup> THROUGH THE 13<sup>TH</sup>. I will not be at the meeting. I am at the ICMA Conference in San Antonio.

6. REQUEST FOR CLOSED SESSION TO DISCUSS LAND ACQUISITION. This session has been requested by the Village President to discuss an option on land for future Village use.

#### **H. NEW BUSINESS/OLD BUSINESS**