

REGULAR MEETING OF THE VILLAGE OF BEECHER, BOARD OF TRUSTEES TO BE HELD AT THE WASHINGTON TOWNSHIP CENTER, 30200 TOWN CENTER DRIVE, BEECHER, ILLINOIS AT 7:00 P.M. ON TUESDAY, AUGUST 14, 2007

AGENDA

- I. PLEDGE TO THE FLAG
- II. ROLL CALL
- III. APPROVAL OF MINUTES OF THE PREVIOUS MEETING.
- IV. VILLAGE CLERK REPORT
- V. RECOGNITION OF AUDIENCE

A. FINANCE AND ADMINISTRATION COMMITTEE

- 1. TREASURER'S REPORT
- 2. APPROVAL OF BILLS FOR THE MONTH OF JULY
- 3. CONSIDER A LETTER OF ENGAGEMENT WITH SMITH, KOELLING, DYKSTRA AND OHM FOR THREE YEARS OF AUDITING AT A RATE OF \$14,000 PER YEAR PLUS COST OF LIVING ADJUSTMENTS. Pete Skinger has notified us that due to his health he is no longer able to perform our audits in the future. As a result, staff Village solicited some proposals which were discussed at the workshop session. After reviewing the Village's options and the proposals, the Finance Committee agreed that this three year proposal is in the best interests of the Village at this time. It is recommended that this letter of engagement be approved.
- 4. VILLAGE STAFF BEGINS PROCESS FOR CREATING A FIVE YEAR FINANCIAL PLAN AND CAPITAL IMPROVEMENTS PLAN. This is an annual process which will be a first for several of the new Trustees. Department Heads are due in with their five year needs plan by Friday. The Administrator then makes projections on revenues and attempts to fit the needs with the cash available over the next five years. This is a plan and not a budget. The difficulty with this year's plan is the recalculation of building permit and tap-in fees which will be drastically reduced, and the use of funds generated by two censuses during the five year period: 2008 and 2011. The plan will be provided to the Board in early November and is usually approved at the first meeting in December.
- 5. ECONOMIC DEVELOPMENT COMMITTEE HOLDING MEETINGS. Since the Chairs of Finance and Sewer and Water were appointed to this new Committee which replaces the BEDA Board, several meetings have been held. Much time has been spent giving Marcy Meyer

direction in her new position and coming up with new ideas to generate interest in the old downtown. These two committee members will update the Board on what has been discussed in the last few months.

6. RESULTS OF FOURTH OF JULY COMMISSION MEETING HELD ON AUGUST 8TH. Plans are already underway for next year and the Commission also approved motions authorizing the purchase of \$13,000 in materials from Home Depot for the construction of the new food stand. The President of the Commission will be at the meeting to provide an update. There is also a need to improve the electrical service to the north end of the park for the carnival since the present service is at capacity which affects the ability of the Commission to provide for additional vendor booths.

B. PUBLIC SAFETY COMMITTEE

1. POLICE DEPARTMENT MONTHLY REPORT for July is enclosed for your review.

2. UPDATE ON FUTURE YOUTH/SENIOR ACTIVITIES to be provided by the Chief of Police.

3. MOSQUITO ABATEMENT UPDATE. Sprayings occurred on June 9th, June 30th, July 3rd, July 19th, and August 2nd. Over 1,300 150 day larva tablets were also installed in the catch basins on May 15th which should last through October 15th. Three more adult sprayings will occur though the remainder of the season.

C. STREETS AND ALLEYS COMMITTEE

1. TREE TRIMMING AND REMOVAL UPDATE. A windshield survey was performed for all areas west of Woodward Street and over 30 trees were identified and for trimming and five for removal. This work will be completed in the month of August. In late August, the remainder of town will be surveyed for September work.

2. YARDWASTE BAG GIVEAWAY DAYS have been tentatively selected for 2007. They will occur on Saturday, October 13th and Saturday, October 20th from 9:00 a.m. to 12 noon in the bingo stand at Firemen's Park. Rain or shine. This procedure may be new to the new Trustees. Each Trustee works a Saturday morning at the giveaway, and preferably three Trustees for each Saturday. Last year, we moved one of the Saturdays since no one could work one of the Saturdays. We need to pick the dates and who is working by the next meeting so we can place this information in the papers and in the Fall newsletter.

3. CONSIDER REQUEST FOR THE PLACEMENT OF CLOTHING COLLECTION BINS IN THE VILLAGE ON RIGHTS OF WAY. Please see the enclosed request. Staff recommends against the placement of these bins because they end up being fly dumping sites. The Beecher Car Wash had one last Spring but it was abused and the Car Wash owner discontinued the program. There are plenty of options for residents to donate clothing items, starting with the local churches, Amvets, and Purple Heart.

4. UPDATE ON DRAINAGE COMPLAINT AT THE SOUTHWEST CORNER OF HODGES AND WOODWARD (HARTKE). The Village President has discussed this issue with the Streets and Alleys Chairman and the Supt. of Public Works and a solution to the problem is currently in the works.

5. STATUS OF PLACEMENT OF NO PARKING SIGNS IN HUNTER'S CHASE WEST AND UNIT III OF PRAIRIE CROSSINGS. The Streets and Alleys Chair has received inquiries as to the status of the installation of these signs. The signs are to be placed on all sides of the street containing the watermain and fire hydrants. The Public Works Supt. And the Village Engineer will provide an update.

6. REPORT OF THE PUBLIC WORKS SUPT.

D. SEWER AND WATER COMMITTEE

1. WATER DEPARTMENT MONTHLY REPORT is enclosed for your review.

2. SEWER DEPARTMENT MONTHLY REPORT is enclosed for your review.

3. VILLAGE DISCUSSES FUTURE OF WASTEWATER OPERATING PERMIT WITH THE IEPA. Last month the Village President held a conference call with IEPA officials at Baxter and Woodman's office where the IEPA directive of the Village installing UV lighting at a cost of \$300,000 at the sewer plant was discussed. The village may have to provide some alternative measures if it wishes to continue its chlorine exemption. An update will be provided by the Engineer.

E. PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION

1. FIREMEN'S PARK/OSLAD GRANT UPDATE. The project has gone to bid and bids will be opened next week. The Board will consider these bids at its next meeting.

2. WELTON STEDT PARK UPDATE. This project should have begun prior to the meeting and an update will be provided.

3. NANTUCKET COVE PARK UPDATE. This park project may be completed prior to the meeting and an update will be provided.

4. ARTICLES FOR FALL VILLAGE NEWSLETTER. Yes, it is that time of year already. A mailing date of Monday, October 8th has been selected which means that the newsletter goes to print at the end of September. The title article is always the yardwaste bag giveaway and the leaf collection rules. 10 bags are given away in the old part of town, and 20 bags are given away in the newer sections but they do not receive leaf collection. Are there other articles the Board wishes to print this Fall?

F. PLANNING, BUILDING AND ZONING COMMITTEE

1. CONSIDER CONDEMNATION OF GARAGE AT 1202 DIXIE (Loitz). The garage roof appears to have been repaired. The Board needs to decide now if the building is fit for use. Please examine the building before the meeting.

2. CONSIDER CONDEMNATION OF WEHMHOFFER HARDWARE STORE ON GOULD STREET (VON ALVON/TULLY). According to our notes the Village Board provided a sixty day extension on June 14th to Mr. Tully to purchase and begin renovation of the building. Mr. Tully has a contract to purchase the building and has asked to close. As of this printing Mr. Von Alvon still owns the building. Mr. Tully will be at the meeting to update the Board on the status of this issue.

3. BUILDING DEPARTMENT MONTHLY REPORT is enclosed for your review. Only three new home permits were issued for the month, bringing the total for this fiscal year to 19. If this trend continues, we will do only 76 new homes this fiscal year, which is less than the 115 forecast. The Water and Sewer Capital Fund will be the most impacted by this downturn in building, due to the loss of water and sewer tap-in fees. However, all projects funded this fiscal year relied on reserve cash already collected so we are OK this year. Future years will be more tight. A revenue loss of about \$39,000 will occur in the General Fund which is about 10% of our operating reserve. New census revenue should offset this loss. The Park Fund also has reserves to cover already-approved projects but the ability to repay \$48,000 in annual debt in the distant future may be questioned if these building trends continue.

4. CODE ENFORCEMENT MONTHLY REPORT is enclosed for your review.

5. CONSIDER A MOTION AUTHORIZING THE VILLAGE ATTORNEY TO AMEND THE TEMPLATE ANNEXATION AGREEMENT. At the workshop, the Trustees agreed to reduce the overall new home fee in the agreement from \$33,091.40 to \$29,091.40 by decreasing the School District lag fee from \$12,000 to \$8,000 and to eliminate the beautification fee of \$250 and place this amount in the Village lag fee. Language was also added which allows the Village to use the income obtained from these fees as it sees fit without the threat of litigation. A draft of the language changes is enclosed for your review.

6. VILLAGE RECEIVES LETTER FROM BURNS AND CLANCY ENGINEERS REGARDING THE DRAINAGE TO THE EAST OF HUNTER'S CHASE SUBDIVISION. The Village Engineer has asked the developer's engineer, Joseph A. Schudt, to respond to the enclosed letter and as of this printing he has failed to respond. The Village Engineer will explain the contents of this letter and how the Village should respond.

G. VILLAGE PRESIDENT'S REPORT

1. UPDATE ON CRETE AND BEECHER'S F.P.A. EXPANSION PROPOSALS. A public hearing was held last Monday and the results of this hearing and the status of our application will be discussed at the meeting. The enclosed letter was also sent to CMAP as the Village's official response to the hearing.

2. INTERGOVERNMENTAL COMMITTEE MEETING SCHEDULED FOR WEDNESDAY, AUGUST 29TH AT 7:00 P.M. All Trustees should have received an agenda for this meeting.

3. ERIK GARDNER FUNDRAISER is scheduled for the Beecher Amvet Hall on Saturday, September 22nd at 4:00 p.m.

4. CONSIDER A PROPOSAL FROM BAXTER AND WOODMAN IN THE AMOUNT OF \$12,500 TO ENGINEER THE INDIANA AVENUE SITE FOR THE PUBLIC WORKS GARAGE AND ANY FUTURE DEVELOPMENT ON THE SITE. This item was discussed at the workshop and the Village President is now prepared to offer this new contract for the Board's consideration without the threat of a veto.

5. CONSIDER A PROPOSAL FOR INSTALLING FENCING FROM PENFIELD TO HODGES ALONG THE EAST SIDE OF THE RAILROAD TRACKS. This was a condition of the Village leasing the property in 2004 but the fence was never installed. The Village President hopes to have some prices on this fencing at the meeting for consideration. Funding for the project would have to be taken from the Street Department budget. The railroad also has concerns about the west side of the tracks along Lions Park. Perhaps the Lions Club would assist in the funding for this fence if approached.

6. CONSIDER A MOTION ACCEPTING THE APPOINTMENT OF KEVIN BOUCHARD TO THE PLANNING AND ZONING COMMISSION REPLACING BRYAN FRANK.

H. OLD BUSINESS/NEW BUSINESS