

**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT
& BOARD OF TRUSTEES OF THE VILLAGE OF BEECHER
HELD AT THE BEECHER VILLAGE HALL,
625 DIXIE HIGHWAY, BEECHER, ILLINOIS
FEBRUARY 11, 2019 -- 7:00 P.M.**

All present joined in the Pledge to the Flag.

President Szymanski called the meeting to order.

ROLL CALL

PRESENT: President Szymanski and Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

ABSENT: None.

STAFF PRESENT: Clerk Janett Conner, Administrator Robert Barber, Superintendent of Public Works Matt Conner, Chief of Police Greg Smith and Treasurer Donna Rooney.

GUESTS: Trish Moran, Brandy Flores, Terri Kasput, Joe Tieri and Roger Stacey.

President Szymanski asked for consideration of the minutes of the January 14, 2019 Board meeting. Trustee Kypuros made a motion to approve the minutes as written. Trustee Wehling seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion carried.

RECOGNITION OF AUDIENCE

President Szymanski was presented with a check by Brandy Flores, Trish Moran and Terri Kasput from the Beecher Youth Commission in the amount of \$2,500, as a donation towards the tot lot in Firemen's Park. They were thanked for their donation and their work on the Commission.

REPORTS OF VILLAGE COMMISSIONS

President Szymanski provided a report on the Beautification Commission. Next meeting will be held in March. Superintendent Conner said they are looking for a vendor for hanging flower baskets.

Trustee Mazurek reported on the Youth Commission. The Daddy-Daughter dance recently held was the best attended since they began. The Commission is still looking for volunteers. April 6th is the Mom-Son dance.

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Trustee Wehling reported that the next Historic Preservation meeting will be held on Wednesday, February 20th at 6:00 p.m. They are still working on the plaque project and properties at which to put plaques. The furnace went out this weekend at Depot, and they are working on getting it repaired.

CLERK'S REPORT

Clerk Conner said Nathan Swanson from the Beecher High School track and field is asking permission to hold a 5K on March 17th. There were no objections from the Board as long as it is coordinated with the Police Department and it doesn't block driveways of residents.

A. FINANCE AND ADMINISTRATION COMMITTEE

TREASURER'S REPORT: A copy of the Treasurer's report was provided to the Board for review and Treasurer Rooney was present to answer questions. Trustee Basile made a motion to approve the Treasurer's Report and the Report of Financial Activity in the prior month. Trustee Meyer seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion carried.

Variance reports for the preceding month were provided in the packet for review.

A list of bills totaling \$138,296.09 to be paid was available for review. A summary of the list was provided. Trustee Basile added a bill to CallOne in the amount of \$1,333. Trustee Basile made a motion to approve payment of the list of bills plus the one added bill for a total amount of \$139,629.09. Trustee Wehling seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion carried.

The Board considered four proposals received for auditing services for fiscal years 2019-2021. Trustee Basile explained the proposals and recommended awarding proposal to Sikich group because of their recommendations from other towns and their reputation. They are slightly more expensive than the others but are well known, come highly recommended and have fresh eyes (haven't audited for Beecher before). Trustee Basile made a motion to approve a proposal for auditing services for fiscal years 2019, 2020 and 2021 in an amount of \$22,000 for 2019, \$22,450 for 2020 and \$23,120 for 2021. Trustee Meyer seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion carried.

The budget cycle has begun and the Board was asked which day they would like to hold a budget workshop meeting. The budget workshop will be held on March 11th after the Board meeting.

Trustee Basile made a motion authorizing a public hearing on the proposed budget on Monday, April 22, 2019 at 7:00 p.m. Trustee Mazurek seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion carried.

Staff is making changes to the Five Year Plan as directed by the Board at the last meeting and the Plan will be considered at the February 25th meeting.

The Comcast annual report for 2018 was provided in the packet for review. There were 53 complaints logged by Village residents last year.

B. PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION COMMITTEE

Trustee Wehling provided a report on the tot lot for Firemen's Park. The Committee is getting closer with the money needed to order the equipment before spring baseball games begin. The account now has \$13,000 in funds after tonight's Youth Commission donation. Trustee Wehling will contact Beecher Recreation to see how much they plan to donate.

A Lions Park playground update was provided. Superintendent Conner said everything has been torn out and they have the items needed to make repairs, when weather permits.

The status of the purchase of the building at 533 Reed Street was provided. Staff is just waiting on getting a closing date for the property once all the paperwork is completed.

C. PLANNING, BUILDING AND ZONING COMMITTEE

The Building Department monthly and annual reports were provided in the packet for review.

Trustee Mazurek provided a report on the January 24th PZC meeting. The PZC tabled recreational vehicle (RV) ordinance changes until next year since there weren't many issues with it this year. PZC is still working on the 2040 Comprehensive Plan. Planners met with a Hispanic focus group recently and results of the meeting will be provided soon.

ORDINANCE #1301 – An Ordinance amending floodplain management in the Village to conform with the new flood insurance rate maps and language as provided by Federal Emergency Management Agency (FEMA). Trustee Mazurek made a motion to approve Ordinance #1301. Trustee Basile seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion carried.

D. PUBLIC SAFETY COMMITTEE

The Police Department, E.M.A. and Code Enforcement monthly reports were provided in the packet for review.

A School Resource Officer (SRO) program update was provided by Trustee Kraus and Chief Smith. A five-year proposal of costs for the program was provided for review with the split of costs between the Village and the School District. The Chief explained how the SRO officer will spend time during non-school times. President Szymanski asked why this isn't being discussed at budget time. This had originally been talked about as a three-year plan and now is proposed as a five-year plan and the long term costs needs to be considered. Chief Smith went over the different options that were explored before deciding on the proposed SRO program. Trustee Kypuros expressed a concern of support on the School Board in case of a turnover of their Board in the next election. Trustee Kypuros also asked if any research was done to see if grants are available. The Chief will check again but unaware of any grants at this time.

ORDINANCE #1302 – An Ordinance authorizing the Village President and Clerk to sign an intergovernmental agreement with Beecher School District 200U for re-establishing an SRO Program. Trustee Kraus made a motion to approve Ordinance #1302 and Trustee Wehling seconded.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.
 NAYS: (0) None.
 Motion carried.

The Animal Control Program 2018 annual report from Beecher Veterinary Clinic was provided in the packet for review.

Trustee Kraus provided a report on the process for creating a full-time hiring list of candidates for police officers. A summary of the process and hiring list was provided in the packet for review. Trustee Kypuros suggested running another ad for part-time officers. Chief will look into posting an ad again. List will be posted at Village Hall and Police Department. Trustee Kraus thanked Commissioner Tieri for his work in this process. Trustee Kraus made a motion adopting a two-year list of full-time candidates for police officers. Trustee Meyer seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.
 NAYS: (0) None.
 Motion carried.

E. PUBLIC WORKS COMMITTEE

The Water and Sewer Department monthly reports were provided in the packet for review.

The water billing register for the months of November and December was provided in the packet for review. Billed to pumped ratio was 63.43%.

The annual report on water billing was provided in the packet for review. The end of year pumped to billed ratio was 69%. There's a constant effort to work on improving that ratio.

RESOLUTION #2019-01 – A Resolution authorizing a standing permit for repairs to Village facilities in State rights of way for 2019 and 2020. Trustee Kypuros made a motion to adopt Resolution #2019-01. Trustee Mazurek seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.
 NAYS: (0) None.
 Motion carried.

Administrator Barber provided a sewer plant improvement project update. A project meeting was held last week. Project is running behind schedule. Weather isn't cooperating. Superintendent Conner said the new diesel pump is online by the school. He is working on doing things in-house to keep costs down.

Trustee Kypuros made a motion authorizing payment to I.H.C. in the amount of \$852,734.79 as a progress payment on sewer plant project, subject to receipt of loan funds from the Illinois Environmental Protection Agency (IEPA). Trustee Mazurek seconded the motion.
AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.
NAYS: (0) None.
Motion carried.

Trustee Kypuros made a motion authorizing payment to Baxter and Woodman in the amount of \$31,454.26 for construction management services in the month of December on the sewer plant project upon receipt of loan funds from the IEPA. Trustee Meyer seconded the motion.
AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.
NAYS: (0) None.
Motion carried.

A SCADA separation and improvement project update was provided. Administrator Barber said a decision was made to separate water and sewer SCADA systems, and this will need to be budgeted for next year for water. The water side is being moved to the Public Works facility instead of the reporting going through the sewer plant. Control panels will need to be built. This is currently being worked on.

Superintendent Conner provided an update on the status of the sale of surplus equipment. The auction was missed a few weeks ago due to weather, but there will be more upcoming auctions that the vehicles will be taken to.

The status of the Oak Park watermain replacement extension project was provided. Superintendent Conner talked to Brandt. They hope to get going in mid-March. Project has been delayed due to weather.

F. ECONOMIC DEVELOPMENT AND COMMUNITY RELATIONS COMMITTEE

A Facebook page utilization update was provided. Trustee Meyer reported on who the page is reaching demographically.

A TIF District update was provided. The timeline for TIF approval is May 1st with June 17th as a drop dead date. At the next meeting the Committee should have a TIF report to review.

G. VILLAGE PRESIDENT REPORT

President Szymanski provided a report on the legislative breakfast he attended the previous week. The capital bill, major projects and the airport were discussed. Very little was said on the Illiana Expressway.

President Szymanski reported that a ribbon cutting was held with the new owners at Beecher's Liquor Land, and told Board members they should check out the store.

I. NEW BUSINESS

Trustee Mazurek commented on work the Police Department has done to help residents in need the last month and for opening a warming center when needed.

Trustee Kraus asked what was going on with the crossing signals on Route 1. Superintendent Conner said they were not working due to the weather. They have been turned off and are supposed to be repaired soon.

Trustee Kraus had a meeting with Trustee Wehling and the Fire Department about doing safety inspections of local businesses at no cost to the businesses.

Administrator Barber reported that there were several severe weather events in the last month and commended Public Works for their work. Only one resident complaint was received with the extreme weather. Administrator Barber urged residents to call the Village Hall if they had any issues.

There being no further business, President Szymanski asked for a motion to adjourn. Trustee Wehling made a motion to adjourn the meeting. Trustee Meyer seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion carried.

Meeting adjourned at 7:54 p.m.

Respectfully submitted by:



Janett Conner
Village Clerk