

RESOLUTION # _____

**A RESOLUTION ADOPTING A FIVE YEAR
FINANCIAL PLAN
FOR THE VILLAGE OF BEECHER
FY 2018 TO FY 2022**

WHEREAS, it is standard practice for the President and Board of Trustees to annually consider a five year financial and capital improvements plan document, and;

WHEREAS, this document for fiscal years 2018 through 2022 has been reviewed by the Board of Trustees, and;

WHEREAS, this document fulfills a planning process as a formal policy of the President and Board of Trustees; however, it does not constitute approval of the projects or the specific time periods in which they will be considered;

NOW THEREFORE BE IT RESOLVED, by the PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BEECHER, WILL COUNTY, ILLINOIS that the attached document is hereby considered a formal, five year financial and capital improvements plan for the Village of Beecher effective this date, and;

BE FURTHER RESOLVED, that the various committees of the Beecher Village Board and Village Departments will consider this document when preparing their budgets for the fiscal year 2018 - 2022.

ADOPTED THIS _____ DAY OF _____, 2018.

AYES: _____ NAYS: _____ ABSTAIN: _____ ABSENT: _____

Signed:

Village President

Attest: _____
Village Clerk

(SEAL)

**Village of Beecher, Illinois
Dunbar Street Water Main Replacement**

Opinions of Probable Construction and Total Project Cost

No.	Pay Item	Quantity	Unit	Unit Price	Amount
1	WATER MAIN (OPEN CUT):				
	8-inch D.I. - RJT	260	lin. ft.	\$ 110	\$ 28,600
	8-inch D.I.	1060	lin. ft.	\$ 105	\$ 111,300
	6-inch D.I. - RJT	75	lin. ft.	\$ 115	\$ 8,625
2	ADDITIONAL FITTINGS – (R.J.T.):	1,700	pounds	\$ 3	\$ 5,100
3	GATE VALVE:				
	8-inch	5	each	\$ 1,830	\$ 9,150
4	VALVE VAULT:				
	5 foot diameter	6	each	\$ 2,640	\$ 15,840
5	VALVE VAULT (ADDITIONAL DEPTH):				
	5 foot diameter	2	vert. ft.	\$ 350	\$ 700
6	FIRE HYDRANT:	3	each	\$ 4,760	\$ 14,280
7	FIRE HYDRANT BARREL EXTENSION:	1	vert. ft.	\$ 870	\$ 870
8	WATER SERVICE REPLACEMENT:				
	1" - Short side	14	each	\$ 1,895	\$ 26,530
	1" - Long side	14	each	\$ 3,030	\$ 42,420
	1-1/2" - Short side	1	each	\$ 2,375	\$ 2,375
	1-1/2" - Long side	1	each	\$ 3,660	\$ 3,660
9	CONNECTION TO EXISTING WATER MAIN:				
	8-inch	2	each	\$ 2,935	\$ 5,870
	6-inch	2	each	\$ 2,705	\$ 5,410
10	REPLACEMENT OF DRAIN TILES:				
	8-inch and smaller	20	lin. ft.	\$ 50	\$ 1,000
11	SAINTARY SEWER SERVICE REPAIR:	7	each	\$ 490	\$ 3,430
12	SANITARY SEWER SERVICE RELOCATION:	3	each	\$ 1,625	\$ 4,875
13	SEWER REMOVAL AND REPLACEMENT:				
	12-inch	60	lin. ft.	\$ 100	\$ 6,000

**Village of Beecher, Illinois
Dunbar Street Water Main Replacement**

Opinions of Probable Construction and Total Project Cost

No.	Pay Item	Quantity	Unit	Unit Price	Amount
	Connection to existing structure/pipe	6	each	\$ 465	\$ 2,790
14	REMOVE/ REPLACE UNSUITABLE SOIL:	20	cu. yd.	\$ 70	\$ 1,400
15	UTILITY LOCATE:	2	each	\$ 700	\$ 1,400
16	PAVEMENT RESTORATION:				
	HMA Street - 4"	300	sq. yd.	\$ 40	\$ 12,000
	HMA Street - Additional 1" thick binder	604	sq. yd.	\$ 9	\$ 5,440
	HMA Driveway - 3"	0	sq. yd.	\$ 85	\$ -
	Concrete Driveway - 8"	0	sq. yd.	\$ 115	\$ -
	Concrete Curb and Gutter	250	lin. ft.	\$ 45	\$ 11,250
	Concrete Sidewalk - 5"	300	sq. ft.	\$ 10	\$ 3,000
	Detectable Warnings	100	sq. ft.	\$ 35	\$ 3,500
17	PAVEMENT MARKING:				
	Line, 24" wide	20	lin. ft.	\$ 20	\$ 400
	Line, 6" wide	50	lin. ft.	\$ 8	\$ 400
18	RESTORATION OF LAWNS / PARKWAYS:				
	Topsoil and Sod	150	lin. ft.	\$ 55	\$ 8,250
19	EROSION AND SEDIMENTATION CONTROL:				
	Inlet Protection Filters	8	each	\$ 125	\$ 1,000
20	PRECONSTRUCTION VIDEO RECORDING:	1	LS	\$ 2,000	\$ 2,000
21	TRAFFIC CONTROL AND PROTECTION:	1	LS	\$ 5,000	\$ 5,000
22	ABANDONMENT OF WATER MAINS	1	LS	\$ 5,000	\$ 5,000
Subtotal Construction				\$	358,900
Contingency (10%)				\$	35,900
OPINION OF PROBABLE CONSTRUCTION COST				\$	394,800
Engineering - Design				\$	30,295
Engineering - Construction				\$	33,100
OPINION OF PROBABLE TOTAL PROJECT COST				\$	458,195

VILLAGE OF BEECHER, ILLINOIS
DUNBAR STREET WATER MAIN REPLACEMENT
DESIGN AND CONSTRUCTION
ENGINEERING SERVICES AGREEMENT

THIS IS AN AGREEMENT effective as of _____, _____ ("Effective Date") between Village of Beecher ("Owner") and Baxter and Woodman, Inc. ("Engineer").

Owner's Project, of which the Engineer's services under this Agreement are a part, is generally identified in Exhibit A ("Project"), attached hereto and incorporated herein by this reference.

Owner and Engineer in consideration of their mutual covenants set forth herein agree as follows:

1. SERVICES OF ENGINEER

- 1.1 Engineer shall provide, or cause to be provided, if part of its scope, the services set forth herein and in Exhibit B, attached hereto and incorporated herein by this reference.

2. OWNER'S RESPONSIBILITIES

- 2.1 Provide the Engineer with all criteria and full information as to the Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, and any budgetary limitations; and furnish copies of all design and construction standards which Owner will require to be included in the Drawings and Specifications, and furnish copies of Owner's standard forms, conditions, and related documents for Engineer to include in the Bidding Documents, when applicable.
- 2.2 Furnish the Engineer all available information pertinent to the Project including reports and data relative to previous designs, existing conditions, or investigations at or adjacent to the Site.
- 2.3 Furnish or otherwise make available additional project related information and data as is reasonably required to enable Engineer to complete the Project.
- 2.4 Owner warrants that all known hazardous materials on or beneath the site have been identified to the Engineer. The Engineer shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials. The Engineer shall not be required by the Owner to provide certifications that soils, including soil mixed with other clean construction or demolition debris, are or are not contaminated unless this service is set forth in Exhibit B.

- 2.5 The Engineer will rely, without liability, upon the accuracy and completeness of all information furnished by the Owner, including its consultants, contractors, specialty contractors, manufacturers, suppliers, and publishers of technical standards pursuant to this Agreement without independently verifying the information.
- 2.6 The Engineer may reasonably rely on the express and implied representations made by contractors, manufacturers, suppliers, and installers of equipment, materials, and products required by the construction documents as being suitable fit for their intended purposes and compliant with the construction documents and applicable project requirements.
- 2.7 Arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform services under this Agreement.

3. SCHEDULE FOR RENDERING SERVICES

- 3.1 Engineer is authorized to begin services as of the Effective Date.
- 3.2 Engineer shall complete its obligations within a reasonable time. Specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided in Exhibit B, and are hereby agreed to be reasonable.
- 3.3 If Owner authorizes changes in the scope, extent, or character of the Project, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation shall be adjusted equitably.
- 3.4 If the Engineer is hindered, delayed or prevented from performing under the Agreement as a result of any act or neglect of the Owner (or those for whom the Owner is responsible) or force majeure, the time for completion of the Engineer's work shall be extended by the period of the resulting delay and the rates and amounts of Engineer's compensation shall be adjusted equitably. Force majeure includes, but is not limited to acts of God, wars, terrorism, strikes, labor walkouts, fires, natural disasters, or requirements of governmental agencies.

4. COMPENSATION, INVOICES AND PAYMENTS

- 4.1 The Owner shall pay the Engineer for the services performed or furnished under Exhibit B, Sections 1-12 (Design, Permits and Bidding) a lump sum amount of \$30,295, Engineer's Project No. 171372.40.
- 4.2 The Owner shall pay the Engineer for the services performed or furnished under Exhibit B, Sections 13-19 (Construction Services) based upon the Engineer's standard hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses including travel as set forth in Exhibit C, attached hereto and incorporated herein by this

reference, Engineer's Project No. 171372.60. For the period from the bid opening to the original construction contract final completion date, the total amount will not exceed \$33,100.

- 4.3 The Engineer may submit requests for periodic progress payments for services rendered. Payments shall be due and owing by the Owner in accordance with the terms and provisions of the Local Government Prompt Payment Act, Illinois Compiled Statutes, Ch.50, Sec. 505, et. Seq.; and if Owner fails to comply, the Engineer may, after giving seven (7) days written notice to the Owner, suspend services under this Agreement until the Engineer has been paid in full all amounts due for services, expenses, and late payment charges as provided in such Act.
- 4.4 The Owner may, at any time, by written order, make changes to the scope of this Agreement, which changes shall not become effective unless and until Engineer issues its written acceptance of same. If such changes cause an increase or decrease in the Engineer's fee or time required for performance of any services under this Agreement, an equitable adjustment shall be made and this Agreement shall be modified. No service for which added compensation is to be charged will be provided without first obtaining written authorization from the Owner. The parties further agree that if elements of the scope are reduced or eliminated by the Owner, then the Owner agrees to waive, forgive, release, and hold harmless the Engineer from all claims, causes of action, and damages arising from those reduced and/or eliminated services. The Engineer shall not be responsible for the changes made to the project documents by the Owner, contractor, or others without the Engineer's prior review and written approval.

5. OPINION OF PROBABLE CONSTRUCTION COSTS

- 5.1 The Engineer's opinion of probable construction costs, if included in its scope of services, represents its reasonable judgment as a professional engineer. The Owner acknowledges that the Engineer has no control over construction costs or contractor's methods of determining prices, or over competitive bidding, or market conditions. The Engineer cannot and does not warranty or guarantee that proposals, bids, or actual construction costs will not vary from the Engineer's opinion of probable cost. Engineer shall not be responsible for any cost variance.

6. ENGINEER'S PERFORMANCE

- 6.1 The standard of care for all professional engineering and related services performed or furnished by the Engineer under this Agreement will be the care and skill ordinarily used by members of Engineer's profession practicing under similar circumstances at the same time and in the same locality on similar projects. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services.

- 6.2 Engineer shall be responsible for the technical accuracy of its services and its instruments of service resulting therefrom, and Owner shall not be responsible for discovering deficiencies, if any, in them. Engineer shall correct known deficiencies in its instruments of service without additional compensation except to the extent such action is directly attributable to deficiencies, errors or omissions in Owner-furnished information.
- 6.3 The Engineer will use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards as of this Agreement's Effective Date. Changes to these requirements after the Effective Date of this Agreement may be the basis for modifications to Owner's responsibilities or to Engineer's scope of services, times of performance, or compensation, which shall be adjusted equitably.
- 6.4 Engineer may employ such sub-consultants as Engineer deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive written objections by the Owner.
- 6.5 Engineer shall not supervise, direct, control, or have charge or authority over any contractor's work, nor shall the Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.
- 6.6 Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents, which contractor is solely responsible for its errors, omissions, and failure to carry out the work.
- 6.7 Engineer shall not provide or have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction or surety bonding requirements.
- 6.8 Engineer shall not be responsible for the acts of omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or any other person, (except Engineer's own agents, employees, and consultants) at the site or otherwise furnishing or performing any work; or for any decision made regarding the contract documents, or any application, interpretation, or clarification, of the contract documents, other than those made by the Engineer.
- 6.9 Shop drawing and submittal review by Engineer shall apply only to the items in the submissions and only for the purpose of assessing, if upon installation or incorporation in the Project, they are generally consistent with the construction documents. Owner agrees

that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the contract documents. Owner further agrees that the Engineer's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. Engineer's consideration of a component does not constitute acceptance of the assembled item.

- 6.10 Engineer's site observation shall be at the times agreed upon in the Exhibit B. Through standard, reasonable means, Engineer will become generally familiar with observable completed work. If Engineer observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and Owner to address.

7. **INSURANCE**

- 7.1 For the duration of the Project, the Engineer shall procure and maintain the following insurance coverage and Certificates of Insurance will be provided the Owner upon written request. The insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

(1)	Worker's Compensation	Statutory Limits
(2)	General Liability	
	Per Claim/Aggregate	\$1,000,000/\$2,000,000
(3)	Automobile Liability	
	Combined Single Limit	\$1,000,000
(4)	Excess Umbrella Liability	
	Per Claim/ Aggregate	\$5,000,000/\$5,000,000
(5)	Professional Liability	
	Per Claim and Aggregate	\$5,000,000/\$5,000,000

- 7.2 Notwithstanding any other provisions of this Agreement, and to the fullest extent permitted by law, the total liability, of the Engineer and their officers, directors, employees, agents, or consultants to anyone claiming by, through or under Owner for any claims, losses, costs, or damages arising out of, resulting from, of in any way related to the Project or the Agreement for any claim or cause of action, including but not limited to the negligence, professional errors or omissions strict liability, breach of contract, indemnity, subrogation or warranty

(express or implied), hereafter referred to as the "Claims", shall not exceed the total remaining insurance proceeds available under the terms and conditions of Engineer's responding insurance policy.

8. INDEMNIFICATION AND MUTUAL WAIVER

- 8.1 To the fullest extent permitted by law, Engineer shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages arising out of or relating to the Project, provided that such claims, costs, losses, or damages are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by the Engineer's negligent acts or omissions.
- 8.2 Owner shall indemnify and hold harmless the Engineer and its officers, directors, employees, agents and consultants from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such claims, costs, losses, or damages are attributable to bodily injury, sickness, disease, or death of, or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by the negligent acts or omissions of Owner or its officers, directors, employees, consultants, agents, or others retained by or under contract to the Owner with respect to this Agreement and/or to the Project.
- 8.3 To the fullest extent permitted by law, Owner and Engineer waive against each other, and the other's employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, exemplary, or consequential damages arising out of, resulting from, or in any way related to the Project or Engineer's services.
- 8.4 In the event claims, losses, damages or expenses are caused by the joint or concurrent fault of the Engineer and Owner, they shall be borne by each party in proportion to their respective fault, as determined by a mediator or court of competent jurisdiction.
- 8.5 The Owner acknowledges that the Engineer is a business corporation and not a professional service corporation, and further acknowledges, accepts, and agrees that the Engineer's officers, directors, and employees shall not be subject to any personal liability for services provided under this Agreement.

9. TERMINATION

- 9.1 This Agreement may be terminated, in whole or in part, by either party if the other party fails to fulfill its obligations under this Agreement through no fault of the terminating party. The Owner may terminate this Agreement, in whole or in part, for its convenience.

However, no such termination will be effective unless the terminating party gives the other party (1) not less than ten (10) business day's written notice by certified mail of intent to terminate, and (2) an opportunity for a meeting with the terminating party to resolve the dispute before termination.

- 9.2 If this Agreement is terminated by either party, the Engineer shall be paid for services performed to the effective date of termination, including reimbursable expenses. In the event of termination, the Owner will receive reproducible copies of Drawings, Specifications and other documents completed by the Engineer up to the date of termination.

10. USE OF DOCUMENTS

- 10.1 All documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by Engineer to Owner pursuant to this Agreement) are instruments of service in respect to this Project, and the Engineer shall retain an ownership and property interest therein (including the copyright and right of reuse at the discretion of the Engineer) regardless of the Project's completion. Owner shall not rely in any way on any document unless it is in printed form, signed or sealed by the Engineer or one of its consultants.
- 10.2 Either party to this Agreement may rely that data or information set forth on paper (also known as hard copy) that the party receives from the other party by mail, hand delivery, or facsimile, are the items that the other party intended to send. Information in electronic format or text, data, graphics, or other types that are furnished by one party to the other are furnished only for convenience and not for reliance by the receiving party. The use of such electronic files will be at the user's sole risk. If there is a discrepancy between the electronic files and the hard copies, the hard copies will govern.
- 10.3 Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests and/or procedures within 60 calendar days of receipt, after which the receiving party shall be deemed to have accepted the transferred data thus. Any transmittal errors detected within the 60-day acceptance period will be corrected by the party delivering the electronic files.
- 10.4 When transferring documents in electronic media format, the transferring party makes no representations as to long-term compatibility, usability, or readability of such information resulting from the use of software application packages, operating systems, or computer hardware differing from those used by the creator.
- 10.5 The Engineer's document retention policy will be followed upon Project closeout. Executed copies of agreements, work orders, letters of understanding or proposals; design or other

documents created by the Engineer or received from the Owner or a third party: plan review submittals from a third party and the Engineer's review of those submittals; and studies or reports prepared by the Engineer will be kept for a period of 14 years after Project closeout.

11. SUCCESSORS, ASSIGNS AND BENEFICIARIES

- 11.1 Owner and Engineer are hereby bound, as are their respective successors, employees and representatives to the other party to this Agreement with respect to all covenants, terms, promises, and obligations contained herein.
- 11.2 Neither the Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, monies that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is required by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.
- 11.3 Unless expressly provided otherwise in this Agreement, nothing contained shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Contractor, Subcontractor, Supplies, or other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

12. DISPUTE RESOLUTION


- 12.1 Owner and Engineer agree to negotiate all disputes between them in good faith for a period of 30 calendar days from the date of notice prior to invoking the procedures of paragraph 12.2 or other provisions of the Agreement, or exercising their rights under law.
- 12.2 If the parties fail to resolve a dispute through negotiation under paragraph 12.1, Owner and Engineer agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof ("Disputes") to mediation. Owner and Engineer agree to participate in the mediation process in good faith. The process shall be conducted on a confidential basis, and shall be completed within 120 calendar days of notice if the Dispute unless the parties mutually agree to a longer period. If such mediation is unsuccessful in resolving a Dispute, then the parties may seek to have the Dispute resolved by a court of competent jurisdiction.

13. MISCELLANEOUS PROVISIONS

- 13.1 This Agreement is to be governed by the law of the state or jurisdiction in which the Project is located.
- 13.2 Any notice required under this Agreement will be in writing, addressed to the designated party at its address in the signature page and served personally, by facsimile, by registered or certified mail (postage prepaid), or by a commercial courier service. All notices shall be effective upon the date of receipt.
- 13.3 All express representations, waivers, indemnifications, and limitations of liability in this Agreement will survive its completion and/or termination.
- 13.4 Any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and Engineer, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.
- 13.5 A party's non-enforcement of any provision shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.
- 13.6 To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended.
- 13.7 This Agreement constitutes the entire agreement between Owner and Engineer and supersedes all prior or oral understandings. This Agreement may be amended only by a mutually agreed and executed written instrument.
- 13.8 With the execution of this Agreement, Engineer and Owner shall designate specific individuals to act as Engineer's and Owner's representatives with respect to the services to be performed or furnished by Engineer and responsibilities of Owner under this Agreement. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to the Project on behalf of the respective party whom the individual represents.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Engineer:
BAXTER & WOODMAN, INC.

By: 
Sean E. O'Dell, P.E.

Title: Vice President

Date Signed: December 22, 2017

Address for giving notices:
8840 W. 192nd Street
Mokena, IL 60448

Designated Representative:
Raymond N. Koenig

Phone Number: 815-444-3325
Email Address: rkoenig@baxterwoodman.com

Owner:
VILLAGE OF BEECHER

By: _____
Greg Szymanski

Title: Village President

Date Signed: _____

Address for giving notices:
625 Dixie Highway
PO Box 1154
Beecher, IL 60401-1154

Designated Representative:
Robert O. Barber

Phone Number: 708-946-2261
Email Address: bobadm@villageofbeecher.org

VILLAGE OF BEECHER, ILLINOIS
DUNBAR STREET WATER MAIN REPLACEMENT
DESIGN AND CONSTRUCTION

EXHIBIT A

PROJECT DESCRIPTION

The Project includes replacing approximately 1,500 lineal feet of existing water main with new 8-inch diameter water main. The proposed route includes installing the new water main along Dunbar Street, from Indiana Avenue (Will County right-of-way) to Hodges Street. During construction of the new water main, fire hydrants and valves will be replaced and new water services will be installed to the property line.

The Project Design consists of preparing drawings and specifications to construct the new water main and tie into previous, recently installed water mains.

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VILLAGE OF BEECHER, ILLINOIS
DUNBAR STREET WATER MAIN REPLACEMENT
DESIGN AND CONSTRUCTION
EXHIBIT B

SCOPE OF SERVICES

DESIGN

1. MEETING WITH OWNER STAFF
 - A. Conduct meetings with staff at times during the design of the Project to clarify staff wishes, design questions, and/or construction methods.
 - B. Because of the scope of this Project, one (1) meeting is anticipated.
2. CAD FOR DETAILED DESIGN
 - A. Provide detailed computer aided drafting of water main and appurtenances locations and construction requirements.
 - B. Indicate location of utilities from best available records.
3. DRAWINGS – Prepare Design Documents consisting of Drawings to include Dunbar Street between Indiana Avenue and Hodges Street.
4. SPECIFICATIONS – Prepare for review and approval by the Owner and its legal counsel the forms of Construction Contract Documents consisting Advertisement for Bids, Bidder Instructions, Bid Form, Agreement, Performance Bond Form, Payment Bond Form, General Conditions, and Supplementary Conditions, where appropriate, based upon documents prepared by the Engineers Joint Contract Document Committee (EJCDC).
5. PEER AND CONSTRUCTABILITY REVIEWS
 - A. Conduct QA/QC peer reviews of drawings and specifications.
 - B. Utilize Construction Department personnel to provide a review of drawings and specifications.
 - C. Make revisions based on comments from both engineering and construction departments.
6. ENGINEER'S OPINION OF PROBABLE COST – Prepare a final opinion of the probable total Project Cost including construction cost, contingencies, construction engineering services, and, on the basis of information furnished by the Village allowances for legal

services, financial consultants, and any administrative services or other costs necessary for completion of the Project.

7. PROJECT MANAGEMENT – Plan, schedule, and control the activities to complete the Project. These activities include, but are not limited to budgeting, scheduling, and monitoring the scope of services. Submit a monthly status report via email describing tasks completed that month and outlining goals for the following weeks.

PERMITS

8. IEPA/DPWS – Submit the design documents to the agency for permit to construct, own, and operate the Project.

BIDDING

9. ASSISTANCE TO BIDDERS
 - A. Set bid dates with Owner, create Advertisement for Bids (AFB), provide AFB to Owner for publication, and mail advertisement to selected prospective bidders.
 - B. Answer bidder's questions during bid period.
10. ADDENDUMS – Issue necessary addenda to all plan holders as necessary.
11. ATTEND BID OPENING – Attend bid opening with Owner personnel and assist in reviewing and checking of bid package submittals as required.
12. TABULATE BIDS & ISSUE LETTER OF RECOMMENDATION
 - A. Tabulate all bids received and review all bid submittals to verify low bid is responsive and responsible.
 - B. Issue a Letter of Recommendation to Award the construction contract to the Owner for their action.

CONSTRUCTION SERVICES

13. Act as the Owner's representative with duties, responsibilities and limitations of authority as assigned in the construction contract documents.

14. PROJECT INITIATION

- A. Prepare Award Letter, Agreement, Contract Documents, Performance/Payment Bonds, and Notice to Proceed. Review Contractor insurance documents.
- B. Attend and prepare minutes for the preconstruction conference, and review the Contractor's proposed construction schedule and list of subcontractors.

15. CONSTRUCTION ADMINISTRATION

- A. Attend periodic construction progress meetings.
- B. Shop drawing and submittal review by Engineer shall apply only to the items in the submissions and only for the purpose of assessing, if upon installation or incorporation in the Project, they are generally consistent with the construction documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the contract documents. Owner further agrees that the Engineer's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. Engineer's consideration of a component does not constitute acceptance of the assembled item.
- C. Review construction record drawings for completeness prior to submission to CADD.
- D. Prepare construction contract change orders and work directives when authorized by the Owner.
- E. Review the Contractor's requests for payments as construction work progresses, and advise the Owner of amounts due and payable to the Contractor in accordance with the terms of the construction contract documents.
- F. Research and prepare written response by Engineer to request for information from the Owner and Contractor.
- G. Project manager or other office staff visit site as needed.

16. FIELD OBSERVATION

- A. Engineer's site observation shall be at the times agreed upon with the Owner. Engineer will provide Resident Project Representatives at the construction site on a full-time basis of forty (40) hours per week from Monday through Friday, not including legal holidays, from the Engineer's office of not more than eight (8) hours per regular weekday, not including legal holidays (for up to 256 hours) as deemed necessary by the Engineer, to assist the Contractor with interpretation of the Drawings and Specifications, to observe in general if the Contractor's work is in conformity with the Final Design Documents, and to monitor the Contractor's progress as related to the Construction Contract date of completion. Through

standard, reasonable means, Engineer will become generally familiar with observable completed work. If Engineer observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and Owner to address. Engineer shall not supervise, direct, control, or have charge or authority over any contractor's work, nor shall the Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents, which contractor is solely responsible for its errors, omissions, and failure to carry out the work. Engineer shall not be responsible for the acts of omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or any other person, (except Engineer's own agents, employees, and consultants) at the site or otherwise furnishing or performing any work; or for any decision made regarding the contract documents, or any application, interpretation, or clarification, of the contract documents, other than those made by the Engineer.

- B. Provide the necessary base lines, benchmarks, and reference points to enable the Contractor to proceed with the work.
- C. Keep a daily record of the Contractor's work on those days that the Engineers are at the construction site including notations on the nature and cost of any extra work, and provide weekly reports to the Owner of the construction progress and working days charged against the Contractor's time for completion.

17. SUBSTANTIAL COMPLETION OF PROJECT

- A. Provide construction inspection services when notified by the Contractor that the Project is substantially complete. Prepare written punch lists during substantial completion inspections.
- B. Prepare Certificate of Substantial Completion.

18. COMPLETION OF PROJECT

- A. Provide construction inspection services when notified by the Contractor that the Project is complete. Prepare written punch lists during final completion inspections.
- B. Review the Contractor's written guarantees and issue a Notice of Acceptability for the Project by the Owner.

- C. Review the Contractor's requests for final payment, and advise the Owner of the amounts due and payable to the Contractor in accordance with the terms of the construction contract documents.
 - D. Prepare construction record drawings which show field measured dimensions of the completed work which the Engineers consider significant and provide the Owner with CD or electronic copy within ninety (90) days of the Project completion.
19. PROJECT CLOSEOUT - Provide construction-related engineering services including, but not limited to, General Construction Administration and Resident Project Representative Services.

ANTICIPATED SCHEDULES

The Project will be complete and ready for Bidding within 120 days after receiving this signed contract authorizing notice to proceed. The Project will be constructed within 180 working days after the Village opens bids.

I:\Crystal Lake\BEECH\171372-Dunbar St. WM Repl\Contract\Work\Exhibit B WM Design.doc

VILLAGE OF BEECHER, ILLINOIS
DUNBAR STREET WATER MAIN REPLACEMENT DESIGN AND CONSTRUCTION

EXHIBIT C

BAXTER & WOODMAN, INC.
2018 HOURLY BILLING RATES AND EXPENSE ITEMS
FOR PROFESSIONAL SERVICES

EMPLOYEE CLASSIFICATION	HOURLY BILLING RATES
Principal	\$190
Senior Engineer III to IV	\$150 to \$175
Senior Engineer I to II	\$125 to \$140
Engineer III to IV	\$105 to \$115
Engineer I to II	\$90 to \$95
Engineering Technician III to V	\$115 to \$145
Engineering Technician I to II	\$60 to \$105
Senior Geologist	\$140
Professional Surveyor I	\$145
Administrative Support I to III	\$70 to \$78
Marketing Professional I to III	\$70 to \$80
Accounting Professional I to III	\$70 to \$80

Hourly rates for inspection services do not include any overtime.
The Engineer may adjust the hourly billing rate and out-of-pocket expenses on or about January 1 of each subsequent year and will send the new schedule to the Owner.
Hourly Billing Rates include direct labor and indirect overhead expenses, readiness to serve, and profit, and are for 8 hours/day and 40 hours/week regularly scheduled work hours.
Personal-owned vehicle Mileage Charges will be reimbursed at the rate set by the U.S. Internal Revenue Service.
Company-owned/leased vehicle usage will be reimbursed at a rate of \$65.00 per diem or \$32.50 per half diem.
Traffic Counters \$50/day.
Miovision Traffic System usage will be reimbursed at a rate of \$600.00 per diem and \$24.00 per hour processing.
Sub-consultant costs will be reimbursed at their invoice costs plus 5%

MEMORANDUM

TO: Members of the Fuel Committee

FROM: Robert O. Barber, Village Administrator

DATE: 2/2/18

RE: EXACT PRICING FOR FUEL IN 2018

The following is a breakdown on the true cost of unleaded and the diesel per gallon per our new 2018 contract. We are not charged any federal tax.

87 RFG Unleaded Fuel: \$0.10 per gallon over low rack OPIS of \$1.79 per gallon on 2/2/18.

Rates on 2/2/18:

\$1.8900 Heritage F/S base price
\$0.0010 FET LUST
\$0.0030 Underground Storage Tax
\$0.0700 USEPA Environmental Impact Fee
-0- Federal Highway Tax
\$0.1900 State Motor Fuel Tax
\$0.0400 Intergovernmental Fuel Committee Fee

\$2.1940 TOTAL PRICE PER GALLON CHARGED TO EACH TAXING BODY

Diesel Gold: \$0.10 per gallon over low rack OPIS of \$2.12 per gallon on 2/2/18.

Rates on 2/2/18:

\$2.2200 base price
\$0.0010 FET LUST
\$0.0030 Underground Storage Tax
\$0.0700 USEPA Environmental Impact Fee
-0- Federal Highway Tax
\$0.2200 State Motor Fuel Tax
\$0.0400 Intergovernmental Fuel Committee Fee

\$2.5540 TOTAL PRICE PER GALLON CHARGED TO EACH TAXING BODY

For budgeting purposes, the Village will use \$2.50 per gallon for unleaded and \$2.85 for diesel for the coming 12 month period. This should provide enough funding for any bounce that may occur.



VILLAGE OF BEECHER

2/2/18

TO THE VILLAGE BOARD

CURRENT MARKET CONDITIONS ARE HIGHER THAN YEARS PAST. WE RECOMMEND NOT TO CONTRACT AT THIS TIME. THE LOW IN THE FUEL MARKET CAME AT THE END OF JUNE 2017. AND HAS BEEN ON THE UPSIDE SENSE THEN. TYPICALLY THE LOW SIDE OF THE FUEL MARKET OCCURS DURING THE WINTER MONTHS WHEN THE DEMAND IS LOW.

SO THAT BEING SAID, HEARITAGE FS INC IS WILLING TO CONTRACT REMAING GALLONS AT A LATER DATE, WHEN THE FUEL MARKETS COME OFF THERE CURRENT HIGHS. WE AT HERITAGE FS INC. WILL CONTINUE TO MONITOR THE FUEL MARKET AND KEEP THE VILLAGE INFORMED OF CURRENT CONTRACTING PRICING.

I HOPE THIS HELPS THE VILLAGE IN ITS DECSION ON WHAT TO DO.

THANKYOU

KEVIN KAVANAUGH

SALES&DELIVERY

**BEECHER JOINT FUEL COMMITTEE
BID FOR PRICE PER GALLON OVER LOW RACK FOB CHICAGO**

The undersigned agrees to provide a minimum of 46,000 gallons of 87 Octane unleaded fuel based on (R+M)/2 formula, and 27,000 gallons of Class II minimum 45 Cetane ultra low sulfur clear diesel fuel with lubricity additive, from the period of March 1, 2018 through February 28, 2019 at the prices over low rack FOB Chicago as stated below. A minimum delivery of twice per week shall be required at the fuel depot, Washington Township Center, 30200 Town Center Road, Beecher, Illinois or the contract will be considered in breach. The Village of Beecher shall be billed a minimum of once per month for the delivery of the fuel.

Price to be Paid per gallon of fuel over low rack pricing FOB Chicago for 87 Octane Unleaded based on (R+M)/2 Formula from 3/1/18 through 2/28/19. Estimate 46,000 gallons:

10¢ per gallon

Price to be paid per gallon of fuel over low rack pricing FOB Chicago for Class II minimum 45 Cetane ultra low sulfur diesel with lubricity additive from 3/1/18 through 2/28/19. Estimate 27,000 gallons:

10¢ per gallon

Signed: KEVIN KAVANAUGH



Vendor Name and Address:

HERITAGE FS INC.

30230 STATE RT. 50

PEOTONE ILL. 60468

Phone Number: (815) 378-3655

Please submit this bid in a sealed envelope by 10:00 a.m. Friday, February 2nd, 2018 at the Village of Beecher, 625 Dixie Highway, P.O. Box 1154, Beecher, IL 60401. Bids will be opened at that time.

**BEECHER JOINT FUEL COMMITTEE
FLAT AND FIXED PRICE BID FOR THE SALE OF FUEL**

The undersigned agrees to provide a minimum of 46,000 gallons of 87 Octane unleaded fuel based on (R+M)/2 formula, and 27,000 gallons of Class II minimum 45 Cetane ultra low sulfur clear diesel fuel with lubricity additive, from the period of March 1, 2018 through February 28, 2019 at the fixed prices as stated below. A minimum delivery of twice per week shall be required at the fuel depot, Washington Township Center, 30200 Town Center Road, Beecher, Illinois or the contract will be considered in breach. The Village of Beecher shall be billed a minimum of once per month for the delivery of the fuel. All taxes shall be included in the bid price on the day of letting. However, if the tax rates change during the period the vendor has the right to adjust the price of the fuel.

Flat and Fixed Price from 3/1/18 through 2/28/19 for 87 Octane Unleaded based on (R+M)/2 formula, FOB, including all taxes on the date of bid letting on 46,000 gallons:

\$ 2.494 per gallon.

Flat and Fixed Price from 3/1/18 through 2/28/19 for Class II minimum 45 Cetane ultra low sulfur clear diesel with lubricity additive, FOB, including all taxes on the date of letting on 27,000 gallons:

\$ 2.542 per gallon.

Purchaser Security Deposit Required for Contract: \$ NON REQUIRED

Signed: KEVIN KAVANAUGH



Vendor Name and Address:

HERITAGE FS INC

30230 STATE RT. 50

PEOTONE ILL 60468

Phone Number: (815) 378-3655

Please submit this bid in a sealed envelope by 10:00 a.m. Friday, February 2, 2018 at the Village of Beecher, 625 Dixie Highway, P.O. Box 1154, Beecher, IL 60401. Bids will be opened at that time.

Village of Beecher
625 Dixie Highway
PO Box 1154
Beecher, Illinois 60401
Phone: 708-946-2261
Fax: 708-946-3764
www.villageofbeecher.org



President
Greg Szymanski
Clerk
Janett Conner
Administrator
Robert O. Barber

Trustees
Scott Wehling
Jonathon Kypuros
Marcy Meyer
Frank Basile
Stacy Mazurek
Todd Kraus

**BEECHER COMMUNITY JOINT-FUEL COMMITTEE
MEETING
FRIDAY, FEBRUARY 2, 2018 AT 10:00 A.M.
BEECHER VILLAGE HALL
625 DIXIE HIGHWAY**

A G E N D A

I. ROLL CALL

II. APPROVAL OF MINUTES OF THE DECEMBER 15TH MEETING

III. TREASURER'S REPORT to be provided at the meeting.

IV. OPEN BIDS FOR FUEL

V. CONSIDER RECOMMENDATION TO VILLAGE BOARD FOR BID ON FUEL FOR 2018.

VII. NEW BUSINESS

VIII. ADJOURNMENT

Distribution:

Jeff McCartney, Beecher School District
Jerry Meyer, Township Highway Department
Tammy Herlitz, Washington Township

Joe Falaschetti/Bob Kopeck, Fire District
Greg Szymanski, Village of Beecher
Donna Rooney, Secretary/Treasurer

BEECHER COMMUNITY JOINT-FUEL COMMITTEE MEETING MINUTES

Date: December 15, 2017

Present: Jerry Meyer, Washington Township Highway
Greg Szymanski, Village of Beecher
Jeff McCartney, Beecher School District
Bob Kopeck, Beecher Fire Protection District
Tammy Hitzelburger, Washington Township
Bob Barber, Village Administrator
Donna Rooney, Fuel Secretary/Treasurer

Called to Order: 10:00 am

Meeting Minutes: Jeff McCartney made a motion to approve minutes from meeting held on February 1, 2017. Greg Szymanski seconded motion. Motion carried.

Treasurers Report: The Fuel Account balance as of 11/30/17 is \$39,028.42. Donna Rooney provided an overview of the 2017 fuel account financial activity as well as fuel usage by each entity. Greg Szymanski made a motion to approve the Treasurer reports. Bob Kopeck seconded motion. Motion carried.

Accounts payable activity since meeting of 02/01/17 reviewed. Bob Kopeck made a motion to approve bills paid. Jeff McCartney seconded motion. Motion carried.

NEW BUSINESS

Administrative and Township Monthly Fee: Discussed instituting a monthly administrative fee of \$300.00 to be billed by the Village to the Joint Fuel System on a monthly basis. This will cover the salary, office supplies, etc. of the fuel secretary/treasurer. Also discussed the Washington Township Highway Department billing the Joint Fuel System on a monthly basis of \$100.00. This will cover the cost of the Internet fee and electric for the pumps and system.

Jeff McCartney made a motion to keep the \$0.04 per gallon charge and approve instituting the Village administrative fee as well as the Washington Township fee. Bob Kopeck seconded the motion. Motion carried.

Bid Letting: Discussion regarding the upcoming fuel bid. It was agreed fuel quantities will be 46,000 gallons of unleaded fuel and 27,000 gallons of diesel. The meeting for the bid opening will be Friday, February 2, 2018 at 10:00 am.

Winter Fuel: Jerry advised that Heritage FS has started with the winter blend mix on November 1st. We will have the full winter blend by December 25th.

Computer Maintenance: An antivirus program has been installed on the fuel system server. An antivirus will also be installed on the desktop computer at the Washington Township Hwy Dept.

Meeting Adjourned: Jeff McCartney made a motion to adjourn meeting. Bob Kopeck seconded. Meeting adjourned at 10:20.

Submitted by: Donna Rooney

Fuel 2017 Billed by User

	Police			EMA			Public Works			Fire			School			Township Hwy			Township Trans		
	Gas	Diesel	Billed	Gas	Diesel	Billed	Gas	Diesel	Billed	Gas	Diesel	Billed	Gas	Diesel	Billed	Gas	Diesel	Billed	Gas	Diesel	Billed
Jan	1010.1		\$1,842.08	15.1		\$27.03	614.1	350.6	\$1,784.37	323.1	189.8	\$948.35	1424.1	1618.3	\$5,650.18	151.9	793.8	\$1,799.83	10.8		\$19.46
Feb	1042.6	9.8	\$2,051.12	91.9		\$172.17	552.3	322.0	\$1,707.74	243.0	206.9	\$892.64	1936.2	1376	\$6,500.25	263.0	197.3	\$900.30	15.6		\$29.28
Mar	843.6		\$1,628.82	37.9		\$73.06	411.5	273.7	\$1,340.53	306.8	215.0	\$1,022.06	1882.1	1402.1	\$6,433.24	156.7	382.9	\$1,068.61	12.6		\$24.48
Apr	1020.9		\$2,164.27	20.4		\$43.25	431.5	70.8	\$1,071.47	253.8	192.2	\$963.39	1943.4	1912.3	\$8,351.92	250.1	37.1	\$612.31	9.0		\$19.08
May	1036.7		\$2,197.81				701.2	112.6	\$1,735.69	276.1	281.9	\$1,210.48	1836.0	1512.0	\$7,238.33	202.8	271.4	\$1,030.56	30.5		\$64.67
June	1085.5		\$2,301.26				680.0	175.7	\$1,830.42	239.7	306.7	\$1,186.90	1927.1	1558.0	\$7,533.24	184.9	418.3	\$1,317.68	12.7		\$26.92
July	1150.1		\$2,438.19	45.2		\$95.82	592.7	273.7	\$1,862.19	277.3	306.8	\$1,266.82	636.4	263.8	\$1,932.97	226.3	1097.9	\$2,909.40	15.9		\$33.70
Aug	1302.3		\$2,760.86				746.1	301.5	\$2,248.93	283.8	237.9	\$1,128.12	547.2	31.4	\$1,229.54	247.2	864.4	\$2,437.00	15.7		\$33.29
Sept	1169.9		\$2,480.19	38.4		\$81.41	851.3	76.6	\$1,974.27	227.7	288.1	\$1,120.28	1049.4	939.2	\$4,303.19	264.4	1180.0	\$3,171.87	11.1		\$23.53
Oct	1166.9		\$2,473.83	24.0		\$50.88	615.2	173.0	\$1,687.08	294.6	378.4	\$1,461.97	1846.1	1933.5	\$8,192.54	195.2	654.1	\$1,861.35	4.6		\$9.75
Nov	1065.2		\$2,258.25	50.1		\$106.21	750.0	383.8	\$2,439.37	408.9	260.5	\$1,443.37	1817.7	1542.9	\$7,267.91	220.2	436.5	\$1,432.78	19.0		\$40.28
Dec	1066.7		\$2,261.43				426.0	265.4	\$1,490.44	315.8	255.4	\$1,234.71	1699.7	1569.5	\$7,076.59	232.7	438.3	\$1,463.27	21.4		\$45.37
TOTAL	12960.5	9.8	\$26,858.11	323.0		\$649.83	7371.9	2779.4	\$21,172.50	3450.6	3119.6	\$13,879.09	18545.4	15659.0	\$71,709.90	2595.4	6772.0	\$20,004.96	178.9	0	\$369.81
	28.53%	0.03%		0.71%			16.23%	9.81%		7.60%	11.01%		40.83%	55.25%		5.71%	23.90%		0.39%		

Total Gas 45425.7
 Total Diesel 28339.8
 Total Billed \$154,644.20

Village of Beecher

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Frank Basile
Stacy Mazurek
Todd Kraus

NOTICE OF BID LETTING

Notice is hereby given that the Village of Beecher, in conjunction with the intergovernmental fuel committee, is accepting bids for the purchase of Class II 45 Cetane Ultra Low Sulfur Clear Diesel and 87 Octane unleaded fuel for the period of March 1, 2018 through February 28, 2019. The attached bid form can be submitted to the Beecher Village Hall, 625 Dixie, P.O. Box 1154, Beecher, IL 60401. Sealed bids will be accepted until 10:00 a.m. on Friday, February 2nd, 2018 at which time they will be opened and reviewed. The Beecher Village Board will be considering the bids at its regular meeting on Monday, February 12th. The Village reserves the right to reject any and all bids.

Bidders may also choose to submit an alternative bid indicating the price to be paid per gallon of fuel over low rack pricing FOB Chicago weekly rates. If you have any questions or concerns or need additional information please contact Robert Barber at 708-946-2261.

Publish in the Vedette the week of January 8th.

**BEECHER JOINT FUEL COMMITTEE
FLAT AND FIXED PRICE BID FOR THE SALE OF FUEL**

The undersigned agrees to provide a minimum of 46,000 gallons of 87 Octane unleaded fuel based on $(R+M)/2$ formula, and 27,000 gallons of Class II minimum 45 Cetane ultra low sulfur clear diesel fuel with lubricity additive, from the period of March 1, 2018 through February 28, 2019 at the fixed prices as stated below. A minimum delivery of twice per week shall be required at the fuel depot, Washington Township Center, 30200 Town Center Road, Beecher, Illinois or the contract will be considered in breach. The Village of Beecher shall be billed a minimum of once per month for the delivery of the fuel. All taxes shall be included in the bid price on the day of letting. However, if the tax rates change during the period the vendor has the right to adjust the price of the fuel.

Flat and Fixed Price from 3/1/18 through 2/28/19 for 87 Octane Unleaded based on $(R+M)/2$ formula, FOB, including all taxes on the date of bid letting on 46,000 gallons:

\$ _____ per gallon.

Flat and Fixed Price from 3/1/18 through 2/28/19 for Class II minimum 45 Cetane ultra low sulfur clear diesel with lubricity additive, FOB, including all taxes on the date of letting on 27,000 gallons:

\$ _____ per gallon.

Purchaser Security Deposit Required for Contract: \$ _____

Signed:

Vendor Name and Address:

Phone Number: _____

Please submit this bid in a sealed envelope by 10:00 a.m. Friday, February 2, 2018 at the Village of Beecher, 625 Dixie Highway, P.O. Box 1154, Beecher, IL 60401. Bids will be opened at that time.

BEECHER JOINT FUEL COMMITTEE
BID FOR PRICE PER GALLON OVER LOW RACK FOB CHICAGO

The undersigned agrees to provide a minimum of 46,000 gallons of 87 Octane unleaded fuel based on $(R+M)/2$ formula, and 27,000 gallons of Class II minimum 45 Cetane ultra low sulfur clear diesel fuel with lubricity additive, from the period of March 1, 2018 through February 28, 2019 at the prices over low rack FOB Chicago as stated below. A minimum delivery of twice per week shall be required at the fuel depot, Washington Township Center, 30200 Town Center Road, Beecher, Illinois or the contract will be considered in breach. The Village of Beecher shall be billed a minimum of once per month for the delivery of the fuel.

Price to be Paid per gallon of fuel over low rack pricing FOB Chicago for 87 Octane Unleaded based on $(R+M)/2$ Formula from 3/1/18 through 2/28/19. Estimate 46,000 gallons:

_____ per gallon

Price to be paid per gallon of fuel over low rack pricing FOB Chicago for Class II minimum 45 Cetane ultra low sulfur diesel with lubricity additive from 3/1/18 through 2/28/19. Estimate 27,000 gallons:

_____ per gallon

Signed:

Vendor Name and Address:

Phone Number: _____

Please submit this bid in a sealed envelope by 10:00 a.m. Friday, February 2nd, 2018 at the Village of Beecher, 625 Dixie Highway, P.O. Box 1154, Beecher, IL 60401. Bids will be opened at that time.

2018 Fuel Bid Letters Sent to: 12/15/17

Mailed 12-14-17

Mr. Kevin Kavanaugh
Heritage FS
30230 State Rte 50
Peotone, IL 60468
kevinkavanaugh@heritagefs.com
815-378-3655

Heritage FS, Inc.
5833 E. 5000 North Road
Bourbonnais, IL 60914

Mark Weilbacher
Heritage FS
1381 S. Crescent, Box 339
Gilman, IL 60938

Mr. Shawn Oseman
Fuel Sales Representative
Paulson Oil Company
950 Wabash Avenue
Chesterton, IN 46304
219-405-7368

Mr. William Katzenberger
Avalon Petroleum Company
200 E. Court, Suite 720
Kankakee, IL 60901
815-939-6200
BillKatzenberger1@gmail.com

Meier Oil
405 North Second Street
P.O. Box 8
Ashkum, IL 60911
815-698-2343

Mr. Joe Fell
General Manager
Palatine Oil
900 Natural Parkway, Suite 260
Schaumburg, IL 60173

West Fuels, Inc.
82 S. La Grange Road, Suite #201
La Grange, IL 60525
708-588-8289

OSCO Oil
304 W. Mondamin Street #112
Minooka, IL 60447
708-301-7060

Bell Fuels, Inc.
1515 Creek Drive
Morris, IL 60450-6857
sales@bellfuels.com
815-905-0600

Mohr Oil Co.
7340 W. Harrison St.
Forest Park, IL 60130
sales@mohroil.com
708-366-2900

Feece Oil
517 Twin Rail Drive
Minooka, IL 60447
888-879-1911

Al Warren Oil Co.
1646 Summer St.
Hammond, IN 46320
800-327-8903

Cooper Oil
10295 Vans Drive
Frankfort, IL 60423
815-469-6951

Jackie
Mansfield Oil
678-450-2277
mobids@mansfieldoil.com

emailed 12-18-17

Arnie Berg
Gas Depot Oil Co.
8930 N. Waukegan Rd., Suite 230
Morton Grove, IL 60053
847-462-4263
arnie@gasdepot.com

MEMORANDUM

Date: February 2, 2018

To: Members of the Beecher Fuel Committee

From: Donna Rooney, Fuel Secretary

Re: Results of 2017 Audit of the Fuel System and Fund

As requested by the Committee, an audit was conducted of the Fuel Fund and the Fuel Dispensing system for calendar year 2017.

The following are findings of the audit which is attached for your review.

Beginning balance of the fuel fund on January 1, 2017 was \$41,742.35. Ending balance of the account on December 31, 2017 was \$38,605.85.

The total regular unleaded fuel delivered was 46,696.8 gallons and 29,089.0 gallons of diesel. The total amount paid for fuel in 2017 was \$157,208.74. The fuel fund had an overall savings of \$362.96 by paying Heritage FS invoices within 10 days of receipt. Heritage no longer offers this option.

The total gallons of unleaded pumped and billed to the users was 45,425.7. The total gallons of diesel pumped and billed was 28,339.8. The total amount billed to the users was \$154,644.20.

Respectfully submitted,

Donna Rooney

2017 Joint Fuel Check Register

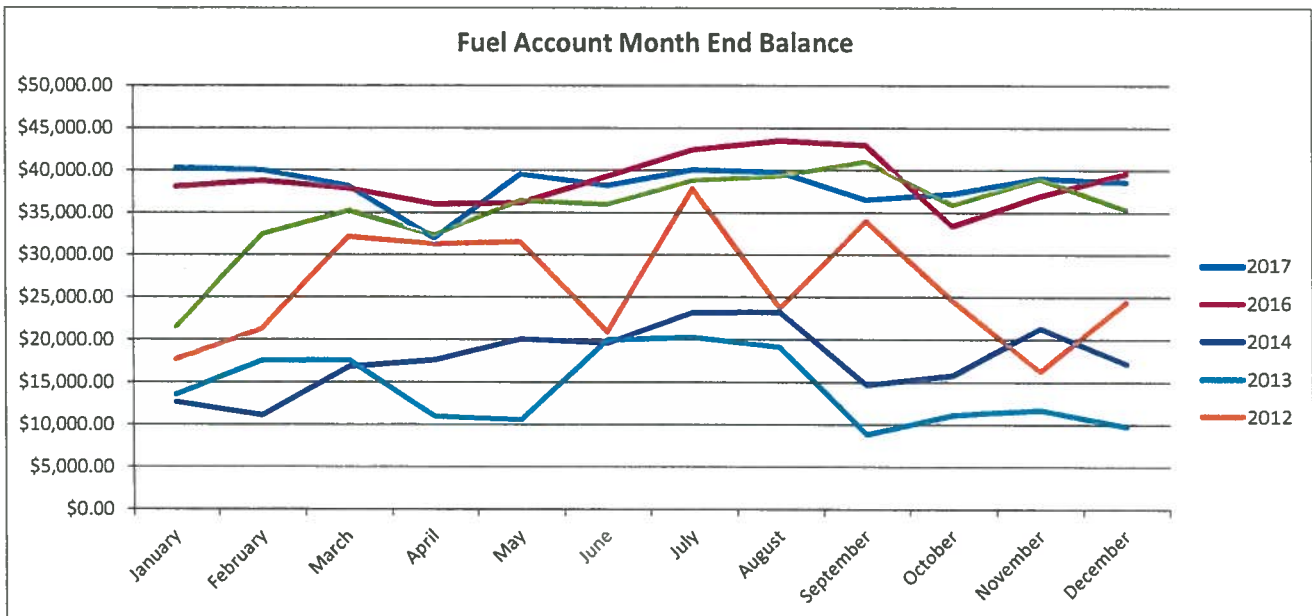
<u>Date</u>	<u>Num</u>	<u>Transaction</u>		<u>Payment</u>	<u>Deposit</u>	<u>Balance</u>
1/5/2017	1194	RelaDyne	Inv. 20151147	1,024.35		41,742.35
1/5/2017	1195	RelaDyne	Inv. 20151148	973.95		40,768.40
1/9/2017	1196	RelaDyne	Inv. 20152763	1,651.24		39,117.16
1/9/2017	1197	The Vedette, Inc.	Bid Letting	40.00		39,077.16
1/9/2017	1198	Syn-Tech Systems, Inc.	Inv 137714, yearly maintenance	1,175.00		37,902.16
1/10/2017	1199	RelaDyne	Inv. 20153374	1,899.76		36,002.40
1/10/2017	1200	RelaDyne	Inv. 20153373	734.76		35,267.64
1/13/2017	DEP	Village Of Beecher	monthly payment, PD, PW & EMA		3,653.48	38,921.12
1/13/2017	DEP	Washington Township	monthly payment, trans		19.46	38,940.58
1/13/2017	1201	RelaDyne	Inv. 20155804	1,934.61		37,005.97
1/13/2017	1202	RelaDyne	Inv. 20155900	700.05		36,305.92
1/18/2017	DEP	Beecher School District	monthly payment		5,650.18	41,956.10
1/19/2017	1203	RelaDyne	Inv. 20159823	1,734.17		40,221.93
1/19/2017	1204	RelaDyne	Inv. 20159822	785.09		39,436.84
1/24/2017	DEP	Washington Township	monthly payment, hwy		1,799.83	41,236.67
1/27/2017	1205	RelaDyne	Inv. 20166160	962.17		40,274.50
1/31/2017	DEP	First Community Bank &	interest .1601%		5.97	40,280.47
2/2/2017	1206	RelaDyne	Inv. 20168593	569.83		39,710.64
2/2/2017	1207	RelaDyne	Inv. 20168594	1,495.38		38,215.26
2/3/2017	DEP	Beecher Fire District	monthly payment		948.35	39,163.61
2/6/2017	1208	RelaDyne	Inv. 20175643	1,309.32		37,854.29
2/6/2017	1209	RelaDyne	Inv. 20175644	942.57		36,911.72
2/10/2017	DEP	Washington Township	monthly payment, trans		29.28	36,941.00
2/15/2017	DEP	Village Of Beecher	monthly payment, PD, PW & EMA		3,931.03	40,872.03
2/15/2017	1210	RelaDyne	Inv. 20185473	1,805.43		39,066.60
2/15/2017	1211	RelaDyne	Inv. 20185474	945.32		38,121.28
2/22/2017	DEP	Beecher School District	monthly payment		6,500.25	44,621.53
2/22/2017	DEP	Washington Township	monthly payment, hwy		900.30	45,521.83
2/22/2017	1212	RelaDyne	Inv. 20193382	1,710.94		43,810.89
2/22/2017	1213	RelaDyne	Inv. 20193383	1,374.16		42,436.73
2/28/2017	DEP	Beecher Fire District	monthly payment		892.64	43,329.37
2/28/2017	DEP	First Community Bank &	interest .1599%		5.00	43,334.37
2/28/2017	1214	RelaDyne	Inv. 20202153	1,911.93		41,422.44
2/28/2017	1215	RelaDyne	Inv. 20202154	1,371.05		40,051.39
3/3/2017	1216	Atsi	Inv. 5320, service invoice	118.75		39,932.64
3/3/2017	1217	Atsi	Inv. 5321, service invoice	71.25		39,861.39
3/7/2017	1218	RelaDyne	Inv. 20208528	985.42		38,875.97
3/7/2017	1219	RelaDyne	Inv. 20208529	1,419.21		37,456.76
3/8/2017	DEP	Washington Township	monthly payment, trans		24.48	37,481.24
3/9/2017	1220	Heritage FS	Inv. 76271	1,288.16		36,193.08
3/9/2017	1221	Heritage FS	Inv. 76277	1,872.00		34,321.08
3/16/2017	DEP	Village Of Beecher	monthly payment, PD, PW & EMA		3,042.41	37,363.49
3/16/2017	1222	Heritage FS	Inv. 76294	1,243.19		36,120.30
3/17/2017	DEP	Washington Township	monthly payment, hwy		1,068.61	37,188.91
3/17/2017	DEP	Beecher School District	monthly payment		6,433.24	43,622.15
3/20/2017	1223	Heritage FS	Inv. 76342	3,302.76		40,319.39
3/27/2017	1224	Heritage FS	Inv. 76392	3,164.43		37,154.96
3/28/2017	DEP	Beecher Fire District	monthly payment		1,022.06	38,177.02
3/31/2017	DEP	First Community Bank &	interest .1600%		5.48	38,182.50

4/5/2017	1225	Heritage FS	Inv. 76447	2,410.21		35,772.29
4/10/2017	1226	Heritage FS	Inv. 76490	2,878.75		32,893.54
4/12/2017	DEP	Village Of Beecher	monthly payment, PD, PW & EMA		3,278.99	36,172.53
4/12/2017	DEP	Washington Township	monthly payment, trans		19.08	36,191.61
4/18/2017	1227	Heritage FS	Inv. 76554	3,308.39		32,883.22
4/24/2017	1228	Heritage FS	Inv. 76634	2,498.59		30,384.63
4/25/2017	DEP	Beecher Fire District	monthly payment		963.39	31,348.02
4/26/2017	DEP	Washington Township	monthly payment, hwy		612.31	31,960.33
4/28/2017	DEP	First Community Bank &	interest .1601%		4.44	31,964.77
5/3/2017	DEP	Beecher School District	monthly payment		8,351.92	40,316.69
5/3/2017	1229	Heritage FS	Inv. 76719	3,433.90		36,882.79
5/9/2017	1230	Heritage FS	Inv. 76805	3,435.54		33,447.25
5/10/2017	DEP	Washington Township	monthly payment, trans		64.67	33,511.92
5/12/2017	DEP	Village Of Beecher	monthly payment, PD, PW & EMA		3,954.91	37,466.83
5/16/2017	DEP	Beecher School District	monthly payment		7,238.33	44,705.16
5/16/2017	1231	Heritage FS	Inv. 76854	3,164.50		41,540.66
5/23/2017	DEP	Washington Township	monthly payment, hwy		1,030.56	42,571.22
5/25/2017	1232	Heritage FS	Inv. 76914	2,978.66		39,592.56
5/31/2017	DEP	First Community Bank	interest .1601%		5.85	39,598.41
6/2/2017	DEP	Beecher Fire District	monthly payment		1,210.48	40,808.89
6/2/2017	1233	Heritage FS	Inv. 77009	3,511.79		37,297.10
6/7/2017	1234	Heritage FS	Inv. 77103	1,486.40		35,810.70
6/7/2017	1235	Heritage FS	Inv. 77079	1,221.57		34,589.13
6/15/2017	DEP	Village Of Beecher	monthly payment, PD, PW & EMA		4,167.08	38,756.21
6/15/2017	1236	Heritage FS	Inv. 77181	1,489.13		37,267.08
6/15/2017	1237	Heritage FS	Inv. 77249	1,674.22		35,592.86
6/19/2017	DEP	Beecher School District	monthly payment		7,533.24	43,126.10
6/21/2017	DEP	Washington Township	monthly payment, hwy		1,317.68	44,443.78
6/21/2017	DEP	Washington Township	monthly payment, trans		26.92	44,470.70
6/27/2017	1238	Heritage FS	Inv. 77289	1,738.02		42,732.68
6/29/2017	1239	Heritage FS	Inv. 77386	2,369.62		40,363.06
6/30/2017	DEP	First Community Bank	interest .1601%		5.47	40,368.53
6/30/2017	1240	Heritage FS	Inv. 77407	2,105.43		38,263.10
7/3/2017	DEP	Beecher Fire District	monthly payment		1,186.90	39,450.00
7/11/2017	1241	Heritage FS	Inv. 77474	1,869.16		37,580.84
7/12/2017	DEP	Village Of Beecher	monthly payment, PD, PW & EMA		4,396.20	41,977.04
7/12/2017	DEP	Washington Township	monthly payment, trans		33.70	42,010.74
7/18/2017	DEP	Beecher School District	monthly payment		1,932.97	43,943.71
7/18/2017	DEP	Washington Township	monthly payment, hwy		2,909.40	46,853.11
7/28/2017	1242	Heritage FS	Inv. 77535	2,241.14		44,611.97
7/28/2017	1243	Heritage FS	Inv. 77596	2,070.95		42,541.02
7/28/2017	1244	Heritage FS	Inv. 77652	2,451.07		40,089.95
7/31/2017	DEP	First Community Bank	interest .1600%		6.11	40,096.06
8/2/2017	DEP	Beecher Fire District	monthly payment		1,266.82	41,362.88
8/14/2017	DEP	Washington Township	monthly payment, trans		33.29	41,396.17
8/14/2017	1245	Heritage FS	Inv. 77719	2,258.01		39,138.16
8/17/2017	DEP	Village Of Beecher	monthly payment, PD, PW & EMA		5,009.79	44,147.95
8/18/2017	1246	Heritage FS	Inv. 77781	2,097.38		42,050.57
8/18/2017	1247	Heritage FS	Inv. 77849	1,772.50		40,278.07
8/21/2017	DEP	Beecher School District	monthly payment		1,229.54	41,507.61
8/25/2017	DEP	Beecher Fire District	monthly payment		1,128.12	42,635.73
8/28/2017	1248	Heritage FS	Inv. 77899	2,838.43		39,797.30
8/31/2017	DEP	First Community Bank	interest .1599%		6.00	39,803.30

9/1/2017	DEP	Washington Township	monthly payment, hwy		2,437.00	42,240.30
9/14/2017	DEP	Village Of Beecher	monthly payment, PD, PW & EMA		4,535.87	46,776.17
9/14/2017	DEP	Washington Township	monthly payment, trans		23.53	46,799.70
9/15/2017	1249	Heritage FS	Inv. 78049	3,996.67		42,803.03
9/15/2017	1250	Syn-Tech Systems, Inc.	Key fobs	332.50		42,470.53
9/20/2017	DEP	Beecher School District	monthly payment		4,303.19	46,773.72
9/22/2017	1251	Heritage FS	Inv. 78163	3,282.41		43,491.31
9/22/2017	1252	Heritage FS	Inv. 78196	3,381.19		40,110.12
9/22/2017	1253	Heritage FS	Inv. 77979	3,550.13		36,559.99
9/29/2017	DEP	First Community Bank	interest .1601%		5.76	36,565.75
10/2/2017	DEP	Beecher Fire District	monthly payment		1,120.28	37,686.03
10/2/2017	DEP	Washington Township	monthly payment, hwy		3,171.87	40,857.90
10/4/2017	1254	Heritage FS	Inv. 78284	4,218.75		36,639.15
10/6/2017	1255	Heritage FS	Inv. 78404	3,497.13		33,142.02
10/12/2017	1256	Heritage FS	Inv. 78504	2,973.33		30,168.69
10/13/2017	DEP	Washington Township	monthly payment, trans		9.75	30,178.44
10/13/2017	DEP	Village Of Beecher	monthly payment, PD, PW & EMA		4,211.79	34,390.23
10/16/2017	DEP	Beecher School District	monthly payment		8,192.54	42,582.77
10/24/2017	1257	Heritage FS	Inv. 78607	3,921.10		38,661.67
10/26/2017	DEP	Washington Township	monthly payment, hwy		1,861.35	40,523.02
10/30/2017	1258	Heritage FS	Inv. 78675	942.44		39,580.58
10/30/2017	1259	Heritage FS	Inv. 78703	2,308.93		37,271.65
10/31/2017	DEP	First Community Bank	interest .1601%		6.07	37,277.72
11/1/2017	DEP	Beecher Fire District	monthly payment		1,461.97	38,739.69
11/8/2017	1260	Heritage FS	Inv. 78801	2,664.44		36,075.25
11/8/2017	1261	Heritage FS	Inv. 78815	1,439.74		34,635.51
11/13/2017	1262	Heritage FS	Inv. 78901	2,335.80		32,299.71
11/14/2017	1263	Atsi	Inv. 5472, service invoice	95.00		32,204.71
11/16/2017	DEP	Village Of Beecher	monthly payment, PD, PW & EMA		4,803.83	37,008.54
11/17/2017	DEP	Beecher Fire District	monthly payment		1,443.37	38,451.91
11/20/2017	DEP	Washington Township	monthly payment, trans		40.28	38,492.19
11/21/2017	DEP	Beecher School District	monthly payment		7,267.91	45,760.10
11/21/2017	1264	Heritage FS	Inv. 78985	674.06		45,086.04
11/21/2017	1265	Heritage FS	Inv. 79005	2,517.18		42,568.86
11/28/2017	DEP	Washington Township	monthly payment, hwy		1,432.78	44,001.64
11/28/2017	1266	Syn-Tech Systems, Inc.	Inv 157442, yearly maintenance	1,175.00		42,826.64
11/28/2017	1267	Heritage FS	Inv. 79059	3,804.78		39,021.86
11/30/2017	DEP	First Community Bank	interest .1901%		6.56	39,028.42
12/7/2017	1268	Heritage FS	Inv. 79114	1,243.00		37,785.42
12/7/2017	1269	Heritage FS	Inv. 79135	1,096.58		36,688.84
12/12/2017	1270	Heritage FS	Inv. 79252	2,499.82		34,189.02
12/14/2017	DEP	Village Of Beecher	monthly payment, PD, PW & EMA		3,751.87	37,940.89
12/14/2017	DEP	Washington Township	monthly payment, hwy		1,463.27	39,404.16
12/14/2017	DEP	Washington Township	monthly payment, trans		45.37	39,449.53
12/18/2017	DEP	Beecher School District	monthly payment		7,076.59	46,526.12
12/18/2017	1271	Heritage FS	Inv. 79316	4,751.38		41,774.74
12/28/2017	1272	Heritage FS	Inv. 79344	3,175.49		38,599.25
12/29/2017	DEP	First Community Bank	interest .1899%		6.60	38,605.85

Joint Fuel Account Month End Comparison 2017-2012

	2017	2016	2015	2014	2013	2012
January	\$40,280.47	\$38,078.85	\$21,485.01	\$12,631.05	\$13,520.79	\$17,683.96
February	\$40,051.39	\$38,785.18	\$32,436.39	\$11,072.57	\$17,515.03	\$21,309.29
March	\$38,182.50	\$37,890.06	\$35,252.64	\$16,790.63	\$17,542.79	\$32,145.52
April	\$31,964.77	\$36,015.63	\$32,330.05	\$17,587.90	\$10,903.45	\$31,293.53
May	\$39,598.41	\$36,129.41	\$36,456.94	\$20,071.52	\$10,522.22	\$31,534.08
June	\$38,263.10	\$39,334.77	\$36,032.69	\$19,609.56	\$19,995.59	\$20,922.23
July	\$40,096.06	\$42,420.32	\$38,822.04	\$23,185.14	\$20,286.92	\$37,828.17
August	\$39,803.30	\$43,505.73	\$39,350.75	\$23,224.13	\$19,129.67	\$23,715.29
September	\$36,565.75	\$42,944.17	\$41,055.55	\$14,658.72	\$8,826.89	\$33,955.67
October	\$37,277.72	\$33,389.40	\$35,933.76	\$15,795.30	\$11,126.18	\$24,577.75
November	\$39,028.42	\$36,945.93	\$38,965.15	\$21,308.63	\$11,684.87	\$16,268.05
December	\$38,605.85	\$39,579.39	\$35,354.60	\$17,148.39	\$9,752.70	\$24,339.91



2017 - FUEL DUMPED IN TANK

INVOICE DATE	GR RFG 87 UNLEADED	UNIT PRICE 87 UNLEAD	TOTAL COST 87 UNLEADED	FUEL ADDITIVE FOR DIESEL	GL DIESELEX	UNIT PRICE DIESELEX	TOTAL COST DIESELEX	TOTAL AMOUNT BILLED	AMOUNT PAID	EARLY PYMN SAVINGS
1/5/2017	900.00	\$ 1.835	\$ 1,651.24					\$ 1,651.24	\$ 1,651.24	
1/9/2017					400.00	\$ 1.836	\$ 734.76	\$ 734.76	\$ 734.76	
1/9/2017	901.00	\$ 2.109	\$ 1,899.76					\$ 1,899.76	\$ 1,899.76	
1/12/2017	997.00	\$ 1.940	\$ 1,934.61					\$ 1,934.61	\$ 1,934.61	
1/12/2017					350.00	\$ 2.000	\$ 700.05	\$ 700.05	\$ 700.05	
1/12/2017					898.00	\$ 1.930	\$ 1,734.17	\$ 1,734.17	\$ 1,734.17	
1/18/2017	400.00	\$ 1.963	\$ 785.09					\$ 785.09	\$ 785.09	
1/18/2017	535.00	\$ 1.798	\$ 962.17					\$ 962.17	\$ 962.17	
1/27/2017					800.00	\$ 1.963	\$ 1,570.11	\$ 1,570.11	\$ 1,570.11	
1/27/2017	800.00	\$ 1.869	\$ 1,495.38					\$ 1,495.38	\$ 1,495.38	
2/2/2017	748.00	\$ 1.750	\$ 1,309.32					\$ 1,309.32	\$ 1,309.32	
2/2/2017					500.00	\$ 1.885	\$ 942.57	\$ 942.57	\$ 942.57	
2/13/2017	1,000.00	\$ 1.805	\$ 1,805.43					\$ 1,805.43	\$ 1,805.43	
2/13/2017					500.00	\$ 1.890	\$ 945.32	\$ 945.32	\$ 945.32	
2/17/2017	901.00	\$ 1.899	\$ 1,710.94					\$ 1,710.94	\$ 1,710.94	
2/17/2017					705.00	\$ 1.949	\$ 1,374.16	\$ 1,374.16	\$ 1,374.16	
2/27/2017	1,000.00	\$ 1.912	\$ 1,911.93					\$ 1,911.93	\$ 1,911.93	
2/27/2017					700.00	\$ 1.959	\$ 1,371.05	\$ 1,371.05	\$ 1,371.05	
3/3/2017					500.00	\$ 1.971	\$ 985.42	\$ 985.42	\$ 985.42	
3/3/2017	768.00	\$ 1.848	\$ 1,419.21					\$ 1,419.21	\$ 1,419.21	
3/6/2017	100.30	\$ 2.080	\$ 208.62					\$ 208.62	\$ 208.62	
3/6/2017	900.00	\$ 2.080	\$ 1,872.00					\$ 1,872.00	\$ 1,872.00	
3/8/2017	434.50	\$ 2.080	\$ 903.76					\$ 903.76	\$ 903.76	
3/15/2017	990.50	\$ 2.080	\$ 2,060.24					\$ 2,060.24	\$ 2,060.24	
3/22/2017	1,111.00	\$ 2.080	\$ 2,310.88					\$ 2,310.88	\$ 2,310.88	
3/29/2017	772.00	\$ 2.080	\$ 1,605.76					\$ 1,605.76	\$ 1,605.76	
4/5/2017	713.40	\$ 2.080	\$ 1,483.87					\$ 1,483.87	\$ 1,483.87	
4/12/2017	925.10	\$ 2.080	\$ 1,924.21					\$ 1,924.21	\$ 1,924.21	
4/19/2017	904.70	\$ 2.080	\$ 1,881.78					\$ 1,881.78	\$ 1,881.78	
4/25/2017	1,029.40	\$ 2.080	\$ 2,141.15					\$ 2,141.15	\$ 2,141.15	
5/2/2017	1,092.70	\$ 2.080	\$ 2,272.82					\$ 2,272.82	\$ 2,272.82	
5/10/2017	962.90	\$ 2.080	\$ 2,002.83					\$ 2,002.83	\$ 2,002.83	
5/19/2017	977.30	\$ 2.080	\$ 2,032.78					\$ 2,032.78	\$ 2,032.78	
5/25/2017	1,006.60	\$ 2.080	\$ 2,093.73					\$ 2,093.73	\$ 2,093.73	
6/2/2017	345.30	\$ 2.080	\$ 718.22					\$ 718.22	\$ 718.22	
6/2/2017	593.00	\$ 2.080	\$ 1,233.44					\$ 1,233.44	\$ 1,233.44	
6/6/2017	200.20	\$ 2.080	\$ 416.42					\$ 416.42	\$ 416.42	
					500.10	\$ 2.173	\$ 1,086.72	\$ 1,086.72	\$ 1,086.72	
								\$ 1,503.13	\$ 1,489.13	\$ 27.36
								\$ 2,878.75	\$ 2,878.75	\$ 31.53
								\$ 3,308.39	\$ 3,308.39	\$ 23.99
								\$ 2,498.59	\$ 2,498.59	\$ 32.79
								\$ 3,433.90	\$ 3,433.90	\$ 32.85
								\$ 3,435.51	\$ 3,435.51	\$ 30.23
								\$ 3,164.50	\$ 3,164.50	\$ 28.52
								\$ 3,007.16	\$ 2,978.66	\$ 33.49
								\$ 3,545.29	\$ 3,511.79	\$ 14.11
								\$ 1,500.50	\$ 1,486.40	\$ 11.86
								\$ 1,233.44	\$ 1,221.57	\$ 14.00
								\$ 1,503.13	\$ 1,489.13	

6/13/2017	645.40	\$ 2.080	\$ 1,342.43	160.10	\$ 2.173	\$ 347.90	\$ 1,690.33	\$ 1,674.22	\$ 16.11
6/19/2017	327.40	\$ 2.080	\$ 680.99	494.00	\$ 2.173	\$ 1,073.46	\$ 1,754.45	\$ 1,738.02	\$ 16.43
6/26/2017	522.80	\$ 2.080	\$ 1,087.42	600.40	\$ 2.173	\$ 1,304.67	\$ 2,392.09	\$ 2,369.62	\$ 22.47
6/27/2017	798.70	\$ 2.080	\$ 1,661.30	213.70	\$ 2.173	\$ 464.37	\$ 2,125.67	\$ 2,105.43	\$ 20.24
7/5/2017	586.80	\$ 2.080	\$ 1,220.54	301.70	\$ 2.173	\$ 655.59	\$ 1,876.14	\$ 1,869.16	\$ 6.98
7/11/2017	751.10	\$ 2.080	\$ 1,562.29	312.40	\$ 2.173	\$ 678.85	\$ 2,241.13	\$ 2,241.14	
7/25/2017	677.00	\$ 2.080	\$ 1,408.16	305.00	\$ 2.173	\$ 662.77	\$ 2,070.93	\$ 2,070.95	
7/25/2017	767.20	\$ 2.080	\$ 1,595.78	393.60	\$ 2.173	\$ 855.29	\$ 2,451.07	\$ 2,451.07	
8/2/2017	667.70	\$ 2.080	\$ 1,388.82	400.00	\$ 2.173	\$ 869.20	\$ 2,258.02	\$ 2,258.01	
8/14/2017	584.30	\$ 2.080	\$ 1,215.34	256.40	\$ 2.173	\$ 557.16	\$ 1,772.50	\$ 1,772.50	
8/10/2017	787.30	\$ 2.080	\$ 1,637.58	211.60	\$ 2.173	\$ 459.81	\$ 2,097.39	\$ 2,097.38	
8/24/2017	737.60	\$ 2.080	\$ 1,534.21	600.20	\$ 2.173	\$ 1,304.23	\$ 2,838.44	\$ 2,838.43	
8/29/2017	889.20	\$ 2.080	\$ 1,849.54	782.60	\$ 2.173	\$ 1,700.59	\$ 3,550.13	\$ 3,550.13	
9/5/2017	1,027.30	\$ 2.080	\$ 2,136.78	855.90	\$ 2.173	\$ 1,859.87	\$ 3,996.65	\$ 3,996.67	
9/18/2017	959.40	\$ 2.080	\$ 1,995.55	592.20	\$ 2.173	\$ 1,286.85	\$ 3,282.40	\$ 3,282.41	
9/19/2017	862.20	\$ 2.080	\$ 1,793.38	730.70	\$ 2.173	\$ 1,587.81	\$ 3,381.19	\$ 3,381.19	
9/27/2017	1,190.70	\$ 2.080	\$ 2,476.66	801.70	\$ 2.173	\$ 1,742.09	\$ 4,218.75	\$ 4,218.75	
10/3/2017	846.80	\$ 2.080	\$ 1,761.34	798.80	\$ 2.173	\$ 1,735.79	\$ 3,497.14	\$ 3,497.13	
10/10/2017	967.30	\$ 2.080	\$ 2,011.98	442.40	\$ 2.173	\$ 961.34	\$ 2,973.32	\$ 2,973.33	
10/18/2017	1,050.00	\$ 2.080	\$ 2,184.00	799.40	\$ 2.173	\$ 1,737.10	\$ 3,921.10	\$ 3,921.10	
10/25/2017	453.10	\$ 2.080	\$ 942.44	542.80	\$ 2.173	\$ 1,179.50	\$ 942.44	\$ 942.44	
10/25/2017	543.00	\$ 2.080	\$ 1,129.44	400.10	\$ 2.173	\$ 869.42	\$ 2,308.94	\$ 2,308.93	
10/30/2017	863.00	\$ 2.080	\$ 1,795.04	420.30	\$ 2.173	\$ 913.31	\$ 2,664.46	\$ 2,664.44	
11/3/2017	253.10	\$ 2.080	\$ 526.45	174.10	\$ 2.173	\$ 378.32	\$ 1,439.76	\$ 1,439.74	
11/7/2017	941.10	\$ 2.080	\$ 1,957.49	310.20	\$ 2.173	\$ 674.06	\$ 2,335.81	\$ 2,335.80	
11/16/2017				303.90	\$ 2.173	\$ 660.37	\$ 674.06	\$ 674.06	
11/16/2017	892.70	\$ 2.080	\$ 1,856.82	810.20	\$ 2.173	\$ 1,760.56	\$ 2,517.19	\$ 2,517.18	
11/20/2017	982.80	\$ 2.080	\$ 2,044.22		\$ 2.173	\$	\$ 3,804.79	\$ 3,804.78	
11/27/2017	597.60	\$ 2.080	\$ 1,243.01		\$ 2.173	\$	\$ 1,243.01	\$ 1,243.00	
11/29/2017	153.10	\$ 2.080	\$ 318.45	358.10	\$ 2.173	\$ 778.15	\$ 1,096.60	\$ 1,096.58	
12/7/2017	668.10	\$ 2.080	\$ 1,389.65	510.90	\$ 2.173	\$ 1,110.19	\$ 2,499.82	\$ 2,499.82	
12/11/2017	1,043.20	\$ 2.080	\$ 2,169.86	1,188.00	\$ 2.173	\$ 2,581.52	\$ 4,751.38	\$ 4,751.38	
12/18/2017	873.00	\$ 2.080	\$ 1,815.84	625.70	\$ 2.173	\$ 1,359.65	\$ 3,175.49	\$ 3,175.49	
12/24/2017	777.90	\$ 2.080	\$ 1,618.03	396.00	\$ 2.173	\$ 860.51	\$ 2,478.55	\$ 2,478.55	
12/27/2017				217.00	\$ 3.177	\$ 689.42	\$ 689.42	\$ 689.42	
12/29/2017				161.00	\$ 2.173	\$ 349.86	\$ 349.86	\$ 349.86	
Totals	46,696.80		\$ 95,398.42	29,089.00		\$ 62,153.82		\$ 157,208.74	\$ 362.96

Fuel 2017 Billed by User

	Police		EMA		Public Works		Fire		School		Township Hwy		Township Trans	
	Gas	Diesel	Billed	Gas	Diesel	Billed	Gas	Diesel	Billed	Gas	Diesel	Billed	Gas	Diesel
Jan	1010.1		\$1,842.08	15.1		\$27.03	614.1	350.6	\$1,784.37	323.1	189.8	\$948.35	1424.1	1618.3
Feb	1042.6	9.8	\$2,051.12	91.9		\$172.17	552.3	322.0	\$1,707.74	243.0	206.9	\$892.64	1936.2	1376
Mar	843.6		\$1,628.82	37.9		\$73.06	411.5	273.7	\$1,340.53	306.8	215.0	\$1,022.06	1882.1	1402.1
Apr	1020.9		\$2,164.27	20.4		\$43.25	431.5	70.8	\$1,071.47	253.8	192.2	\$963.39	1943.4	1912.3
May	1036.7		\$2,197.81				701.2	112.6	\$1,735.69	276.1	281.9	\$1,210.48	1836.0	1512.0
June	1085.5		\$2,301.26				680.0	175.7	\$1,830.42	239.7	306.7	\$1,186.90	1927.1	1558.0
July	1150.1		\$2,438.19	45.2		\$95.82	592.7	273.7	\$1,862.19	277.3	306.8	\$1,266.82	636.4	263.8
Aug	1302.3		\$2,760.86				746.1	301.5	\$2,248.93	283.8	237.9	\$1,128.12	547.2	31.4
Sept	1169.9		\$2,480.19	38.4		\$81.41	851.3	76.6	\$1,974.27	227.7	288.1	\$1,120.28	1049.4	939.2
Oct	1166.9		\$2,473.83	24.0		\$50.88	615.2	173.0	\$1,687.08	294.6	378.4	\$1,461.97	1846.1	1933.5
Nov	1065.2		\$2,258.25	50.1		\$106.21	750.0	383.8	\$2,439.37	408.9	260.5	\$1,443.37	1817.7	1542.9
Dec	1066.7		\$2,261.43				426.0	265.4	\$1,490.44	315.8	255.4	\$1,234.71	1699.7	1569.5
TOTAL	12960.5	9.8	\$26,858.11	323.0		\$649.83	7371.9	2779.4	\$21,172.50	3450.6	3119.6	\$13,879.09	18545.4	15659.0
	28.53%	0.03%		0.71%			16.23%	9.81%		7.60%	11.01%		40.83%	55.25%

Total Gas 45425.7
Total Diesel 28339.8
Total Billed \$154,644.20

Township Hwy 2595.4 6772.0 \$20,004.96 178.9 0 \$369.81 5.71% 23.90% 0.39%

RESOLUTION # _____

A RESOLUTION ADOPTING A FOUR YEAR PLAN OF PRIORITIES, POLICIES AND GOALS OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BEECHER FOR THE FISCAL YEARS 2018-2022

WHEREAS, the President and Board of Trustees authorized the development of a strategic plan at its regular meeting on August 28, 2017; and

WHEREAS, each Trustee completed a survey and questionnaire developed by Village staff and the results of these surveys were compiled in a report provided to the Village Board on October 23, 2017; and

WHEREAS, after a series of three special strategic planning sessions held by the Village Board on October 30th, November 13th, November 27th, and January 8th, the Board spent a total of eight hours discussing its policies and priorities pertaining to a wide range of subjects; and

WHEREAS, the Board feels it is in the best interests of the residents of the Village of Beecher to adopt and make public a strategic plan for the Village to be shared with all taxing bodies and citizens; and

WHEREAS, this plan is subject to change as the composition of the Board may change in future years, but such a plan can guide future Village Board members as to the thought processes of their predecessors;

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Beecher, Will County, Illinois, that the following policy statements are a true and accurate depiction of the collective views of the members of the Beecher Village Board in the Fall of 2017 which are to be used as a guide for all future decisions of the Board through the year 2022:

A MISSION STATEMENT FOR THE VILLAGE OF BEECHER which was approved in 2009 reads as follows:

“The Village of Beecher government shall represent and be responsible to its residents in all decisions made including the types and levels of services provided, passage and enforcement of laws and ordinances, appropriate land use, and the efficient allocation of resources.”

1. First policy statement: Minimum Fund Balance

The minimum fund balance for the General Fund shall not drop below \$500,000.

Implementation Actions:

- a. The fund balance in the General Fund on October 1st must be over \$1,000,000 in order to be above the minimum of \$500,000 on May 1st of the following year.
- b. Budgeting and cash flow management practices shall be used to maintain the minimum fund balance.
- c. In the event the October 1st balance is below \$1,000,000 or the May 1st balance is below \$500,000, staff shall notify the Village Board in a public meeting of this occurrence and provide options for increasing the fund balance as soon as possible such as deferring or cutting expenses or revenue enhancements.

2. Second Policy Statement: Tax Levy

The Village Board remains keenly aware of the implications of tax levy increases upon its residents. To this end, it has been decided that the Village has sufficient funding for its general operations in the coming fiscal year and the Board has decided to freeze the property tax levy for 2017 collectible in 2018 for the seventh consecutive year.

Implementation Actions:

- a. Freeze levy for 2017 collectible in 2018.
- b. Tax levy increases should only be considered if the Village is in desperate need of cash to fund operations or the equalized assessed value increases to \$112,300,000, which is the EAV at the time tax levies were frozen in 2011. Current EAV is \$92,588,000. This ensures that the tax rates of residents do not increase beyond the current rate of 0.7468.
- c. Proceeds from video gaming will be used to cover the increased cost of current operations in the General Fund.

3. Third Policy Statement: use of Walt's Sales Tax starting May 1, 2021.

On April 15, 2021 the Village will be paying the last reimbursement to Walt's for sales tax collections which will be at a minimum of \$132,000 per year. The Village Board has drafted a contingency plan for the use of these funds while at the same time allowing for discretion of use by future Village Boards. If the Village's population exceeds 5,000 in 2020, the Village will have to participate in a downstate police pension fund which will greatly increase the unfunded

pension liability and increase scheduled payments. The Walt's sales tax collections will be used to fund this liability first. In the event there are remaining funds or the Village stays below 5,000 the Village Board seated in 2021 can decide how to appropriately use this funding.

Implementation Actions:

- a. Do not re-negotiate the Walt's sales tax deal and let it go away in 2021.
- b. Do not borrow or anticipate the use of these funds until 2021.
- c. In 2021, pledge the Walt's sales tax funds to pensions first with the use of the remaining funds being up to the Village Board seated at that time.

4. Fourth Policy Statement: Municipal Facilities

Recently the Village has received through donation or reduced purchase price special pieces of equipment that cannot be housed or garaged due to limited space needs. The old public works facility at 380 Ahrens Drive is being converted to a sludge processing facility, reducing storage space. The Village Board recognizes that there may be a potential storage problem and refers potential solutions to the Buildings and Public Properties Committee for consideration and recommendation. The new Police Chief and limited funding are two factors in deferring this decision.

Implementation Actions

- a. The new chief needs to provide input on what the needs of the department are which includes EMA. The options of take home cars, fleet reduction, and other alternatives for storage may come into play.
- b. The Committee can meet with the department heads to begin discussing this issue in 2019 after the sewer plant is completed and an analysis of space is conducted.

5. Fifth Policy Statement: The Future of Welton Stedt Park.

Regardless of the future of parks and recreation, the Village Board believes that the ballfields in this park should be improved to playable condition within the strategic planning period. A list of options and opportunities may avail themselves during this period of time, so a suggested course of action has been given to the Parks and Recreation Committee.

Implementation Actions

- a. the committee was directed to seek proposals from professional firms that have the ability to improve the playing surfaces.

- b. if the proposals are fundable, budget for the work to be done either in phases or in whole. If prices are not fundable, have public works provide a proposal and cost figures for material. Other organizations can be asked to contribute but should not drive the decision to improve. The fields are the Village's responsibility.
- c. Have all four fields, including the infield and outfields, playable by the Spring of 2022.

6. Sixth Policy Statement: Park District

The Village by default has accepted responsibility for providing parks and recreation grounds and facilities. These include open spaces, playgrounds and neighborhood parks, and Firemen's Park. The Village has accepted cash and land from developers for the improvement of many of these parks, and relies on the Beecher Fourth of July Commission for improvements and maintenance of Firemen's Park. The current practice of providing parks and recreation to Village residents is not sustainable since there is no revenue source for funding a park system. The Village uses unobligated funds which are budgeted on a competitive basis with other needs of the Village. The Village Board believes that it is in the best interest of the Village and the Beecher community to hold a referendum for the creation of a park district. Since the Village Board can only speak for Village residents, this park district would only include the Village limits unless a grassroots effort files its own petition for a park district that includes the entire school district. This proposal does not advocate the replacement of Beecher Recreation, MYSA or any current recreation/sports program. Beecher Recreation and the MYSA can determine its own future in coordination with the new park district.

Implementation Actions

- a. Discuss the need for a park district with other groups and taxing bodies.
- b. Support any grassroots effort for a park district whether the boundaries include the entire school district or just the Village limits.
- c. Pledge all Village park lands and facilities to the new park district if referendum is passed and district is created. Vow to continue with the collection of park fees from developers.
- d. Begin a promotional campaign which outlines the pros and cons of a park district. Attempt to have Beecher residents engage in the discussion.
- e. If the referendum passes and the new district is created, assist in the formation of the district by providing initial office and board room space. Deed all park land to the new park district at a mutually agreed-upon time when the district can assume maintenance responsibility.

7. Seventh Policy Statement: The Old Downtown

The Old Downtown area is defined as Reed from Penfield to Hodges, Gould from Indiana to Hodges, and Penfield from Gould to Woodward. The Village has invested \$50,000 in a new boardwalk for Gould Street and has experienced investment in the old downtown with the addition of Sophias, Sit and Bull, and the Gould Vault since the last strategic plan in 2014. The Village Board wishes to continue to share in the investment in the old downtown to keep it a viable area for entertainment, social interaction and leisure activity as a gathering place and regional destination.

Implementation Actions:

- a. Promote the creation of a mural on the east side of Gould Street if ownership issues can be resolved and private funding is also secured. Commit no more than \$10,000 to this effort.
- b. Provide some streetscape items such as decorative garbage receptacles, flower pots and lights for the railing on the new boardwalk.
- c. Encourage the location of a weekly farmer's market in the old downtown area, preferable Hodges and Gould vacant lot.

8. Eight Policy Statement: Create an Industrial/Commercial/Old Downtown TIF District

The Village Board has provided clear direction that it intends to establish a TIF District that includes all of the B-1H (Old Downtown area), the school district property, and several parcels of vacant industrial land and commercial land depicted in the attached map. The purpose of this TIF District is to spearhead economic development which has been waning since the great recession of 2008. The Village Board intends to market this district aggressively to attract new commercial and industrial development to the Village to promote jobs, residential growth and other revenue opportunities development brings.

Implementation Actions:

- a. Discuss concept informally with all other taxing bodies giving them the first "heads-up."
- b. Get preliminary green light on the qualifications of the district and obtain quotes from consultants for the filing of the District with the State of Illinois DCEO for review and approval.
- c. Conduct an intergovernmental meeting at the end of January 2018 and invite Teska and Associates to conduct a TIF 101 with Q and A for all local taxing bodies.
- d. Begin the TIF qualification process. Set up a Joint Review Board and begin marketing plan. Update land use plan and transportation plan for the movement of trucks in and out of district.

- e. Once a TIF is in place, market the district and attract new development.

8. Eighth Policy Statement: Residential Growth and Target Land Use Population Equivalent of 12,000 by 2040.

The Village Board supports continued residential growth in the Village. The Village New residential developments will receive due consideration, but the emphasis remains on getting the existing improved residential vacant lots developed as soon as possible since the infrastructure and services to these lots are already in place. This includes consideration of amending existing agreements at the request of builders that may be inhibiting single family home construction. The Village Board is fully aware of changing market demands and economic conditions which affect the new housing industry. The agreed upon population of 12,000 in 2040 is based on population equivalent of water and sewer usage based on land use and not the number of residents. The Village Board also adverse to creation of special service areas (SSA's) and favors dry detention over wet bottom ponds due to long term maintenance and open space concerns. The use of an HOA for the sole purpose of maintaining ponds in a single family subdivision is not ideal.

Implementation Actions:

- a. Keep all current fees and the template annexation agreement in place as a starting point, but be open to negotiations with new developments on a case by case basis.
- b. The Village's new comprehensive land use plan should provide land uses for a population equivalent of 12,000 based on sewer capacity at the new plant.
- c. The Village will adopt policies in the future to steer the growth of the community according to the population projections above.
- d. All new developments will specifically address how common property (i.e. detention basins) will be perpetually maintained. This may include up front assessment fees paid to the Village for accepting these basins.
- e. Encourage new developments to provide dry basins for detention but be willing to consider wet pond features if the ponds are truly part of the subdivision appearance and maintenance is provided.
- f. Continue providing incentives for new residential construction, including deferring tap-in fees and the \$2,000 water rebate for new home purchasers.

9. Ninth Policy Statement: Economic Development.

There are several major projects which will impact the Village in the near future. The Village will continue to work with IDOT, Will County, and the surrounding municipalities to plan for the construction of the South Suburban Airport, Crete CSX Intermodal Facility and the Illiana Expressway. The Village shall also use proper planning and marketing techniques for the land around these major economic development projects to guarantee the highest rate of return for the Village not only in terms of revenue but also quality of life aspects and preservation of the current character of the Village.

Implementation Actions:

- a. Amend the Village's comprehensive plan to include land inside our boundary agreements and the township line to the north which is basically all land within the Beecher School District.
- b. Encourage the annexation of property around the Village subject to contiguity and pre-annexation agreements if the land is not contiguous.
- c. Express support for the Illiana Expressway. Remain neutral on the South Suburban Airport and the CSX/Crete Intermodal but work to benefit from these projects and mitigate any impacts.
- d. Any incentives shall be considered on a case by case basis.
- e. Extend water and sewer at Village expense to greenfield sites on a case by case basis and negotiate terms of extensions during the annexation agreement process. Extension of mains will be treated as an incentive subject to some type of recapture formula based on revenue produced for the community by the development. Waiving tap-in or recapture fees is also an option.
- f. In the event the CSZ/Crete Intermodal project does not occur, support and encourage the development of intermodal south of Beecher utilizing the proposed Illiana Expressway. Prologis, Centerpoint, Staubach, and other companies can be contacted and pursued.

10. Tenth Policy Statement: Senior Housing

The Village Board has identified the need for more housing options for Beecher's seniors. The Board supports and encourages the development of a senior housing project of 50 to 100 units in a community setting (common halls, meeting and dining rooms, etc.) in a location which is convenient for seniors to obtain daily necessities and medical treatment.

Implementation Actions:

- a. Reach out to senior housing developers and encourage them to look at development options in the Village.
- b. Steer these efforts at locations in close proximity to services needed by seniors. The most desired location is on the south side of Church Road west of Dixie Highway.
- c. Consider the use of fee waivers and other incentives when negotiating with a developer on a senior housing project.
- d. Try to have a project committed as soon as possible but by at least 2021 at the latest.

11. Eleventh Policy Statement: Police Department Direction

The Village Board wishes to see the police department become more interactive with the community by participating in community events and having more interaction with residents in the community. To this end, the Board supports an increase in full time staff on the day shift to allow more time for police management to allocate resources toward citizen engagement and follow-ups with complainants. We need a more approachable and friendly police department.

Implementation Actions:

- a. Ingrain this philosophy in the new chief of police to create a new culture in the department.
- b. Support and encourage new programs such as coffee with a cop, shop with a cop, roof top cop, neighborhood watch and other community policing activities.
- c. Become more visible in the schools.
- d. Training needs to become more targeted to the specific needs of the department.
- e. Officers should be encouraged to interact more with residents. Contacts do not always have to be initiated by complaints or calls. Get out of the car and visit retail businesses and industrial employers.
- f. Continue outreach with Facebook and NIXLE. Create a new interactive website.
- g. Establish effective cooperative relationships with other agencies.
- h. Hire another officer for the day shift.
- i. Develop a shooting range to offer more flexible times for range use.

J. Begin new programs such as senior well-being checks, cadet program, citizen police academy.

12. Twelfth Policy Statement: Road Resurfacing Program

The Village Board is committed to the completion of the Penfield Street Reconstruction Project which will require \$980,450 in the local funding match of 20% in 2020/2021. This will require annual loan repayments of \$117,654 strapping the infrastructure account only \$28,000 available each year for other road projects for the next 10 years. The Village Board recognizes the need to get back on schedule with full implementation of the 2012 HR Green Road Resurfacing Plan. It was estimated that full implementation of the plan would be \$2 million, requiring annual debt service of \$230,000 on a 10 year loan or \$130,000 for a 20 yr GO Bond.

Implementation Actions:

- a. As soon as the Penfield STP Project is completed and the debt service schedule is set, the Village Board will place this matter on its agenda for resolution.
- b. Revenue sources have been identified for discussion at that time, including the return of the vehicle sticker (\$65,000), Walt's sales tax reimbursement, and GO Bonds.
- c. Have a plan in place prior to the adoption of the next strategic plan in the Summer of 2021.

13. Thirteenth Policy Statement: Re-allocation of Village Hall Office Staff

The Public Works Committee has brought to the Village Board's attention that all of the Village Hall office staff with the exception of the Village Administrator have been funded out of the Sewer and Water Department budgets since 2010, when in reality only one of these three staff positions should be funded out of Water and Sewer. The remaining two should be funded using General Fund Revenue. A sewer rate increase to fund increasing costs of the sewer plant would not be needed if true allocations of labor were made. It was recognized that this situation needs to be addressed, but that an immediate correction cannot be made due to many factors in play including unknown O+M and debt service costs of the new sewer plant. However, a plan needs to be put into place to address this situation.

Implementation Actions

- a. Do not raise sewer rates to fund additional operating costs. Use a portion of the utility tax to cover the deficit until such time all costs are known and expenses stabilize.
- b. Move toward budgeting two current office staff positions in the General Fund and transferring the utility tax over to the General Fund to cover this expense. Begin this process after the sewer plant project is complete, the debt service schedule is set and O+M costs of the new plant become more concise.

Fourteenth Policy Statement: Hodges Street Railroad Crossing

At the time this plan was drafted there was no empirical evidence to either support or refute a proposal to close this crossing. It was decided that this crossing would become a discussion matter during the comprehensive land use plan development.

Implementation Actions:

- a. Instruct the PZC to make the closure of Hodges Street a discussion item during the drafting of the land use plan and make a recommendation for or against the closure as part of the overall plan.
- b. The plan should provide alternative concepts on how to close the crossing and how those concepts would relate to the downtown plan.

Fifteenth Policy Statement: Hanging Flower Baskets

The Village Board has debated the merits and the costs of the hanging flower baskets for several years now. The labor costs of watering is extensive. However, there is a recognition of the appearance these flowers provide for the community. It is also much safer and more convenient to water flowers in the older part of town, and they do not dry out as fast as they do along the busy highway. To this end the Village Board would like to transition these baskets from Route #1 to the old part of town over time, especially after the Penfield Rehab project. This transition will take time.

- a. Order 75 baskets as budgeted for this year as we have done in the past.
- b. If the poles are coming down on Dixie this Summer, take off the hangers and place them in the old downtown area and put the flowers there.
- c. If the poles on Dixie stay up, do the blend of baskets old downtown/Dixie for 2018.
- d. After Penfield is complete, focus the baskets more in old downtown area to make a more positive entrance.

Sixteenth Policy Statement: Sesquicentennial

The Village celebrates its 150th birthday as a platted town in 2020. The Village Board has discussed this matter for over a year now and has referred this matter to the Community Relations Committee. The committee has recommended that the best venue for the celebration is the Fourth of July Celebration, and in 2020 the Fourth falls on a Saturday. Other events that year could also be planned. The Village Board also decided not to hold fund raisers or expend Village funds, but to utilize its current commissions, the Chamber and the Lions Club to assist in pulling

off some of the events.

Implementation Actions

- a. Create a committee to add a chapter and re-issue the 1995 Quas book. Ask Shirley Biery to be on this committee. Sell new ads to finance project. Contract original publisher for quote.
- b. Discuss with the Fourth of July Commission plans for a more significant celebration in 2020. Perhaps use Sunday July 5th as the 150th birthday party day. Parade theme, larger fireworks, special events, etc.
- c. Engage the other commissions to get involved, such as a special youth event or a beautification effort. Request a special event from the Chamber and the Lions Club. Encourage the local churches to get involved, perhaps having a joint church picnic.

Top Priorities of the Beecher Village Board, 2018-2023.

Eleven priorities were agreed upon by the Board but they are not ranked in any specific order. These eleven priorities are as follows:

Rehab Penfield from Dixie to Reed

TIF District

Create a vision and renovate old downtown area

- new mains
- reconstruct road
- bump outs, decorative lighting, architectural features, amenities

Annex vacant parcels and promote industrial development.

Do not raise property taxes.

Senior Housing Project - Independent and Assisted

Enhance parks and recreation opportunities

- Welton Stedt park
- more youth facilities and programs
- bike path to Goodenow Grove
- support a park district if grass roots effort begins

More effective community policing, provide for more full-time patrol.

- senior well-being checks
- volunteer programs

- shooting range for department
- cadet program

Replace aging infrastructure, roads and mains.

Quiet Zones

Encourage turnover on commissions and staff - need to get younger to become sustainable.

- magic number is five years, many retirements are coming
- Fourth of July, Beautification, Historic Preservation Commissions are all seniors

BE IT FURTHER RESOLVED that the staff of the Village of Beecher and members of the Beecher Village Board will work together to accomplish the goals as stated in this resolution and adhere to the policies so set forth.

Approved by motion this _____ day of _____, 2018.

MOTION: _____ SECOND: _____

AYES: _____ NAYS: _____ ABSENT: _____

APPROVED BY ME THIS _____ DAY OF _____, _____.

Greg Szymanski
Village President

ATTEST:

Janett Conner
Village Clerk

Date

(SEAL)