

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Robert O. Barber, Village Administrator

DATE: Wednesday, September 16, 2020

RE: VILLAGE ADMINISTRATOR MATERIALS FOR VILLAGE BOARD MEETING

BOARD MEETING DATE: *Monday, September 21, 2020 at 7:00 p.m.*

A G E N D A

I. PLEDGE TO THE FLAG

II. ROLL CALL

III. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

IV. VILLAGE CLERK REPORT

V. RECOGNITION OF AUDIENCE

VI. REPORT OF THE VILLAGE PRESIDENT

1. COVID 19 UPDATE AND CURRENT MITIGATION

2. QUIET ZONE UPDATE

A. FINANCE AND ADMINISTRATION COMMITTEE - Frank Basile, Marcy Meyer

1. CONSIDER A MOTION APPROVING THE TREASURER'S REPORT AND THE REPORT OF FINANCIAL ACTIVITY IN THE PRIOR MONTH.

2. VARIANCE REPORTS FOR THE PRECEDING MONTH are enclosed for your review.

3. APPROVAL OF BILLS FOR THE PRIOR MONTH

4. SEXUAL HARASSMENT MANDATED TRAINING AND SIGNING OF THE ACKNOWLEDGEMENT FORM. The Administrator will explain the process for completion of this task. The policy and training portion of the program is enclosed for your review.
5. CARES AND FEMA GRANT UPDATES. Please see the enclosed update. The Committee has met and approved several projects for grant reimbursement funding.
6. CONSIDER A MOTION WAIVING BIDS FOR THE INSTALLATION OF TOUCHLESS DOORS ON THE VILLAGE HALL AND POLICE STATION. The only reason we are waiving bids is due to the time factor of having all work performed and invoices paid prior to the grant expiration of December 30, 2020.
7. CONSIDER A MOTION APPROVING SEVERAL PROPOSALS FROM PREFERRED WINDOW AND DOOR TOTALING \$68,502.73 FOR THE INSTALLATION OF TOUCHLESS DOORS ON SEVERAL PUBLIC ACCESS POINTS TO THE VILLAGE HALL AND THE POLICE STATION. These proposals are enclosed. The contractor is licensed, insured and bonded and pays prevailing wage. Once the Village pays for this work we will submit to the CARES program for reimbursement.

B. PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION COMMITTEE
- Scott Wehling, Todd Kraus

1. NEW ALARM SYSTEM APPROVED FOR DEPOT. A fire department inspection of the depot revealed that we had an antiquated fire alarm system that was not working properly and only provided an outside siren and strobe in the event of smoke or fire. The value of the contents in the building and the building's historic nature requires a better level of protection. Aaron's Alarm offered an intrusion alarm and full fire alarm with dial out to a central service for an installation fee of \$2,285. This work was authorized and will be taken out of the building maintenance budget.

C. PLANNING, BUILDING AND ZONING COMMITTEE - Stacy Mázurek, Jonathan Kypuros

1. STATUS OF COMPLIANCE: 752 PENFIELD. At the last meeting it was noted that progress had been made with the masonry work on the building to prevent bricks from falling off the façade. However, there were other concerns that had not been addressed regarding the condition of the property. The Village Attorney sent the enclosed letter demanding full compliance by October 19th and substantial completion by September 21st of the outstanding items. Prior to the meeting photos will be taken of the property and shared with the Board at the meeting. Although formal action cannot be taken until next month, this is an opportunity to see if more progress has been made.

D. PUBLIC SAFETY COMMITTEE - Todd Kraus, Scott Wehling

1. CONSIDER AN ORDINANCE AUTHORIZING THE VILLAGE PRESIDENT AND CLERK TO SIGN AN INTERGOVERNMENTAL AGREEMENT PERTAINING TO THE USE OF THE VILLAGE'S WATER TOWER BY WILCO. This is the new agency formed to own and maintain old EASTCOMM radio equipment for the fire departments in eastern Will County. The police department is on a state-owned system. There is a repeater on the tower for Beecher Fire District and WILCO would like to formalize the relationship as the correct entity being the lessee. If this agreement is approved, the Village will get to keep the old generator in the radio room at the tower to be used at the public works garage for back-up power. We will then wire in the radio repeaters into the new generator at Well #4. It is recommended that the agreement be approved.
2. CHIEF OF POLICE REVIEWING MUNICIPAL ADJUDICATION PROCESS. The Villages of Beecher and Peotone are looking at sharing the cost of creating a municipal court where local ordinance violations are adjudicated by a locally by a hearing officer as opposed to using the circuit court system. Beecher and Peotone are most likely the last two municipalities in Will County which have not adopted this system. In the late 1990's Beecher did use this system but there were so few cases that it did not pay to have a local court on our own so the program was repealed. However, there are more local ordinance violations today and if the two Villages share a court the cost of the adjudicator would be cut in half. The Chief will explain the program in more detail at the meeting. Later this Winter the Board will be asked to enter into an IGA for a local court and adopt ordinance amendments to provide for the adjudication process.
3. CONSIDER AUTHORIZING THE PURCHASE AND OUTFITTING OF A NEW FRONT LINE PATROL CAR USING FUNDS RECEIVED FROM THE COVID 19 FEMA AND CARES ACT PROGRAM FOR EXPENDITURES ALREADY MADE BY THE VILLAGE. The Village is scheduled to receive about \$49,000 in unrestricted General funds from the two grant programs for payroll and PPE that have already been purchased in prior or current budgets. This revenue would be used for the purchase of the patrol car this year and next year the department will focus on remodeling the police station. The Committee met last week to discuss this matter and will make its recommendation to the Board at the meeting. Please see the enclosed detail sheets.

E. PUBLIC WORKS COMMITTEE - Jonathan Kypuros, Stacy Mazurek

1. CONSIDER A MOTION AUTHORIZING BAXTER AND WOODMAN TO COMPLETE THE SUBMISSION OF AN APPLICATION IN THE AMOUNT OF \$3,000 FOR ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM (ITEP) FUNDS FOR THE \$250,000 PUBLIC SIDEWALK INFILL PROGRAM. If

you may recall we requested this funding in 2018 from the Safe Routes to School Program (SRTS) and were denied. This new program release is emphasizing sidewalks and bike paths so staff believes we have a good shot at this. It is recommended the application be submitted. We are also going to ask for re-submission of an SRTS application later this Fall as well for this program and hopefully one of the two will stick. It is still a goal of our strategic plan to get these sidewalks completed.

2. CONSIDER A RESOLUTION AUTHORIZING THE USE OF \$3,000 IN M.F.T. FUNDS FOR THE SUBMISSION OF AN I.T.E.P. APPLICATION. This is a companion action to the motion above so MFT funds can be used for this purpose.
3. CONSIDER A PROPOSAL FOR THE COMPLETION OF 2020 CURB REPLACEMENT PROGRAM. The proposal is from Perino Brothers in the amount of \$23,160 for labor only from the Infrastructure Account with materials being paid for directly by the Village using MFT Funds. This is how this program is budgeted and staff recommends approval.
4. CONSIDER A PROPOSAL FOR THE COMPLETION OF 2020 PUBLIC SIDEWALK REPLACEMENT PROGRAM. The proposal is from Perino Brothers in the amount of \$24,617 for labor only from the Infrastructure Account with materials being paid for directly by the Village using MFT Funds. This is how this program is budgeted and staff recommends approval.
5. DCEO GRANT FOR GOULD STREET WATERMAIN REPLACEMENT UPDATE. After grant award, the Village, the contractor, the Village Engineer as the certified grant administrator, have to enter into an agreement for the disbursement of funds and complete all state and federal certifications regarding wetlands, historic preservation, endangered species, floodplains, use of American Steel, and the use of minority contractors. This is similar to a Phase 1 process but must be completed within 60 days. We are shooting for an October 19th date for bid award and grant agreement approval. We are the first grant out the door so we are the pilot program. It has been a struggle getting DCEO to commit to an approval process since this is their first as well.
6. CONSIDER AN ENGINEERING SERVICES AGREEMENT WITH BAXTER AND WOODMAN IN THE AMOUNT NOT TO EXCEED \$25,000 FOR GRANT ADMINISTRATION SERVICES RELATED TO THE SIGNING OF A FORMAL GRANT AGREEMENT WITH THE VILLAGE, THE CONTRACTOR AND THE ILLINOIS DEPARTMENT OF ECONOMIC OPPORTUNITY. Even though we were awarded a grant many hoops have to be jumped through before a formal grant agreement can be signed by the Village certifying all grant conditions. What complicates this even more is that we already have a low bidder so we are working backwards. Instead of "we will do this" we have to certify that "we have done this" and then prove it. There are also several environmental assessments we have to complete and certify. This work will be done on an hourly basis not to exceed

\$25,000 with money coming from the watermain replacement account.

7. CONSIDER A PROPOSAL FOR THE PATCHING OF STREETS DUE TO WATERMAIN BREAKS, QUIET ZONE AND SEWER REPAIR. Since the last patching was completed we have dug several more holes that need addressing before Winter. All of these projects have line items in the budget to cover. At the time of the agenda printing we did not have all of the proposals in yet but these will be provided to you at the meeting for review and consideration.
8. REQUEST FOR CLOSED SESSION TO DISCUSS TENTATIVE AGREEMENT WITH LOCAL #399 FOR DPW EMPLOYEES. Action may be required after this closed session to ratify a contract with this unit.

F. ECONOMIC DEVELOPMENT AND COMMUNITY RELATIONS COMMITTEE
- Marcy Meyer, Frank Basile

1. FALL NEWSLETTER TO GO OUT IN MID-OCTOBER. By then we hope to have some guidance on Halloween activities and can get the word out. We are also required to have a COVID 19 prevention best practices article and a stormwater pollution prevention article. Any other ideas for this edition of the newsletter? We also have some material left over from last Spring.
2. LINCOLN/I-394 ENTERPRISE ZONE HAS RECEIVED A 15 YEAR EXTENSION. This zone which Beecher is a part of was due to expire on January 1st. The Village participated in a new application for this zone with the other municipalities in the zone and after 18 months of hearings and application reviews the zone was finally approved for an extension on September 3rd. This is another tool in our toolbox of incentives for economic development. Most of our current commercial and industrial land is located in this zone.

G. OLD BUSINESS

1. ADJOURN INTO EXECUTIVE SESSION

I. NEW BUSINESS

J. ADJOURNMENT

Reports:

1. IPBC Dashboard for Beecher (Health Insurance Pool)

**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT
& BOARD OF TRUSTEES OF THE VILLAGE OF BEECHER
HELD AT THE BEECHER VILLAGE HALL,
625 DIXIE HIGHWAY, BEECHER, ILLINOIS
AUGUST 10, 2020 -- 7:00 P.M.**

All present joined in the Pledge to the Flag.

President Szymanski called the meeting to order.

ROLL CALL

PRESENT: President Szymanski and Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

ABSENT: None.

STAFF PRESENT: Clerk Janett Conner, Administrator Robert Barber, Public Works Superintendent Matt Conner and Chief Greg Smith.

GUESTS: Sasa Colovic and Larsa Khanice.

President Szymanski asked for consideration of the minutes of the July 13, 2020 Board meeting. Trustee Wehling made a motion to approve the minutes as written. Trustee Basile seconded the motion.

AYES: (5) Trustees Mazurek, Basile, Wehling, Meyer and Kraus.

NAYS: (0) None.

ABSTAIN: (1) Trustee Kypuros.

Motion carried.

CLERK'S REPORT

A report on income received since the last meeting was provided.

RECOGNITION OF AUDIENCE

None.

VILLAGE PRESIDENT REPORT

President Szymanski provided a railroad quiet zone update.

A COVID-19 update and use of masks was discussed. On Friday, Governor Pritzker announced enforcement and penalties for businesses not enforcing the wearing of masks.

Trustee Mazurek made a motion to open a public hearing at 7:03 p.m. Trustee Meyer seconded the motion.

AYES: (5) Trustees Mazurek, Basile, Kypuros, Meyer and Kraus.

NAYS: (0) None.

ABSTAIN: (1) Trustee Wehling.

Motion carried.

A public hearing was held to consider an Annexation Agreement and an Ordinance of Annexation for 229 W. Indiana Avenue, 6.75 acres, commonly known as Layne Western property. Trustee Mazurek said the petitioner wishes to store trailers on the property for six-month leases to over-the-road drivers. No more than 160 trailers would be on-site at any one time and typically only about 10% of his fleet would be on-site being serviced for re-leasing. One of the out buildings would be used for repairs and the main building would be used for office space. The petitioner has a similar operation running in Des Plaines, IL, having 140 trailers for leasing. The Village has water and sewer adjoining the property and the petitioner will connect to these utilities at a future date when the lifespan of his current private utilities expire. A public hearing pertaining to the rezoning and special use permit was held on July 23rd where the Planning and Zoning Commission (PZC) and the petitioner agreed to eight specific conditions of the special use, which were read aloud during the public hearing. The petitioners were present to answer questions.

Chief Smith requested the business install cameras at the entrances and exits to property for security purposes. The petitioner agreed.

After there was no further discussion, Trustee Mazurek made a motion to close the public hearing at 7:09 p.m. Trustee Meyer seconded the motion.

AYES: (5) Trustees Mazurek, Basile, Kypuros, Meyer and Kraus.

NAYS: (0) None.

ABSTAIN: (1) Trustee Wehling.

Motion carried.

ORDINANCE #1330 – An Ordinance authorizing the execution of an Annexation Agreement for 229 W. Indiana Avenue. Trustee Mazurek made a motion to approve Ordinance #1330. Trustee Meyer seconded the motion.

AYES: (5) Trustees Mazurek, Basile, Kypuros, Meyer and Kraus.

NAYS: (0) None.

ABSTAIN: (1) Trustee Wehling.

Motion carried.

ORDINANCE #1331 – An Ordinance annexing 229 W. Indiana Avenue. Trustee Mazurek made a motion to approve Ordinance #1331. Trustee Meyer seconded the motion.

AYES: (5) Trustees Mazurek, Basile, Kypuros, Meyer and Kraus.

NAYS: (0) None.

ABSTAIN: (1) Trustee Wehling.

Motion carried.

ORDINANCE #1332 – An Ordinance rezoning 229 W. Indiana Avenue from AG-1 Agriculture to I-1 Limited Industrial with the special use permit for a freight terminal subject to nine conditions as recommended by the Planning and Zoning Commission and Chief of Police as follows:

1. Limited to 160 trailers stored on site.
2. No stacking of any containers.
3. No transfer of freight permitted on property.
4. Operations limited to 7 a.m. to 9 p.m.
5. The special use applies to the petitioner only and cannot be transferred to any other business or owner of the property.
6. Truck engine idling be limited to 30 minutes.
7. Photometric assessment required to be approved by Village for any yard lighting and shall not impede upon adjoining property.
8. The staging of trucks shall not block Indiana Avenue at any time or be permitted in the County right of way.
9. Installation of security cameras to entrance and exit to property.

Trustee Mazurek made a motion to approve Ordinance #1332 including the nine conditions. Trustee Meyer seconded the motion.

AYES: (5) Trustees Mazurek, Basile, Kypuros, Meyer and Kraus.

NAYS: (0) None.

ABSTAIN: (1) Trustee Wehling.

Motion carried.

The Board again discussed the demolition of a structure due to unsafe conditions at 752 Penfield. The matter was deferred at the last Board meeting since the property owner was making significant progress to safely secure the building. Photos were taken earlier in the day and provided to the Board for review. Trustee Mazurek made a motion to have discussion regarding demolition of a structure at 752 Penfield Street. Trustee Wehling seconded the motion. The motion was then withdrawn. Staff reported the building is structurally sound but there are repairs that still need to be made to doors and windows to keep varmints from entering the building. Some board members were opposed to demolishing the building due to its history in the Village. Staff was directed to send another letter to the owners regarding remaining repairs that need to be done to the building and the outbuildings and give the owners a specific timeline for repairs to be done.

Administrator Barber provided a Treasurer's Report. Trustee Basile made a motion to approve the Treasurer's Report and the report of financial activity for the prior month. Trustee Meyer seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion carried.

Variance reports were provided in the packet for review.

Trustee Basile read aloud bills added to Friday's bill list that was sent to the Board. Trustee Basile made a motion to approve payment of the list of bills in the amount of \$272,396.91. Trustee Meyer seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.
NAYS: (0) None.
Motion carried.

ORDINANCE #1333 – An Ordinance adopting a sexual harassment policy for all elected and appointed officials and all employees of the Village of Beecher. This new Ordinance is required by the State. Every employee, appointed official and elected official is now required to be trained and provide the Village with an acknowledgment form stating that they have read the policy and took the training. This needs to be completed by December 30, 2020. Trustee Basile made a motion to approve Ordinance #1333. Trustee Mazurek seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.
NAYS: (0) None.
Motion carried.

ORDINANCE #1334 – An Ordinance amending the code pertaining to hotel/motel taxes. This re-write conforms to State law and includes the temporary rental of housing for less than 30 days such as Airbnb's. We do not believe we currently have any of these in the Village but they are required to report and pay local taxes if there are. Trustee Basile made a motion to approve Ordinance #1334. Trustee Meyer seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.
NAYS: (0) None.
Motion carried.

The Board discussed authorizing the expenditure of up to \$183,000 in grant funding for COVID-related pandemic response. The Village has received an \$183,000 federal allotment to reimburse the Village for any COVID-related expenses which have occurred or will occur outside of the current budget up until December 30, 2020. Since this is a reimbursement program, the Village has to spend the money first and then apply for the reimbursement.

Staff explained the Board would approve a general motion for COVID-related spending and creating a line item in the budget where all such charges will be expensed in the General Fund. A revenue line item will also be added called CARES Grant so when the reimbursement funds arrive they will be placed into this revenue line item. At the end of the fiscal year we can then pass a supplemental appropriation for both the revenue and the expense. The motion will allow staff to proceed with the purchase of services and items that utilize this funding. Staff prepared a detailed list of items that could be purchased to help with COVID-related issues. Will County has control of the money so they could decide if something qualifies or not. The Finance Committee will be authorized to approve the specific expenditures. Trustee Basile made a motion authorizing expenditure of up to \$183,000 in grant funding for COVID-related pandemic response and creation of a line item in the budget where all such charges will be expensed in the General Fund with the individual expenditures to be approved by the Finance Committee. Trustee Kypuros seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.
NAYS: (0) None.
Motion carried.

Trustee Kraus made a motion approving an Intergovernmental Agreement with Will County pertaining to the use of its 800 MHz radio system for E.M.A. and mutual aid operations. Trustee Wehling seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion carried.

Trustee Kraus made a motion approving an Intergovernmental Agreement with Will County Animal Control for fees for services rendered for the coming three years. Trustee Wehling seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion carried.

Trustee Kypuros made a motion authorizing final payment to I.H.C. in the amount of \$657,304.98 for completion of the Beecher wastewater treatment plant project, upon receipt of Illinois Environmental Protection Agency (IEPA) funds. It was noted that this final payment was approved on June 8th, but since the loan agreement was amended this motion reauthorizes the invoice to be paid. Trustee Mazurek seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion carried.

The following reports were provided in the packet for review:

1. Building Department monthly report
2. Water Department monthly report

OLD BUSINESS

Trustee Kraus asked if a response has been received from Walt's Foods about our letter to them. There has been no response so they will be contacted and asked to meet with the Village to discuss the agreement.

Trustee Mazurek wanted to discuss putting together a Village of Beecher senior wellness program for the fall to check on our seniors. It would be voluntary to participate. Chief Smith reported that we do have a list of seniors but it most likely needs to be updated. Trustee Basile suggested we work with the Post Office on this since they would know who is not getting their mail and usually monitors those kinds of things. The Chief and Public Safety Committee will work together on this.

Trustee Kypuros said he would like to change the Village meeting schedule to the third Monday of each month through the end of the year so it isn't the same night as School Board meetings, and since the Village Board would prefer to only meet once a month because of COVID. There were no objections from any Board members to changing to the third Monday of each month through the end of the year.

Trustee Kypuros requested an Executive Session be held to discuss a collective bargaining agreement with IUOE Local #399.

Trustee Kypuros made a motion to adjourn into Executive Session at 7:48 p.m. to discuss a collective bargaining agreement with IUOE Local #399. Trustee Wehling seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion carried.

Trustee Kypuros made a motion to return to regular session at 7:52 p.m. Trustee Mazurek seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion carried.

There being no further business, President Szymanski asked for a motion to adjourn. Trustee Kypuros made a motion to adjourn the meeting. Trustee Mazurek seconded the motion.

AYES: (6) Trustees Mazurek, Basile, Wehling, Kypuros, Meyer and Kraus.

NAYS: (0) None.

Motion Carried.

Meeting adjourned at 7:52 p.m.

Respectfully submitted by:

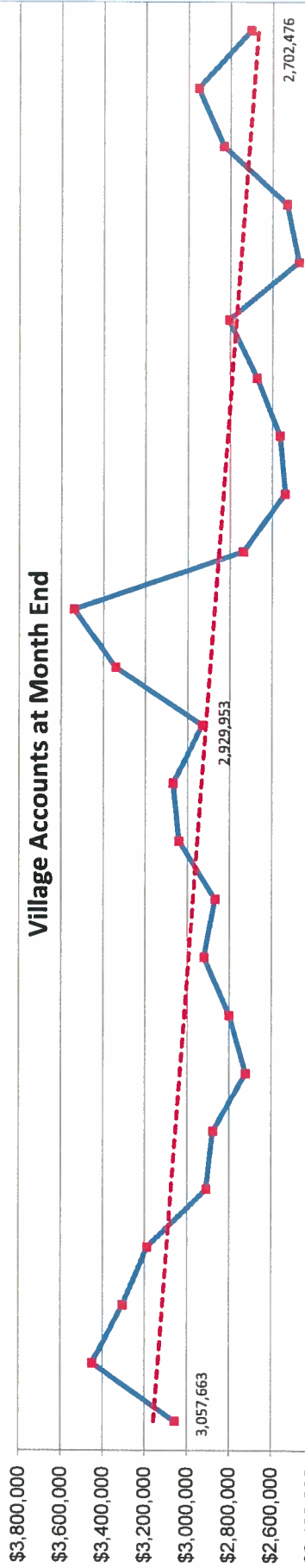
Janett Conner
Village Clerk

**VILLAGE OF BEECHER
ACCOUNT BALANCES**

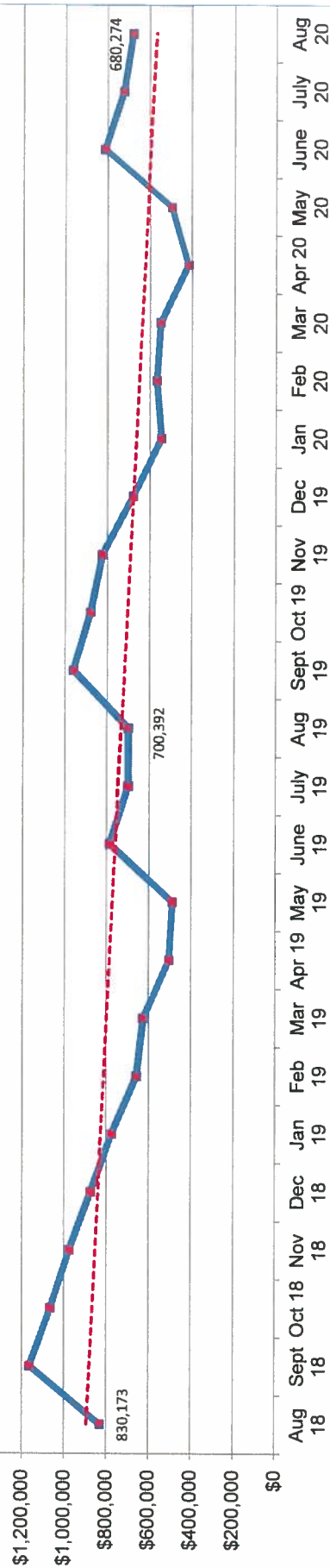
<u>Account</u>	<u>Number</u>	<u>07/31/2019</u>	<u>08/31/2019</u>	<u>07/31/2020</u>	<u>08/31/2020</u>	<u>Change</u>
MFT	Ck. 9016	\$ 90,890.91	\$ 96,061.15	\$ 292,586.50	\$ 301,801.57	\$ 9,215.07
Refuse	Ck. 59692	\$ 93,195.27	\$ 76,291.53	\$ 81,800.77	\$ 64,577.61	\$ (17,223.16)
Joint Fuel	Ck. 70041	\$ 33,387.13	\$ 32,329.84	\$ 27,240.98	\$ 25,779.51	\$ (1,461.47)
W/S Debt	Ck. 107689	\$ 1,067,518.77	\$ 1,098,303.60	\$ 811,681.99	\$ 812,388.86	\$ 706.87
O&M	Ck. 9210	\$ 271,869.49	\$ 193,421.42	\$ 271,046.69	\$ 201,872.93	\$ (69,173.76)
W/S Main Replace	Ck. 162043	\$ 125,486.53	\$ 82,750.86	\$ 141,364.88	\$ 104,115.64	\$ (37,249.24)
W/S Capital	Ck. 7609	\$ 66,678.22	\$ 63,783.84	\$ 43,226.78	\$ 42,374.66	\$ (852.12)
Central	Ck. 62618	\$ 11,679.59	\$ 11,826.02	\$ 5,579.75	\$ 5,648.58	\$ 68.83
Infrastructure	Ck. 140074	\$ 343,646.44	\$ 318,368.50	\$ 338,257.39	\$ 266,136.65	\$ (72,120.74)
General Ck.	Ck. 9008	\$ 700,186.21	\$ 700,391.74	\$ 723,212.54	\$ 680,273.69	\$ (42,938.85)
Bond Redemption	Ck. 150649	\$ 5,706.71	\$ 5,716.09	\$ 1,321.34	\$ 1,321.90	\$ 0.56
CapEquipSinkFund	Ck. 164186	\$ 57,815.20	\$ 57,910.24	\$ 57,290.53	\$ 40,289.46	\$ (17,001.07)
T.I.F.				\$ 7,359.24	\$ 7,596.92	\$ 237.68
All Village Accounts		\$ 2,868,060.47	\$ 2,737,154.83	\$ 2,801,969.38	\$ 2,554,177.98	\$ (247,791.40)
Commission & Spec Accts	Number	07/31/2019	08/31/2019	07/31/2020	08/31/2020	
4th July	Ck. 102989	\$ 52,483.85	\$ 43,628.65	\$ 21,874.07	\$ 21,883.36	\$ 9.29
Builders Escrow	Ck. 130567	\$ 16,020.11	\$ 16,257.23	\$ 18,031.50	\$ 18,039.16	\$ 7.66
Beautification	Ck. 130834	\$ 864.57	\$ 817.14	\$ 909.51	\$ 1,109.96	\$ 200.45
Asset Forfeiture PD	Ck 179752	\$ 2,124.99	\$ 2,128.48	\$ 2,151.91	\$ 2,152.82	\$ 0.91
Youth Commission	Ck. 135895	\$ 16,590.97	\$ 17,619.23	\$ 12,684.06	\$ 12,689.49	\$ 5.43
Ehlers Fund	Ck 179744	\$ 10,196.79	\$ 10,213.55	\$ 9,604.87	\$ 9,608.95	\$ 4.08
Nantucket Escrow	Ck. 153303	\$ 49,478.78	\$ 49,560.11	\$ 44,678.59	\$ 44,697.56	\$ 18.97
Newsletter	Ck. 153745	\$ 899.65	\$ 901.13	\$ 1,076.14	\$ 1,076.60	\$ 0.46
Escrow 170 Ind.	Ck. 165891	\$ 35,329.04	\$ 35,387.12	\$ 35,776.95	\$ 35,792.14	\$ 15.19
Ribbon of Hope	Ck 9900058259	\$ 285.85	\$ 285.85	\$ 515.85	\$ 515.85	\$ -
Sesquicentennial	Ck 1000519325	\$ 16,000.00	\$ 16,000.00	\$ 2,210.00	\$ 732.00	\$ (1,478.00)
Commission & Spec Accts		\$ 200,274.60	\$ 192,798.49	\$ 149,513.45	\$ 148,297.89	\$ (1,215.56)
All Total		\$ 3,068,335.07	\$ 2,929,953.32	\$ 2,951,482.83	\$ 2,702,475.87	\$ (249,006.96)

First Community Checking Interest August 2020 - 0.4999% Total Interest for August = \$1,265.76 Fiscal Year 2020-2021 Interest = \$4,709.24

Village Accounts at Month End



General Fund at Month End



Commission Bills / Non AP Payments
08/01/20 - 08/31/20

Date	Account	Num	Description	Memo	Amount
08/17/2020	Capital Equip.Sinking Fund	1008	Terry's Ford	Purchase 2020 Ford F250	(34,665.00)
08/17/2020	Capital Equip.Sinking Fund	1009	Terry's Ford	Purchase 2020 Ford F350	(36,100.00)
	Capital Equip.Sinking Fund Total				(70,765.00)
08/03/2020	Central_ck62618	ACH	IPBC	Health Ins auto debit	(33,324.59)
08/05/2020	Central_ck62618	ACH	Net Pay	Net Pay payroll 08/05/20	(39,304.27)
08/19/2020	Central_ck62618	ACH	Net Pay	Net Pay payroll 08/19/20	(41,730.02)
	Central_ck62618 Total				(114,358.88)
08/07/2020	General,ck9008	24196	AFLAC	Aflac suplimental ins	(260.54)
08/07/2020	General,ck9008	ACH	Fed Payroll Taxes	Fed w/h, ss, med payroll 08/05/20	(15,189.65)
08/07/2020	General,ck9008	ACH	State Of Illinois	IL w/h tax payroll 08/05/20	(2,646.03)
08/10/2020	General,ck9008	ACH	IMRF	Retirement contribution July 2020	(10,928.01)
08/17/2020	General,ck9008	24197	Operating Engineers Local 399	PW & Clerical Union Dues	(185.00)
08/17/2020	General,ck9008	24198	Teamsters Union Local # 700	p.d. union dues	(493.48)
08/19/2020	General,ck9008	24199	Icma	302933 deferred comp.deducts	(1,070.00)
08/19/2020	General,ck9008	ACH	VSP Of Illinois	vision ins	(347.36)
08/21/2020	General,ck9008	ACH	Fed Payroll Taxes	Fed w/h, ss, med payroll 08/19/20	(15,569.25)
08/21/2020	General,ck9008	ACH	State Of Illinois	IL w/h tax payroll 08/19/20	(2,733.03)
08/31/2020	General,ck9008	24200	AFLAC	Aflac suplimental ins	(260.54)
08/31/2020	General,ck9008	24201	NCPERS Group Life Ins.	supp. life ins., 4725092020	(32.00)
	General,ck9008 Total				(49,714.89)
08/03/2020	Joint Fuel,ck70041	1458	Washington Township	Monthly internet and electric	(100.00)
08/03/2020	Joint Fuel,ck70041	1459	Heritage FS	Inv. 5405 & 5427	(1,944.97)
08/03/2020	Joint Fuel,ck70041	TXFR	Village Of Beecher	Administrative duties	(300.00)
08/07/2020	Joint Fuel,ck70041	1460	Heritage FS	Inv. 5488 & 5489	(2,365.72)
08/17/2020	Joint Fuel,ck70041	1461	Heritage FS	Inv. 5585 & 5617	(1,547.15)
08/24/2020	Joint Fuel,ck70041	1462	Heritage FS	Inv. 36005649	(1,737.40)
08/28/2020	Joint Fuel,ck70041	1463	Heritage FS	Inv. 36005694	(875.00)
08/31/2020	Joint Fuel,ck70041	1464	Heritage FS	Inv. 36005731	(1,088.11)
	Joint Fuel,ck70041 Total				(9,958.35)
08/05/2020	O & M,ck9210	8286	John Hernandez	Pay Per WWTP Contract - 08/05/20	(1,500.00)
08/10/2020	O & M,ck9210	ACH	IMRF	Retirement contribution July 2020	(4,209.55)
08/17/2020	O & M,ck9210	8287	Operating Engineers Local 399	PW & Clerical Union Dues	(353.50)
08/19/2020	O & M,ck9210	8288	John Hernandez	Pay Per WWTP Contract - 08/19/20	(1,500.00)
08/19/2020	O & M,ck9210	8289	Icma	302933 deferred comp.deducts	(794.08)
	O & M,ck9210 Total				(8,357.13)
08/07/2020	Refuse,ck59692	804	Star / A&J Disposal	pick up, July 2020	(28,438.92)
08/20/2020	Refuse,ck59692	ACH	Credit Card Charges	fees for July Credit payments	(236.64)
	Refuse,ck59692 Total				(28,675.56)
08/11/2020	Sesqui-Tot Lot,ck1000519325	1004	Liberty Creative Solutions	purchase books	(2,178.00)
	Sesqui-Tot Lot,ck1000519325 Total				(2,178.00)
08/11/2020	W-S Capital,ck7609	328	Baxter & Woodman	Inv. 212266 & 212890	(27,961.41)
08/11/2020	W-S Capital,ck7609	329	IHC Construction Companies, LLC	WWTP	(439,414.43)
	W-S Capital,ck7609 Total				(467,375.84)
	Grand Total				(751,383.65)

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 1

01 - GENERAL ACCOUNT	Actual Current	Actual YTD	Budget YTD	Variance YTD
Operating Revenue				
01-00-311 REAL ESTATE TAX	20,842.59	508,060.01	970,964.00	462,903.99
01-00-321 LIQUOR LICENSES	0.00	2,250.00	13,350.00	11,100.00
01-00-323 BUSINESS LICENSES	0.00	100.00	3,300.00	3,200.00
01-00-324 ANIMAL LICENSES	175.00	785.00	10,060.00	9,275.00
01-00-325 CONTRACTOR'S LICENSES	2,450.00	10,100.00	18,200.00	8,100.00
01-00-326 AMUSEMENT DEVICE LICENSES	75.00	75.00	2,450.00	2,375.00
01-00-327 VIDEO GAMING TAX	0.00	3,618.01	28,840.00	25,221.99
01-00-331 BUILDING PERMITS	4,736.10	9,487.79	38,404.00	28,916.21
01-00-332 RE-INSPECTION FEES	0.00	0.00	100.00	100.00
01-00-333 PARK IMPACT FEES	0.00	0.00	0.00	0.00
01-00-341 STATE INCOME TAX	43,226.85	114,396.19	401,580.00	287,183.81
01-00-343 REPLACEMENT TAX	827.14	1,623.25	5,918.00	4,294.75
01-00-345 SALES TAX	33,786.66	101,335.61	387,620.00	286,284.39
01-00-347 STATE USE TAX	14,591.82	39,210.91	150,410.00	111,199.09
01-00-348 CANNABIS EXCISE TAX	212.76	577.25	3,487.00	2,909.75
01-00-352 IPRF GRANT - PPE FOR PW	0.00	0.00	0.00	0.00
01-00-353 AUTO THEFT TASK FORCE GRANT	8,370.47	28,441.66	117,392.00	88,950.34
01-00-354 DCEO GRANT - BALLFIELD LIGHTS	0.00	0.00	0.00	0.00
01-00-355 GRANTS	0.00	0.00	0.00	0.00
01-00-356 IPRF SAFETY GRANT	7,780.00	7,780.00	7,780.00	0.00
01-00-359 INTERGOVERNMENTAL REVENUES	4,316.69	13,325.55	65,181.00	51,855.45
01-00-361 COURT FINES	5,506.58	11,402.59	38,953.00	27,550.41
01-00-362 LOCAL ORDINANCE FINES	1,000.00	1,575.00	9,663.00	8,088.00
01-00-363 TOWING FEES	1,500.00	1,500.00	18,000.00	16,500.00
01-00-381 INTEREST INCOME	361.14	898.50	7,000.00	6,101.50
01-00-382 TELECOMM/EXCISE TAX	5,599.17	16,742.69	70,000.00	53,257.31
01-00-383 FRANCHISE FEES - CATV	0.00	17,847.40	72,139.00	54,291.60
01-00-384 REIMBURSEMENTS - ENGINEERING	0.00	0.00	9,000.00	9,000.00
01-00-386 MOSQUITO ABATEMENT FEES	2,515.80	5,879.95	20,640.00	14,760.05
01-00-387 MISC INCOME - POLICE DEPT	575.00	575.00	1,200.00	625.00
01-00-389 MISCELLANEOUS INCOME	26.62	26.62	9,900.00	9,873.38
01-00-392 FIXED ASSET SALES	0.00	0.00	25,500.00	25,500.00
01-00-393 INTERFUND OPERATING TRANS	0.00	0.00	352,596.00	352,596.00
01-00-396 RESERVE CASH	0.00	0.00	0.00	0.00
01-00-397 ENCUMBRANCES	0.00	0.00	0.00	0.00
Total Operating Revenue	\$158,475.39	\$897,613.98	\$2,859,627.00	\$1,962,013.02
Total Revenue	\$158,475.39	\$897,613.98	\$2,859,627.00	\$1,962,013.02
Operating Expense				
01-01-441 ELECTED OFFICIALS SALARIES	0.00	0.00	22,900.00	22,900.00
01-01-442 APPT OFFICIALS SALARIES	0.00	0.00	17,500.00	17,500.00
01-01-461 SOCIAL SECURITY	0.00	0.00	3,091.00	3,091.00
01-01-552 TELEPHONE	0.00	560.00	560.00	0.00
01-01-561 DUES AND PUBLICATIONS	195.00	303.00	8,405.00	8,102.00
01-01-565 CONFERENCES	0.00	(815.00)	1,000.00	1,815.00
01-01-566 MEETING EXPENSES	0.00	0.00	250.00	250.00
01-02-441 APPOINTED OFFICIALS SALARIES	0.00	0.00	0.00	0.00
01-02-442 FICA	0.00	0.00	0.00	0.00
01-02-533 ENGINEERING SERVICES	0.00	830.00	9,000.00	8,170.00
01-02-535 PLANNING SERVICES	0.00	0.00	0.00	0.00
01-02-561 DUES AND PUBLICATIONS	0.00	0.00	175.00	175.00
01-02-566 MEETING EXPENSES	0.00	0.00	0.00	0.00

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 2

	Actual Current	Actual YTD	Budget YTD	Variance YTD
01 - GENERAL ACCOUNT				
01-03-421 SALARIES FULL-TIME	15,592.58	44,969.61	203,630.00	158,660.39
01-03-451 HEALTH INSURANCE	3,201.08	8,738.50	51,957.00	43,218.50
01-03-461 SOCIAL SECURITY	1,181.88	3,428.71	15,884.00	12,455.29
01-03-462 IMRF	1,371.99	4,392.77	18,393.00	14,000.23
01-03-532 AUDITING SERVICES	11,325.00	12,325.00	12,325.00	0.00
01-03-534 LEGAL SERVICES	2,498.12	3,496.37	24,000.00	20,503.63
01-03-536 DATA PROCESSING SERVICES	0.00	334.49	6,000.00	5,665.51
01-03-539 CODIFICATION	0.00	0.00	1,500.00	1,500.00
01-03-551 POSTAGE	71.55	311.62	1,950.00	1,638.38
01-03-552 TELEPHONE	851.07	1,870.92	7,120.00	5,249.08
01-03-555 COPYING AND PRINTING	120.50	631.54	4,450.00	3,818.46
01-03-558 LEGAL NOTICES	100.00	1,695.00	2,855.00	1,160.00
01-03-561 DUES AND PUBLICATIONS	0.00	0.00	1,275.00	1,275.00
01-03-566 MEETING EXPENSES	0.00	34.24	250.00	215.76
01-03-567 PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00
01-03-595 OTHER CONTRACTUAL SERV	78.52	713.95	2,220.00	1,506.05
01-03-651 OFFICE SUPPLIES	21.18	845.44	1,650.00	804.56
01-03-830 NEW EQUIPMENT	0.00	0.00	0.00	0.00
01-04-422 PART-TIME SALARIES	0.00	0.00	0.00	0.00
01-04-461 SOCIAL SECURITY	0.00	0.00	0.00	0.00
01-04-595 OTHER CONTRACTUAL SERVICES	4,816.92	10,166.47	31,604.00	21,437.53
01-05-421 APPOINTED OFFICIALS SALARIES	0.00	230.00	0.00	(230.00)
01-05-461 FICA	0.00	17.59	0.00	(17.59)
01-05-462 IMRF	0.00	0.00	0.00	0.00
01-05-512 MAINT SERVICE - EQUIP.	2,408.53	2,408.53	2,558.00	149.47
01-05-513 MAINT SERVICE - VEHICLES	761.27	761.27	2,500.00	1,738.73
01-05-561 DUES AND PUBLICATIONS	0.00	0.00	200.00	200.00
01-05-563 TRAINING (ESDA)	0.00	0.00	0.00	0.00
01-05-566 MEETING EXPENSES	0.00	0.00	0.00	0.00
01-05-595 OTHER PROFESSIONAL SERVICES	0.00	0.00	2,500.00	2,500.00
01-05-652 FIELD SUPPLIES	337.00	337.00	1,000.00	663.00
01-05-669 SUPPLIES - OTHER	0.00	0.00	0.00	0.00
01-06-421 SALARIES FULL-TIME	54,761.20	164,051.75	730,504.00	566,452.25
01-06-422 SALARIES PART-TIME	4,370.00	10,850.00	102,560.00	91,710.00
01-06-423 OVERTIME	4,631.52	9,400.23	110,000.00	100,599.77
01-06-451 HEALTH INSURANCE	13,180.72	33,255.00	136,910.00	103,655.00
01-06-461 SOCIAL SECURITY	4,788.22	13,890.33	72,144.00	58,253.67
01-06-462 IMRF	5,240.35	17,284.68	80,200.00	62,915.32
01-06-471 UNIFORM ALLOWANCE	231.90	2,294.04	12,700.00	10,405.96
01-06-513 MAINT. SERVICE - VEHICLES	1,078.81	1,647.27	13,145.00	11,497.73
01-06-521 MAINT. SERVICE - EQUIP	408.00	2,640.41	16,230.00	13,589.59
01-06-534 LEGAL SERVICES	1,530.00	2,580.00	19,800.00	17,220.00
01-06-536 DATA PROCESSING SERVICES	432.50	657.50	8,300.00	7,642.50
01-06-549 OTHER PROFESSIONAL SERVICES	0.00	150.00	4,000.00	3,850.00
01-06-551 POSTAGE	0.00	0.00	950.00	950.00
01-06-552 TELEPHONE	1,551.06	2,056.49	7,928.00	5,871.51
01-06-555 COPYING AND PRINTING	0.00	364.16	2,400.00	2,035.84
01-06-556 DISPATCHING SERVICES	18,440.32	36,880.64	113,249.00	76,368.36
01-06-561 DUES AND PUBLICATIONS	97.00	134.00	9,040.00	8,906.00
01-06-563 TRAINING	128.62	1,743.62	8,050.00	6,306.38
01-06-566 MEETING EXPENSES	0.00	0.00	100.00	100.00
01-06-567 PROFESSIONAL DEVELOPMENT	1,606.94	1,606.94	3,000.00	1,393.06
01-06-613 MAINT. SUPPLIES - VEHICLES	0.00	0.00	4,200.00	4,200.00
01-06-651 OFFICE SUPPLIES	206.20	239.46	2,400.00	2,160.54
01-06-652 FIELD SUPPLIES	856.75	683.86	16,000.00	15,316.14

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 3

01 - GENERAL ACCOUNT	Actual Current	Actual YTD	Budget YTD	Variance YTD
01-06-656 UNLEADED FUEL	1,649.34	4,451.59	21,580.00	17,128.41
01-06-830 NEW EQUIPMENT	6,667.99	6,667.99	25,000.00	18,332.01
01-06-840 NEW VEHICLE	0.00	0.00	0.00	0.00
01-06-929 MISC EXPENSES	0.00	0.00	100.00	100.00
01-07-538 MOSQUITO ABATEMENT SERV	0.00	0.00	500.00	500.00
01-07-595 OTHER CONTRACTUAL SERV	0.00	0.00	1,900.00	1,900.00
01-08-421 SALARIES FULL-TIME	5,955.20	17,865.60	73,677.00	55,811.40
01-08-422 SALARIES PART-TIME	0.00	0.00	0.00	0.00
01-08-423 OVERTIME	732.90	1,423.92	8,503.00	7,079.08
01-08-451 HEALTH INSURANCE	1,421.12	4,141.63	17,752.00	13,610.37
01-08-461 SOCIAL SECURITY	511.63	1,475.64	6,287.00	4,811.36
01-08-462 IMRF	587.04	1,855.55	7,289.00	5,433.45
01-08-471 UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00
01-08-512 MAINT. SERVICE - EQUIPMENT	116.40	990.80	2,400.00	1,409.20
01-08-513 MAINT. SERVICE - VEHICLES	3,304.08	3,304.08	14,344.00	11,039.92
01-08-514 MAINT. SERVICE - STREET	250.00	2,745.57	17,300.00	14,554.43
01-08-516 MAINT. SERVICE - STREET LIGHT	0.00	0.00	180.00	180.00
01-08-533 ENGINEERING	270.00	2,830.00	2,900.00	70.00
01-08-572 STREET LIGHTING	(54.48)	39,213.63	121,874.00	82,660.37
01-08-576 RENTALS	1,586.53	2,421.02	9,530.00	7,108.98
01-08-612 MAINT. SUPPLIES EQUIPMENT	165.03	824.36	2,800.00	1,975.64
01-08-613 MAINT. SUPPLIES - VEHICLES	417.20	417.20	3,500.00	3,082.80
01-08-614 MAINT. SUPPLIES - STREET	1,790.61	4,440.55	23,010.00	18,569.45
01-08-653 SMALL TOOLS	0.00	0.00	500.00	500.00
01-08-656 UNLEADED FUEL	1,777.72	4,591.59	24,125.00	19,533.41
01-08-830 CAPITAL OUTLAY- EQUIP.	0.00	0.00	0.00	0.00
01-09-511 MAINT. SERVICE - BUILDING	681.78	3,098.48	10,800.00	7,701.52
01-09-611 MAINT. SUPPLIES - BUILDING	50.93	103.55	1,200.00	1,096.45
01-09-654 JANITORIAL SUPPLIES	0.00	549.00	1,200.00	651.00
01-09-820 BUILDING	242.85	3,748.85	4,800.00	1,051.15
01-09-821 DEPOT RENT	0.00	0.00	2,220.00	2,220.00
01-10-820 CAPITAL OUTLAY - BUILDING	0.00	0.00	0.00	0.00
01-10-860 CAPITAL OUTLAY-INFRASTRUCT.	0.00	43,601.32	167,000.00	123,398.68
01-11-451 HEALTH INSURANCE	(122.92)	3,052.28	21,562.00	18,509.72
01-11-453 UNEMPLOYMENT INSURANCE	2,063.25	2,063.25	10,952.00	8,888.75
01-11-534 LEGAL SERVICES	0.00	3,850.00	5,000.00	1,150.00
01-11-592 COMPREHENSIVE INSURANCE	0.00	0.00	65,581.00	65,581.00
01-11-595 OTHER CONTRACTUAL SERV	201.60	201.60	624.00	422.40
01-11-730 FISCAL AGENT FEES	0.00	0.00	0.00	0.00
01-11-914 SALES TAX REIMBURSEMENTS	0.00	36,272.68	126,446.00	90,173.32
01-11-915 PROPERTY TAX REIMB	0.00	0.00	4,495.00	4,495.00
01-11-951 CAPITAL RESERVE CONTRIB	0.00	0.00	0.00	0.00
01-11-953 INTERFUND TRANSFER/PARK FUND	0.00	0.00	0.00	0.00
01-11-954 INTERFUND TRANS- GO BOND ACCT	0.00	11,635.00	88,530.00	76,895.00
01-11-955 INTERFUND TRANS-CAP EQUIP	0.00	0.00	13,654.00	13,654.00
01-11-956 INTERFUND TRANS-PARK	0.00	0.00	0.00	0.00
01-13-422 SALARIES PART-TIME	1,242.50	3,432.50	7,106.00	3,673.50
01-13-461 SOCIAL SECURITY	95.04	262.58	544.00	281.42
01-13-515 MAINT SERVICE - PARKS	304.62	468.12	4,400.00	3,931.88
01-13-571 ELECTRIC POWER	61.80	121.46	2,250.00	2,128.54
01-13-595 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
01-13-614 MAINT SUPPLIES - PARKS	0.00	308.85	3,700.00	3,391.15
Total Operating Expense	\$190,442.06	\$613,427.64	\$2,859,627.00	\$2,246,199.36

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 4

01 - GENERAL ACCOUNT	Actual Current	Actual YTD	Budget YTD	Variance YTD
Total Expense	\$190,442.06	\$613,427.64	\$2,859,627.00	\$2,246,199.36
Excess Revenue Over Expenses	<u>(\$31,966.67)</u>	<u>\$284,186.34</u>	<u>\$0.00</u>	

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

YTD 05/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

Page 5

	Actual Current	Actual YTD	Budget YTD	Variance YTD
11 - CAPITAL EQUIPMENT SINKING FUND				
Operating Revenue				
11-00-381 INTEREST INCOME	0.00	48.87	100.00	51.13
11-00-392 PROCEEDS - FIXED ASSET SALES	0.00	0.00	0.00	0.00
11-00-393 INTERFUND TRANSFERS	0.00	0.00	53,719.00	53,719.00
11-00-396 RESERVE CASH	0.00	0.00	44,181.00	44,181.00
11-00-397 ENCUMBERANCES	0.00	0.00	0.00	0.00
Total Operating Revenue	\$0.00	\$48.87	\$98,000.00	\$97,951.13
Total Revenue	\$0.00	\$48.87	\$98,000.00	\$97,951.13
Operating Expense				
11-11-830 CAPITAL OUTLAY - EQUIPMENT	0.00	1,257.38	98,000.00	96,742.62
11-11-961 CAPITAL RESERVE CONTRIBUTION	0.00	0.00	0.00	0.00
Total Operating Expense	\$0.00	\$1,257.38	\$98,000.00	\$96,742.62
Total Expense	\$0.00	\$1,257.38	\$98,000.00	\$96,742.62
Excess Revenue Over Expenses	\$0.00	(\$1,208.51)	\$0.00	

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 6

	Actual Current	Actual YTD	Budget YTD	Variance YTD
12 - REFUSE ACCOUNT				
Operating Revenue				
12-00-377 REFUSE CHARGES	51,874.87	108,353.74	371,548.00	263,194.26
12-00-381 INTEREST INCOME	24.32	84.18	500.00	415.82
12-00-389 MISCELLANEOUS INCOME	224.50	835.50	8,000.00	7,164.50
12-00-396 RESERVE CASH	0.00	0.00	9,391.00	9,391.00
Total Operating Revenue	\$52,123.69	\$109,273.42	\$389,439.00	\$280,165.58
Total Revenue	\$52,123.69	\$109,273.42	\$389,439.00	\$280,165.58
Operating Expense				
12-07-573 REFUSE DISPOSAL	27,348.20	81,874.10	341,906.00	260,031.90
12-07-578 YARD WASTE BAGS	473.24	473.24	8,000.00	7,526.76
12-07-830 NEW EQUIPMENT	0.00	12,027.77	13,500.00	1,472.23
12-07-953 INTERFUND OPERAT TRANS	0.00	0.00	26,033.00	26,033.00
Total Operating Expense	\$27,821.44	\$94,375.11	\$389,439.00	\$295,063.89
Total Expense	\$27,821.44	\$94,375.11	\$389,439.00	\$295,063.89
Excess Revenue Over Expenses	\$24,302.25	\$14,898.31	\$0.00	

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 7

13 - T.I.F. ACCOUNT	Actual Current	Actual YTD	Budget YTD	Variance YTD
Operating Revenue				
13-00-311 REAL ESTATE TAX DISTRIBUTIONS	686.74	7,349.48	50,000.00	42,650.52
13-00-381 INTEREST INCOME	2.98	4.76	500.00	495.24
Total Operating Revenue	\$689.72	\$7,354.24	\$50,500.00	\$43,145.76
Total Revenue	\$689.72	\$7,354.24	\$50,500.00	\$43,145.76
Operating Expense				
13-11-915 TIF DISBURSEMENTS	0.00	0.00	50,500.00	50,500.00
Total Operating Expense	\$0.00	\$0.00	\$50,500.00	\$50,500.00
Total Expense	\$0.00	\$0.00	\$50,500.00	\$50,500.00
Excess Revenue Over Expenses	\$689.72	\$7,354.24	\$0.00	

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 8

14 - MFT ACCOUNT	Actual Current	Actual YTD	Budget YTD	Variance YTD
Operating Revenue				
14-00-344 MOTOR FUEL TAX	6,022.01	19,843.62	106,142.00	86,298.38
14-00-345 MFT - NEW COLLECTIONS	52,388.92	109,611.06	70,638.00	(38,973.06)
14-00-381 INTEREST	104.35	265.67	900.00	634.33
14-00-384 SAFE ROUTES TO SCHOOL GRANT	0.00	0.00	2,580.00	2,580.00
14-00-385 FEDERAL STP - PENFIELD REIMB	0.00	0.00	0.00	0.00
14-00-389 MISC INCOME - SPECAL MFT PMT	0.00	0.00	0.00	0.00
14-00-393 INTERFUND TRANSFERS	0.00	28,842.44	0.00	(28,842.44)
14-00-396 MFT RESERVE CASH	0.00	0.00	0.00	0.00
14-00-397 ENCUMBRANCES	0.00	0.00	646.00	646.00
Total Operating Revenue	\$58,515.28	\$158,562.79	\$180,906.00	\$22,343.21
Total Revenue	\$58,515.28	\$158,562.79	\$180,906.00	\$22,343.21
Operating Expense				
14-08-533 ENGINEERING	1,250.00	1,250.00	6,726.00	5,476.00
14-08-614 MAINT. SUPPLIES - STREET	2,549.31	2,660.80	86,453.00	83,792.20
14-10-711 DEBT SERVICE - 2006 INSTALL	0.00	0.00	0.00	0.00
14-10-860 CAPITAL OUTLAY-INFRASTRUCTURE	0.00	0.00	0.00	0.00
14-10-861 CAPITAL PROJECTS	0.00	0.00	0.00	0.00
14-10-951 RESERVE CONTRIBUTION	0.00	0.00	87,727.00	87,727.00
Total Operating Expense	\$3,799.31	\$3,910.80	\$180,906.00	\$176,995.20
Total Expense	\$3,799.31	\$3,910.80	\$180,906.00	\$176,995.20
Excess Revenue Over Expenses	\$54,715.97	\$154,651.99	\$0.00	

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 9

	Actual Current	Actual YTD	Budget YTD	Variance YTD
16 - JOINT FUEL ACCOUNT				
Operating Revenue				
16-00-358 FUEL FUND REIMBURSEMENTS	7,341.59	16,395.92	249,822.00	233,426.08
16-00-381 INTEREST	11.79	36.37	0.00	(36.37)
16-00-396 RESERVE CASH	0.00	0.00	0.00	0.00
Total Operating Revenue	\$7,353.38	\$16,432.29	\$249,822.00	\$233,389.71
Total Revenue	\$7,353.38	\$16,432.29	\$249,822.00	\$233,389.71
Operating Expense				
16-12-577 FUEL PAYMENTS	6,775.69	18,267.08	249,822.00	231,554.92
16-12-820 CAPITAL OUTLAY-EQUIP	0.00	0.00	0.00	0.00
Total Operating Expense	\$6,775.69	\$18,267.08	\$249,822.00	\$231,554.92
Total Expense	\$6,775.69	\$18,267.08	\$249,822.00	\$231,554.92
Excess Revenue Over Expenses	\$577.69	(\$1,834.79)	\$0.00	

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 10

	Actual Current	Actual YTD	Budget YTD	Variance YTD
18 - G.O. BOND REDEMPTION FUND				
Operating Revenue				
18-00-381 INTEREST INCOME	0.56	1.66	0.00	(1.66)
18-00-393 INTERFUND OPERATING TRANS	0.00	0.00	88,530.00	88,530.00
18-00-396 RESERVE CASH	0.00	0.00	0.00	0.00
Total Operating Revenue	\$0.56	\$1.66	\$88,530.00	\$88,528.34
Total Revenue	\$0.56	\$1.66	\$88,530.00	\$88,528.34
Operating Expense				
18-00-710 PRINCIPAL & INTEREST	0.00	0.00	88,530.00	88,530.00
18-00-820 BUILDING	0.00	0.00	0.00	0.00
Total Operating Expense	\$0.00	\$0.00	\$88,530.00	\$88,530.00
Total Expense	\$0.00	\$0.00	\$88,530.00	\$88,530.00
Excess Revenue Over Expenses	\$0.56	\$1.66	\$0.00	

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 11

19 - PUBLIC INFRASTRUCTURE ACCOUNT	Actual Current	Actual YTD	Budget YTD	Variance YTD
Operating Revenue				
19-00-346 1/2% INFRASTRUCTURE SALES TAX	9,740.71	30,126.77	156,154.00	126,027.23
19-00-355 STP GRANT- NEW TRAFFIC SIGNAL	0.00	0.00	0.00	0.00
19-00-356 PENFIELD ST STP PE II REIMB	0.00	0.00	246,400.00	246,400.00
19-00-381 INTEREST INCOME	147.07	471.25	900.00	428.75
19-00-393 INTERFUND TRANSFERS	0.00	0.00	0.00	0.00
19-00-396 RESERVE CASH	0.00	0.00	24,546.00	24,546.00
Total Operating Revenue	\$9,887.78	\$30,598.02	\$428,000.00	\$397,401.98
Total Revenue	\$9,887.78	\$30,598.02	\$428,000.00	\$397,401.98
Operating Expense				
19-19-533 ENGINEERING	6,862.32	50,631.19	308,000.00	257,368.81
19-19-711 DEBT SERV-2014 STP ENGIN LOAN	0.00	0.00	0.00	0.00
19-19-861 CAPITAL OUTLAY - INFRA.	75,000.00	75,000.00	120,000.00	45,000.00
19-19-952 CAPITAL RESERVE CONTRIB	0.00	0.00	0.00	0.00
19-19-953 INTERFUND TRANSFERS	0.00	28,842.44	0.00	(28,842.44)
Total Operating Expense	\$81,862.32	\$154,473.63	\$428,000.00	\$273,526.37
Total Expense	\$81,862.32	\$154,473.63	\$428,000.00	\$273,526.37
Excess Revenue Over Expenses	(\$71,974.54)	(\$123,875.61)	\$0.00	

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 12

51 - WATER ACCOUNT	Actual Current	Actual YTD	Budget YTD	Variance YTD
Operating Revenue				
51-00-371 WATER CHARGES	106,285.75	220,181.07	738,603.00	518,421.93
51-00-375 WATER SERVICE CONNECTION FEES	900.00	1,625.00	3,900.00	2,275.00
51-00-381 INTEREST INCOME	66.13	170.81	2,500.00	2,329.19
51-00-387 RENTAL INCOME	225.00	675.00	2,700.00	2,025.00
51-00-389 MISCELLANEOUS INCOME	300.00	900.00	4,900.00	4,000.00
51-00-396 RESERVE CASH	0.00	0.00	39,760.00	39,760.00
Total Operating Revenue	\$107,776.88	\$223,551.88	\$792,363.00	\$568,811.12
Total Revenue	\$107,776.88	\$223,551.88	\$792,363.00	\$568,811.12
Operating Expense				
51-20-421 SALARIES FULL-TIME	17,493.22	52,447.95	222,779.00	170,331.05
51-20-422 SALARIES PART-TIME	0.00	745.00	3,894.00	3,149.00
51-20-423 SALARIES OVERTIME	1,183.43	2,508.88	12,432.00	9,923.12
51-20-451 HEALTH INSURANCE	4,935.68	12,525.61	55,409.00	42,883.39
51-20-461 SOCIAL SECURITY	1,383.09	4,132.01	18,292.00	14,159.99
51-20-462 IMRF	1,642.70	5,446.91	20,863.00	15,416.09
51-20-471 UNIFORMS	0.00	1,843.90	7,800.00	5,956.10
51-20-513 MAINT. SERVICE- VEHICLES	515.45	515.45	4,500.00	3,984.55
51-20-517 MAINT. SERVICE - WATER SYSTEM	2,898.00	2,898.00	43,100.00	40,202.00
51-20-532 AUDIT	625.00	825.00	6,163.00	5,338.00
51-20-533 ENGINEERING	0.00	0.00	0.00	0.00
51-20-534 LEGAL SERVICES	0.00	2,010.00	4,200.00	2,190.00
51-20-536 DATA PROCESSING SERVICES	0.00	0.00	3,500.00	3,500.00
51-20-537 LABORATORY ANALYSIS	60.00	135.00	5,120.00	4,985.00
51-20-551 POSTAGE	207.05	413.39	2,200.00	1,786.61
51-20-552 TELEPHONE	0.00	172.08	4,680.00	4,507.92
51-20-553 LEASED CONTROL LINES	0.00	0.00	0.00	0.00
51-20-561 DUES AND PUBLICATIONS	0.00	388.56	990.00	601.44
51-20-563 TRAINING	0.00	1,497.00	3,900.00	2,403.00
51-20-565 CONFERENCES	0.00	0.00	0.00	0.00
51-20-571 ELECTRIC POWER	3,145.31	6,752.10	25,760.00	19,007.90
51-20-574 NATURAL GAS	199.93	536.83	5,900.00	5,363.17
51-20-592 COMPREHENSIVE INSURANCE	0.00	0.00	33,673.00	33,673.00
51-20-595 OTHER CONTRACTUAL SERVICES	0.00	1,050.00	990.00	(60.00)
51-20-611 MAINT. SUPPLIES - BUILDING	0.00	0.00	350.00	350.00
51-20-616 MAINT. SUPPLIES-WATER SYSTEM	14,991.08	28,023.01	76,772.00	48,748.99
51-20-651 OFFICE SUPPLIES	0.00	113.68	1,900.00	1,786.32
51-20-653 SMALL TOOLS	0.00	0.00	500.00	500.00
51-20-656 UNLEADED FUEL	0.00	0.00	0.00	0.00
51-20-657 DIESEL FUEL	0.00	0.00	600.00	600.00
51-20-659 CHEMICALS	6,959.40	13,324.36	36,450.00	23,125.64
51-20-830 CAPITAL OUTLAY - EQUIPMENT	0.00	0.00	0.00	0.00
51-20-953 INTERFUND TRANS	0.00	0.00	189,646.00	189,646.00
Total Operating Expense	\$56,239.34	\$138,304.72	\$792,363.00	\$654,058.28
Total Expense	\$56,239.34	\$138,304.72	\$792,363.00	\$654,058.28
Excess Revenue Over Expenses	\$51,537.54	\$85,247.16	\$0.00	

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 13

	Actual Current	Actual YTD	Budget YTD	Variance YTD
52 - SEWER ACCOUNT				
Operating Revenue				
52-00-372 SEWER CHARGES	71,463.94	149,882.04	503,102.00	353,219.96
52-00-373 LIFT STATION CHARGES	1,383.87	3,359.82	12,900.00	9,540.18
52-00-374 DEBT SERVICES CHARGES	15,519.16	33,511.11	111,180.00	77,668.89
52-00-381 INTEREST INCOME	0.00	0.00	0.00	0.00
52-00-389 MISC. INCOME	0.00	0.00	3,600.00	3,600.00
52-00-393 TRANSFER FROM WATER FUND	0.00	0.00	0.00	0.00
52-00-396 RESERVE CASH-SEWER FUND	0.00	0.00	0.00	0.00
Total Operating Revenue	\$88,366.97	\$186,752.97	\$630,782.00	\$444,029.03
Total Revenue	\$88,366.97	\$186,752.97	\$630,782.00	\$444,029.03
Operating Expense				
52-21-421 SALARIES FULL-TIME	11,928.00	38,377.60	155,371.00	116,993.40
52-21-422 SALARIES PART-TIME	0.00	0.00	0.00	0.00
52-21-423 OVERTIME	880.42	3,492.27	17,928.00	14,435.73
52-21-451 HEALTH INSURANCE	4,357.33	13,640.33	48,097.00	34,456.67
52-21-461 SOCIAL SECURITY	945.29	3,105.58	13,257.00	10,151.42
52-21-462 IMRF	1,365.38	4,553.26	15,372.00	10,818.74
52-21-471 UNIFORM ALLOWANCE	139.41	139.41	500.00	360.59
52-21-512 MAINT. SERVICE - EQUIPMENT	0.00	0.00	7,000.00	7,000.00
52-21-513 MAINT. SERVICE - VEHICLES	0.00	0.00	1,400.00	1,400.00
52-21-518 MAINT SERVICE SEWER SYSTEM	1,440.03	1,440.03	14,400.00	12,959.97
52-21-532 AUDIT	0.00	0.00	6,163.00	6,163.00
52-21-533 ENGINEERING	0.00	720.00	11,000.00	10,280.00
52-21-534 LEGAL SERVICES	0.00	2,010.00	4,200.00	2,190.00
52-21-536 DATA PROCESSING SERVICES	0.00	0.00	4,700.00	4,700.00
52-21-537 LABORATORY ANALYSIS	3,173.68	7,177.83	31,833.00	24,655.17
52-21-549 OTHER PROFESSIONAL SERVICES	0.00	0.00	1,650.00	1,650.00
52-21-551 POSTAGE	207.06	590.50	1,400.00	809.50
52-21-552 TELEPHONE	0.00	0.00	1,920.00	1,920.00
52-21-562 IEPA PERMIT FEES	0.00	18,500.00	19,000.00	500.00
52-21-563 TRAINING	0.00	0.00	1,500.00	1,500.00
52-21-571 ELECTRICAL POWER	266.54	7,133.56	63,576.00	56,442.44
52-21-574 NATURAL GAS	0.00	0.00	0.00	0.00
52-21-592 COMPREHENSIVE INSURANCE	0.00	0.00	33,673.00	33,673.00
52-21-595 OTHER PROFESSIONAL SERV	5,161.00	11,161.00	39,000.00	27,839.00
52-21-611 MAINT. SUPPLIES - BUILDING	0.00	69.95	500.00	430.05
52-21-612 MAINT. SUPPLIES - EQUIPMENT	768.68	1,042.39	2,700.00	1,657.61
52-21-617 MAINT. SUPPLIES-SEWER SYSTEM	505.71	505.71	2,500.00	1,994.29
52-21-651 OFFICE SUPPLIES	0.00	0.00	900.00	900.00
52-21-653 SMALL TOOLS	0.00	0.00	0.00	0.00
52-21-657 DIESEL FUEL	0.00	0.00	2,490.00	2,490.00
52-21-659 CHEMICALS	0.00	0.00	1,500.00	1,500.00
52-21-830 CAPITAL OUTLAY- EQUIPMENT	0.00	11,115.00	11,200.00	85.00
52-21-953 INTERFUND TRANS	0.00	0.00	116,052.00	116,052.00
Total Operating Expense	\$31,138.53	\$124,774.42	\$630,782.00	\$506,007.58
Total Expense	\$31,138.53	\$124,774.42	\$630,782.00	\$506,007.58
Excess Revenue Over Expenses	\$57,228.44	\$61,978.55	\$0.00	

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 14

	Actual Current	Actual YTD	Budget YTD	Variance YTD
53 - WATER & SEWER CAPITAL IMPR				
Operating Revenue				
53-21-350 IDOT GRANT-ILLIANA CORRIDOR PLANNIN	0.00	0.00	0.00	0.00
53-21-373 WATER TAP-INS	0.00	0.00	0.00	0.00
53-22-374 SEWER TAP-INS	0.00	0.00	0.00	0.00
53-22-381 INTEREST	18.35	75.22	0.00	(75.22)
53-22-393 INTERFUND TRANSFERS	0.00	0.00	0.00	0.00
53-22-394 LOAN PROCEEDS-IPEA WASTEWATER	0.00	0.00	1,300,000.00	1,300,000.00
53-22-396 RESERVE CASH - CAPITAL	0.00	0.00	10,500.00	10,500.00
53-22-397 ENCUMBRANCES	0.00	0.00	0.00	0.00
Total Operating Revenue	\$18.35	\$75.22	\$1,310,500.00	\$1,310,424.78
Total Revenue	\$18.35	\$75.22	\$1,310,500.00	\$1,310,424.78
Operating Expense				
53-21-517 MAINT SERV - WATER SYSTEM	0.00	0.00	0.00	0.00
53-21-616 METER REPLACEMENT PROGRAM	0.00	0.00	0.00	0.00
53-21-861 CAPITAL OUTLAY- INFRAS	0.00	0.00	1,200,000.00	1,200,000.00
53-22-518 MAINT SERV - SEWER SYSTEM	0.00	0.00	0.00	0.00
53-22-533 ENGINEERING	0.00	0.00	100,000.00	100,000.00
53-22-535 PLANNING SERVICES	608.65	808.65	6,000.00	5,191.35
53-22-595 OTHER PROFESSIONAL SERVICES	300.00	300.00	4,500.00	4,200.00
53-22-830 CAPITAL OUTLAY - EQUIPMENT	0.00	0.00	0.00	0.00
53-22-951 CAPITAL RESERVE CONTRIB	0.00	0.00	0.00	0.00
53-22-953 INTERFUND TRANSFERS	0.00	0.00	0.00	0.00
Total Operating Expense	\$908.65	\$1,108.65	\$1,310,500.00	\$1,309,391.35
Total Expense	\$908.65	\$1,108.65	\$1,310,500.00	\$1,309,391.35
Excess Revenue Over Expenses	(\$890.30)	(\$1,033.43)	\$0.00	

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

YTD 05/01/2020 to 07/31/2020

Page 15

	Actual Current	Actual YTD	Budget YTD	Variance YTD
54 - WATER & SEWER DEBT SERVICE				
Operating Revenue				
54-21-393 TRANS FROM WATER FUND	0.00	0.00	0.00	0.00
54-22-336 UTILITY TAX	13,939.23	40,800.92	201,960.00	161,159.08
54-22-346 1/2% SALES TX FOR SEWER PLANT	9,740.70	30,126.74	156,154.00	126,027.26
54-22-381 INTEREST INCOME	339.04	994.07	11,768.00	10,773.93
54-22-393 TRANSFER FROM WATER FUND	0.00	0.00	10,242.00	10,242.00
54-22-394 TRANSFER FROM SEWER FUND	0.00	0.00	111,180.00	111,180.00
54-22-395 TRANSFER FROM REFUSE FUND	0.00	0.00	0.00	0.00
54-22-396 RESERVE CASH	0.00	0.00	357,603.00	357,603.00
Total Operating Revenue	\$24,018.97	\$71,921.73	\$848,907.00	\$776,985.27
Total Revenue	\$24,018.97	\$71,921.73	\$848,907.00	\$776,985.27
Operating Expense				
54-21-533 ENGINEERING	0.00	0.00	0.00	0.00
54-21-711 2013 INSTALLMENT CONTRACT	0.00	0.00	0.00	0.00
54-21-830 CAPITAL OUTLAY - EQUIP	0.00	0.00	0.00	0.00
54-22-533 ENGINEERING SERVICES	0.00	26,050.00	50,000.00	23,950.00
54-22-534 LEGAL SERVICES	0.00	1,657.50	23,000.00	21,342.50
54-22-712 2018 BALLOON LOAN	0.00	0.00	0.00	0.00
54-22-713 2017 IEPA LOAN	0.00	0.00	389,344.00	389,344.00
54-22-830 CAPITAL OUTLAY - EQUIPMENT	26,817.00	26,817.00	60,000.00	33,183.00
54-22-951 RESERVE CONTRIBUTION	0.00	0.00	0.00	0.00
54-22-953 INTERFUND TRANSFERS	0.00	0.00	326,563.00	326,563.00
54-23-716 WASH TWP BUILDING PMT	0.00	0.00	0.00	0.00
Total Operating Expense	\$26,817.00	\$54,524.50	\$848,907.00	\$794,382.50
Total Expense	\$26,817.00	\$54,524.50	\$848,907.00	\$794,382.50
Excess Revenue Over Expenses	(\$2,798.03)	\$17,397.23	\$0.00	

VILLAGE OF BEECHER (BEEFND)

Budget Revenue & Expense Report

All Finalized Accounts

Current: 07/01/2020 to 07/31/2020

YTD 05/01/2020 to 07/31/2020

08/27/2020 2:37:12 PM

Page 16

	Actual Current	Actual YTD	Budget YTD	Variance YTD
55 - WATERMAIN REPLACEMENT FUND				
Operating Revenue				
55-21-381 INTEREST INCOME	62.67	193.39	2,475.00	2,281.61
55-21-393 INTERFUND TRANS	0.00	0.00	148,858.00	148,858.00
55-21-394 LOAN PROCEEDS - IEPA DRINK WAT	0.00	0.00	1,064,000.00	1,064,000.00
55-21-395 DCEO CAPITAL BILL GRANT	0.00	0.00	950,000.00	950,000.00
55-21-396 RESERVE CASH	0.00	0.00	0.00	0.00
Total Operating Revenue	\$62.67	\$193.39	\$2,165,333.00	\$2,165,139.61
Total Revenue	\$62.67	\$193.39	\$2,165,333.00	\$2,165,139.61
Operating Expense				
55-21-533 ENGINEERING	0.00	5,000.00	214,000.00	209,000.00
55-21-714 DEBT SERV - 2017 IEPA LOAN	32,651.99	32,651.99	65,304.00	32,652.01
55-21-830 CAPITAL OUTLAY - EQUIPMENT	0.00	0.00	4,647.00	4,647.00
55-21-861 CAPITAL OUTLAY-WATERMAINS	0.00	8,918.20	1,849,520.00	1,840,601.80
55-21-862 CAPITAL OUTLAY-	0.00	0.00	0.00	0.00
55-22-951 CAPITAL RESERVE CONTRIBUTION	0.00	0.00	31,862.00	31,862.00
Total Operating Expense	\$32,651.99	\$46,570.19	\$2,165,333.00	\$2,118,762.81
Total Expense	\$32,651.99	\$46,570.19	\$2,165,333.00	\$2,118,762.81
Excess Revenue Over Expenses	<u>(\$32,589.32)</u>	<u>(\$46,376.80)</u>	<u>\$0.00</u>	

ORDINANCE NO. 1733

**AN ORDINANCE ADOPTING A POLICY PROHIBITING SEXUAL HARASSMENT
FOR THE VILLAGE OF BEECHER**

WHEREAS, the Illinois General Assembly previously enacted Public Act 100-0554, an Act concerning government, which became effective November 16, 2017;

WHEREAS, pursuant to the Act, the Village of Beecher adopted Resolution #2018-12 adopting its policy to prohibit sexual harassment;

WHEREAS, the Illinois General Assembly enacted Public Act 101-0221, an Act concerning employment, which became effective August 9, 2019, requiring the amendment of sexual harassment policies;

WHEREAS, all prior existing sexual harassment policies of the Village of Beecher shall be superseded by the Policy Prohibiting Sexual Harassment adopted by this ordinance; and

WHEREAS, should any section or provision of this ordinance or the adopted Policy Prohibiting Sexual Harassment be declared to be invalid, that decision shall not affect the validity of this ordinance or adopted Policy Prohibiting Sexual Harassment as a whole or any part thereof, other than the part so declared to be invalid;

NOW, THEREFORE, be it ordained by the corporate authorities of the Village of Beecher the following:

Section 1. The Policy Prohibiting Sexual Harassment, included as Exhibit A to this ordinance, is hereby adopted.

Section 2. This ordinance shall be in full force and effect upon its passage and publication as required by law.

PASSED THIS 10th day of Aug, 2020.

AYES: 6

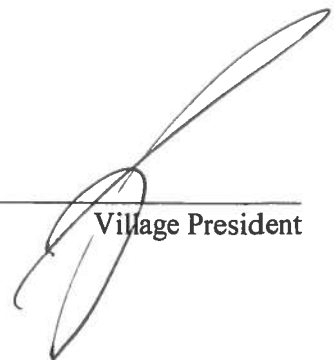
NAYS: 0

ABSENT: 0

APPROVED THIS 10th day of Aug, 2020.

ATTEST:

Jenett Cooney
Village Clerk



Village President

**VILLAGE OF BEECHER POLICY
PROHIBITING SEXUAL HARASSMENTⁱ**

I. PROHIBITION ON SEXUAL HARASSMENT

It is unlawful to harass a person because of that person's sex. The courts have determined that sexual harassment is a form of discrimination under Title VII of the U.S. Civil Rights Act of 1964, as amended in 1991. All persons have a right to work in an environment free from sexual harassment. Sexual harassment is unacceptable misconduct which affects individuals of all genders and sexual orientations. It is a policy of the Village of Beecher to prohibit harassment of any person by any municipal official, municipal agent, municipal employee, municipal agency or municipal office on the basis of sex or gender. All municipal officials, municipal agents, municipal employees and municipal agencies or municipal offices are prohibited from sexually harassing any person, regardless of any employment relationship or lack thereof.

II. DEFINITION OF SEXUAL HARASSMENT

This policy adopts the definition of sexual harassment as stated in the Illinois Human Rights Act, which currently defines sexual harassment as:

Any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:

- Submission to such conduct is made a term or condition of an individual's employment, either explicitly or implicitly; or
- Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or
- Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Conduct which may constitute sexual harassment includes, but is not limited to:

- Verbal Harassment: sexual innuendos, suggestive comments, insults, humor, jokes about: sex, anatomy or gender-specific traits, sexual propositions, threats, repeated requests for dates; or, statements of a sexual nature about other employees, even outside of their presence.
- Non-verbal Harassment: suggestive or insulting sounds (whistling), leering, obscene gestures, sexually suggestive bodily gestures, "catcalls," "smacking" or "kissing" noises.
- Visual: posters, signs, pin-ups or slogans of a sexual nature, viewing pornographic material or websites.
- Physical Harassment: touching, unwelcome hugging or kissing, pinching, brushing the body, any coerced sexual act or actual assault.
- Textual/Electronic Harassment: "sexting" (electronically sending messages with sexual content, including pictures or video), the use of sexually explicit language, harassment,

cyber stalking and threats via all forms of electronic communication (email/text/picture/video messages, intranet/online postings, blogs, instant messages and posts on social network websites, like Facebook and Twitter).

The most severe and overt forms of sexual harassment are easier to determine. On the other end of the spectrum, some sexual harassment is more subtle and depends, to some extent, on individual perception and interpretation. The courts will assess sexual harassment by a standard of what would offend a "reasonable person."

III. PROCEDURE FOR REPORTING AN ALLEGATION OF SEXUAL HARASSMENT

An employee who either observes sexual harassment or believes herself/himself to be the object of sexual harassment should deal with the incident(s) as directly and firmly as possible by clearly communicating her/his position to the offending employee, and her/his immediate supervisor. It is not necessary for sexual harassment to be directed at the person making the report.

Any employee may report conduct which is believed to be sexual harassment, including the following:

- *Electronic/Direct Communication.* If there is sexual harassment behavior in the workplace, the harassed employee should directly and clearly express her/his objection that the conduct is unwelcome and request that the offending behavior stop. The initial message may be verbal. If subsequent messages are needed, they should be put in writing in a note or a memo.
- *Contact with Supervisory Personnel.* At the same time direct communication is undertaken, or in the event the employee feels threatened or intimidated by the situation, the problem must be promptly reported to the immediate supervisor of the person making the report, a department head, a director of human resources, an ethics officer, the city manager or administrator or the chief elected official of the municipality.

The employee experiencing what she/he believes to be sexual harassment must not assume that the employer is aware of the conduct. If there are no witnesses and the victim fails to notify a supervisor or other responsible officer, the municipality will not be presumed to have knowledge of the harassment.

- *Resolution Outside Municipality.* The purpose of this policy is to establish prompt, thorough and effective procedures for responding to every report and incident so that problems can be identified and remedied by the municipality. However, all municipal employees have the right to contact the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC) for information regarding filing a formal complaint with those entities. An IDHR complaint must be filed within 300 days of the alleged incident(s) unless it is a continuing offense. A complaint with the EEOC must also be filed within 300 days.

- *Allegations of Sexual Harassment made against an elected official of the governmental unit by another elected official of a governmental unit.* In addition to the methods of reporting included above, an elected official may request an independent review of a complaint of sexual harassment by another elected official. The request shall be made to the human resources director, the city manager or administrator or the chief elected official of the municipality. The official receiving the request shall take immediate action in keeping with the procurement process of the municipality to retain a qualified individual or entity for the independent review of the allegations of sexual harassment in violation of this policy. The outcome of the independent review shall be reported to the corporate authorities.

Documentation of any incident may be submitted with any report (what was said or done, the date, the time and the location), including, but not limited to, written records such as letters, notes, memos and telephone messages.

All allegations, including anonymous reports, will be accepted and investigated regardless of how the matter comes to the attention of the municipality. However, because of the serious implications of sexual harassment charges and the difficulties associated with their investigation and the questions of credibility involved, the claimant's willing cooperation is a vital component of an effective inquiry and an appropriate outcome.

IV. PROHIBITION ON RETALIATION FOR REPORTING SEXUAL HARASSMENT ALLEGATIONS

No municipal official, municipal agency, municipal employee or municipal office shall take any retaliatory action against any municipal employee or official due to a municipal employee's or official's:

- Disclosure or threatened disclosure of any violation of this policy; or
- Providing information related to an investigation or testimony before any public body conducting an investigation, hearing or inquiry into any violation of this policy; or
- Assistance with or participation in a proceeding to enforce the provisions of this policy.

For purposes of this policy, retaliatory action means the reprimand, discharge, suspension, demotion, denial of promotion or transfer or change in the terms or conditions of employment of any municipal employee that is taken in retaliation for a municipal employee's or official's involvement in protected activity pursuant to this policy.

No individual making a report will be retaliated against, even if a report made in good faith is not substantiated. In addition, any witness will be protected from retaliation.

Similar to the prohibition against retaliation contained herein, the State Officials and Employees Ethics Act (5 ILCS 430/15-10) provides whistleblower protection from retaliatory action, and this policy prohibits retaliatory action such as reprimand, discharge, suspension, demotion, or denial of promotion or transfer that occurs in retaliation for an employee who does any of the following:

- Discloses or threatens to disclose to a supervisor or to a public body an activity, policy or practice of any officer, member, agency or other employee that the employee reasonably believes is in violation of a law, rule or regulation; or
- Provides information to or testifies before any public body conducting an investigation, hearing or inquiry into any violation of a law, rule or regulation by any officer, member, agency or other employee; or
- Assists or participates in a proceeding to enforce the provisions of the State Officials and Employees Ethics Act or this policy.

Pursuant to the Whistleblower Act (740 ILCS 174/15(a)), an employer may not retaliate against an employee who discloses information in a court, an administrative hearing, before a legislative commission or committee or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a state or federal law, rule or regulation. In addition, an employer may not retaliate against an employee for disclosing information to a government or law enforcement agency, where the employee has reasonable cause to believe that the information discloses a violation of a state or federal law, rule or regulation. (740 ILCS 174/15(b)).

According to the Illinois Human Rights Act (775 ILCS 5/6-101), it is a civil rights violation for a person, or for two or more people to conspire to retaliate against a person because she/he has opposed that which she/he reasonably and in good faith believes to be sexual harassment in employment, because she/he has made a charge, filed a complaint, testified, assisted or participated in an investigation, proceeding or hearing under the Illinois Human Rights Act.

An employee who is suddenly transferred to a lower paying job or passed over for a promotion after filing a complaint with IDHR or EEOC, may file a retaliation charge within 300 days of the alleged retaliation.

V. CONSEQUENCES OF A VIOLATION OF THE PROHIBITION ON SEXUAL HARASSMENT

In addition to any and all other discipline that may be applicable pursuant to municipal policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreements, any person who violates this policy or the Prohibition on Sexual Harassment contained in 5 ILCS 430/5-65, may be subject to a fine of up to \$5,000 per offense, applicable disciplinary actions or discharge by the municipality and any applicable fines and penalties established pursuant to local ordinance, state law or federal law. Each violation may constitute a separate offense. Any discipline imposed by the municipality shall be separate and distinct from any penalty imposed by an ethics commission and any fines or penalties imposed by a court of law or a state or federal agency.

VI. CONSEQUENCES FOR KNOWINGLY MAKING A FALSE REPORT

A false report is a report of sexual harassment made by an accuser to accomplish an outcome other than stopping sexual harassment or stopping retaliation for reporting sexual harassment. A false report is not a report made in good faith which cannot be proven. Given the seriousness of the consequences for the accused, a false or frivolous report is a severe offense that can itself result in disciplinary action. Any person who intentionally makes a false report alleging a violation of any provision of this policy shall be subject to disciplinary action or discharge pursuant to applicable municipal policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreements.

In addition, any person who intentionally makes a false report alleging a violation of any provision of the State Officials and Employees Ethics Act to an ethics commission, an inspector general, the Illinois State Police, a State's Attorney, the Attorney General or any other law enforcement official is guilty of a Class A misdemeanor. An ethics commission may levy an administrative fine of up to \$5,000 against any person who intentionally makes a false, frivolous or bad faith allegation.

ⁱ This policy was drafted using the Illinois Department of Human Rights Sexual Harassment Model Policy and has been modified to conform to Public Act 100-0554 and Public Act 101-0221.

The provisions of this policy will apply only insofar as they do not conflict with any state or federal law.

Before adopting any ordinance, municipal officials should consult with their retained legal counsel or other qualified attorney.

Village of Beecher
625 Dixie Highway
PO Box 1154
Beecher, Illinois 60401
Phone: 708-946-2261
Fax: 708-946-3764
www.villageofbeecher.org



President
Greg Szymanski
Clerk
Janett Conner
Administrator
Robert O. Barber

Trustees
Scott Wehling
Jonathon Kypuros
Marcy Meyer
Frank Basile
Stacy Mazurek
Todd Kraus

ELECTED OFFICIAL/EMPLOYEE ACKNOWLEDGEMENT FORM

By signing below, I acknowledge that I have received a copy of the Village of Beecher Policy Prohibiting Sexual Harassment ("Policy") and understand that it is my responsibility to read and become familiar with its contents. I further understand that it is my responsibility to ask questions of my supervisor and/or other responsible official if I do not understand any of the information contained in the Policy and that I am required to abide by and observe all of the information, rules, policies and procedures explained therein.

I acknowledge that nothing in the Policy constitutes a contract or promise of employment.

I agree to abide by and observe all of the information, rules, policies, and procedures set forth in the Policy and understand that the Village of Beecher's rules, policies and procedures may be changed from time to time, with or without notice, and that this Policy supersedes and replaces any and all prior manuals or policies.

I further certify that I have carefully read and reviewed the content of the Policy, and completed Sexual Harassment Prevention Training pursuant to the Illinois Human Rights Act, 775 ILCS 5/2-109.

Training Participant Information:

Printed Name - First, Middle Initial, Last

DATE COMPLETED TRAINING: _____
Training Date

Signature

Date Signed

This form will be kept by the municipality as an internal record of training compliance to be made available for the Illinois Department of Human Rights upon request.



Sexual Harassment Prevention

Annual Training

In compliance with the
Illinois Human Rights Act & State Officials and Employee Ethics Act

Based on the Illinois Municipal League Model Policy Prohibiting Sexual Harassment

May 2020

Prohibition of Sexual Harassment

- All persons have a right to work in an environment free from sexual harassment.
- The Policy Prohibiting Sexual Harassment prohibits harassment of any person by any municipal official, municipal agent, municipal employee or municipal agency or office.
- Sexual Harassment is prohibited by Title VII of the U.S. Civil Rights Act and the Illinois Human Rights Act.

Responsibility of the Municipality as an Employer

Through this policy and in compliance with state and federal law, the municipality will take action to prevent sexual harassments through training and appropriate oversight, investigate incidents of sexual harassment in the workplace consistent with its obligations, and take action to correct and remedy incidents of sexual harassment in the workplace.

Sexual Harassment is Defined as:

- Any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:
 - Submission to such conduct is made a term or condition of an individual's employment, either explicitly or implicitly;
 - Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or
 - Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Conduct Which May Constitute Sexual Harassment Includes, but Is Not Limited to:

- Verbal Harassment: sexual innuendos, suggestive comments, insults, humor, and jokes about: sex, anatomy or gender-specific traits, sexual propositions, threats, repeated requests for dates; or, statements of a sexual nature about other employees, even outside of their presence.
- Non-verbal Harassment: suggestive or insulting sounds (whistling), leering, obscene gestures, sexually suggestive bodily gestures, “catcalls,” “smacking” or “kissing” noises.
- Visual Harassment: posters, signs, pin-ups or slogans of a sexual nature, viewing pornographic material or websites.

Conduct Which May Constitute Sexual Harassment Includes, but Is Not Limited to:

- Physical Harassment: touching, unwelcome hugging or kissing, pinching, brushing the body, any coerced sexual act or actual assault.
- Textual/Electronic Harassment: “sexting” (electronically sending messages with sexual content, including pictures and video), the use of sexually explicit language, harassment, cyber stalking and threats via all forms of electronic communication (email/text/picture/video messages, intranet/online postings, blogs, instant messages and posts on social network websites, like Facebook and Twitter).

Procedure for Reporting an Allegation of Sexual Harassment

If you are harassed or observe another employee or official being harassed:

- If it is safe to do so, tell the offending individual directly that the conduct is unwelcome and request that it stop.
- Report the conduct to your direct supervisor or other responsible official. Reporting the behavior to your direct supervisor or other responsible official is the only way to ensure the municipality has notice of the event and can take appropriate action.

Procedure for Reporting an Allegation of Sexual Harassment

- If your direct supervisor or other responsible official is not available or is the perpetrator, you may report any allegation of harassment to a department head, the human resources director, an ethics officer or your municipality's chief administrative or chief elected official.
- You may also report incidents of harassment to the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC). Your complaints to IDHR or EEOC are required to be filed within 300 days of the incident.

Procedure for Reporting an Allegation of Sexual Harassment

- Documentation of incidents of sexual harassment may be submitted. Include the date, time and location, together with the identity of any witnesses or evidence of the event.
- All allegations of sexual harassment will be accepted and investigated by appropriate staff or consultants.
- A person experiencing sexual harassment should consider their cooperation in any investigation a vital component of an effective inquiry resulting in an appropriate outcome.

Procedure for Reporting an Allegation of Sexual Harassment

- Complaints of Sexual Harassment of an Elected Official By Another Elected Official
 - Public Act (P.A.) 101-0221 amended the State Officials and Employees Ethics Act to require municipalities to provide for the independent review of complaints of sexual harassment of an elected official by another elected official.
 - At the request of an elected official, the municipality must retain an experienced outside consultant to receive complaints of sexual harassment of an elected official by another elected official and independently review those complaints. When completed, that review will be provided to the corporate authorities of the municipality for appropriate action under the Policy Prohibiting Sexual Harassment.
 - Elected officials may also report allegations of sexual harassment to the municipality's chief administrative or chief elected official.

Procedure for Reporting an Allegation of Sexual Harassment to IDHR

If you or someone you know has experienced or witnessed unwelcome conduct of a sexual nature in the workplace, please call the *State of Illinois Sexual Harassment and Discrimination Helpline* for assistance. Calls are confidential and can be made anonymously.

Call: 1-877-236-7703

Visit: www.Illinois.gov/SexualHarassment

Helpline representatives can help callers navigate their numerous reporting options and share additional information related to counseling, legal assistance and frequently asked questions.

Procedure for Reporting an Allegation of Sexual Harassment to EEOC

To file a charge, call or visit online:

1-800-669-4000 | www.EEOC.GOV

1-800-669-6820 (TTY for Deaf/Hard of Hearing callers only)

1-844-234-5122 (ASL Video Phone for Deaf/Hard of Hearing callers only)

EEOC Offices Serving Illinois

- **Chicago District Office.** John C. Kluczynski Federal Building,
230 South Dearborn Street, Chicago, IL 60604
- **St. Louis District Office.** Robert A. Young Federal Building,
1222 Spruce Street, Room 8.100, St. Louis, MO 63103

Prohibition on Retaliation for Reporting Sexual Harassment

- The Policy Prohibiting Sexual Harassment prohibits any retaliation against any municipal employee or official for:
 - Disclosure or threatened disclosure of any violation of this policy; or
 - Providing information related to an investigation or testimony before any public body conducting an investigation, hearing or inquiry into any violation of this policy; or
- Assistance with or participation in a proceeding to enforce the provisions of this policy.

Prohibition on Retaliation for Reporting Sexual Harassment

- Retaliation is defined as: the reprimand, discharge, suspension, demotion, denial of promotion or transfer, or change in the terms or conditions of employment of any municipal employee that is taken as a result of a municipal employee's or official's involvement in protected activity pursuant to this policy.
- No individual making a report will be retaliated against, even if a report made in good faith is not substantiated.
- Any witness to an incident of sexual harassment will be protected from retaliation.

Prohibition on Retaliation for Reporting Sexual Harassment

- Reporting sexual harassment is protected by the Policy Prohibiting Sexual Harassment and is further protected by:
 - The State Officials and Employees Ethics Act (5 ILCS 430/15-10);
 - The Whistleblower Act (740 ILCS 174/15(a)); and,
 - The Illinois Human Rights Act (775 ILCS 5/6-101).

Consequences of Committing Sexual Harassment

- Violations of the Policy Prohibiting Sexual Harassment may subject the violator to fines of up to \$5,000 per offense (5 ILCS 530/50-5(c)), in addition to any disciplinary actions imposed pursuant to the employment policies, rules and regulations of the municipality, and/or remedies and penalties that may apply under other local ordinances, state or federal law.

Consequences for Knowingly Making a False Report of Sexual Harassment

- A report of sexual harassment made in good faith, which cannot be proven, is not a false report.
- A false report is a report of sexual harassment made by an accuser to accomplish an outcome other than stopping sexual harassment or stopping retaliation for reporting sexual harassment.
- A person intentionally making a false report of sexual harassment may be subject to disciplinary action or discharge pursuant to the employment policies, rules and regulations of the municipality.

Remedies Available Under the Illinois Human Right Act

- After IDHR completes its investigation, the complainant:
 1. May file a lawsuit in civil court; or
 2. May file a complaint with the Illinois Human Rights Commission (IHRC) if IDHR found “substantial evidence” of a violation.
- Complainants who prevail with the IHRC or a civil court may receive an order awarding remedies allowed by the Illinois Human Rights Act to make the complainant “whole.”
- Remedies may include: back pay, lost benefits, clearing of a personnel file, monetary damages, hiring, promotion, reinstatement, front pay and attorney’s fees and costs.

Remedies Available Under Title VII of the U.S. Civil Rights Act of 1964

- After EEOC completes its investigation:
 1. The complainant may file a lawsuit in federal court.
 2. EEOC may help parties reach a settlement through an informal process called “conciliation” if EEOC finds “reasonable cause” to believe discrimination occurred.
- Complainants who prevail in federal court may receive an order awarding remedies allowed by Title VII to make the employee “whole.”
- Remedies may include: back pay, lost benefits, clearing of a personnel file, monetary damages, hiring, promotion, reinstatement, front pay, punitive damages and attorney’s fees and costs.



IML provides training materials for the convenience of our members. Each municipality may need to customize the materials.

Any training material should be reviewed by the municipality's retained legal counsel for accuracy and consistency with present law, local ordinances and municipal policies.

Thank you for your membership.

Contact Us

Illinois Municipal League | 500 East Capitol Avenue, P.O. Box 5180 | Springfield, IL 62705-5180
Phone: 217.525.1220 | Fax: 217.525.7438 | Website: iml.org

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Robert O. Barber, Village Administrator



DATE: September 15, 2020

RE: UPDATE ON F.E.M.A. GRANT AND WILL COUNTY CARES ACT FUNDING

The Village has already submitted for \$36,789.95 in FEMA funding for reimbursement for staffing an PPE from 3/16 through 8/1 of 2020 and \$45,591.78 in CARES funding for costs incurred from 3/16 through 8/1 of 2020. As of right now this is all we can apply for until the second round opens up later in September. Of this funding which totals \$82,381.73 the Village will reimburse the school district \$17,829.98 for the SRO Officer which it paid for during the period of shut down in the Spring and \$15,000 should go into the Fourth of July account for the cancelled fireworks fee. The remaining \$49,551.75 is clean since these funds were already spent and will be placed in the grant revenue line item like we discussed. The Board could choose to obligate these funds for items cut in this year's budget if it chooses to do so but we must still wait for our applications to be approved and the funding to be released.

In addition, the committee as authorized by the Board has approved approximately \$130,000 in additional projects and programs to mitigate COVID 19 exposure and spread and this funding will be reimbursed by the County through the federal CARES Grant program. These projects must first be paid for by the Village and then will be reimbursed by the County. At the last meeting many of these projects were discussed and include touchless doors used by the public in the Village Hall and police station, touchless bathroom fixtures, laptops and new software for remote working and resident access to Village services, a newsletter, and touchless drop box for Village Hall. One of these projects exceeds \$20,000 which requires Board action.

Village of Beecher
625 Dixie Highway
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President
Greg Szymanski
Clerk
Janett Conner
Administrator
Robert O. Barber

Trustees
Scott Wehling
Jonathon Kypuros
Marcy Meyer
Frank Basile
Stacy Mazurek
Todd Kraus

REQUEST FOR APPROVAL FOR FUNDING

TO: Bronner Consulting

PROJECT/EQUIPMENT/PROGRAM REQUEST: Touchless Doors for City Hall

DESCRIPTION: Replace handled doors with sliding doors using an electric eye for touchless entry front and back.

AMOUNT OF REQUEST: \$38,173.31 for the main front doors (most important)
8,188.65 for the rear employee and delivery entrance
\$44,361.96 TOTAL

REASON NOT IN BUDGET: Again, without the spread of COVID this was something that was not even on the radar.

DESCRIBE HOW REQUEST WILL ASSIST MITIGATION OF COVID 19: Very heavy foot traffic must use the door handles to enter.

PRE-APPROVAL BY CONSULTANT: ACCEPTED DENIED

AB
RAM

44,361.96 VILLAGE HALL
22,140.77 P.D.

\$66,502.73 TOTAL



PREFERRED

WINDOW *and* DOOR

708 895 • 3667 219 972 • 3667

3280 E. Lincoln Highway, Lynwood, IL 60411

Fax (708) 895-3766 www.prewd.com

Quote Number: 48689

Quote Date: 8/24/2020

Job Number:

Quoted To: Village of Beecher
625 Dixie Hwy
Beecher, IL 60401

Job Address: Village of Beecher
625 Dixie Hwy
Beecher, IL 60401

Contact: Janett Conner	Phone: (708) 946-2261	Fax: (708) 000-0000	Cell: (708) 000-0000
Job Contact: Janett Conner	Good Thru: 09/23/2020	Job Phone: (708) 946-2261	Sales Rep: CAD 01

Qty	Description	Unit Price	Extension
	LOCATION: Municipal Building Front Entrance		
	Supply and Install Two (2) Nabco 1175 Bi-Part Sliding Doors to replace the existing manual swing doors: <ul style="list-style-type: none"> - Both exterior and interior openings are 108" x 120", clear opening 46" (all approximated) - One vertical mullion in transom above where the doors meet - Duranotic (dark bronze) anodized aluminum finish - 1/4" clear tempered safety glass - 2" Horizontal midrail muntin bar on door panels and sidelites with steel tie rod - 10" bottom rails - Full and partial opening settings changeable with rocker switch - Dual-mode motion-activated sensors on both the interior and exterior of each sliding system (Uses both infrared and microwave signal to maintain a large consistent field) - Threshold protection through sensors and safety beams - Bristle door sweeps - DC motor for smooth start and stop - Nylon guide rollers on ballbearings - 3 1/4" nylon top rollers (The larger dia. combined with nonferrous material makes the doors roll smoother) - Aluminum threshold - Manual locks; reuse existing cylinders - Reuse existing door chime - Work to be done during regular business hours - Pricing reflects prevailing wages, to be, paid for all on-site labor hours at current non-holiday or Saturday overtime rates - Removal and disposal of all job-related debris is also included 		
	MLD		
1.00	Supply and install as described above	\$38,173.31	\$38,173.31
	Federally assisted construction projects requiring compliance with the Davis-Bacon Act must be documented above		

Sales Rep: _____ Date: _____

ACCEPTANCE: Purchaser authorizes delivery and agrees to accept and pay for the products and services described above ("Products"). Balance is due upon substantial completion. Purchaser agrees to pay service charge of 1.5% per month on all unpaid accounts, plus costs of collection including reasonable attorney's fees.

Purchaser: _____ Date: _____

Sub-Total	\$38,173.31
Sales Tax	\$0.00
TOTAL	\$38,173.31
Down Payment	
Balance	

RIGHT TO CANCEL If this agreement was solicited in your residence and you do not want the goods or services, you may cancel this Agreement by mailing a notice of cancellation to Preferred Window and Door Inc. This notice must be mailed before midnight on the third business day after you sign this agreement

PURCHASER AGREES that it is nearly certain that, should Purchaser cancel this agreement after the expiration of any applicable statutory cancellation period and after Preferred has ordered the goods, that, Preferred would be damaged, accordingly Purchaser agrees that in such circumstances, in Preferred's sole discretion, Purchaser's down payment shall be forfeited to Preferred, not as a penalty for breach of this agreement, but as liquidated damages. In a situation when actual damages exceed the down payment amount the purchaser will be responsible to reimburse Preferred for any additional cost incurred due to cancellation



PREFERRED

WINDOW *and* DOOR

708 895 • 3667 219 972 • 3667

3280 E. Lincoln Highway, Lynwood, IL 60411

Fax (708) 895-3766 www.prewd.com

Quote Number: 48688

Quote Date: 8/24/2020

Job Number:

Quoted To: Village of Beecher
625 Dixie Hwy
Beecher, IL 60401

Job Address: Village of Beecher
625 Dixie Hwy
Beecher, IL 60401

Contact: Janett Conner	Phone: (708) 946-2261	Fax: (708) 000-0000	Cell: (708) 000-0000
Job Contact: Janett Conner	Good Thru: 09/23/2020	Job Phone: (708) 946-2261	Sales Rep: CAD 01

Qty	Description	Unit Price	Extension
1.00	<p>LOCATION: Rear Door of Municipal Building</p> <p>Supply and Install New Nabco Low-Energy Operator and Single Point Access Control System</p> <p>Installation to include:</p> <ul style="list-style-type: none"> - New Nabco GT8500 operator in dark bronze anodized aluminum finish - Low current draw - less than 5 amp, 115 VAC, 1-phase - OPMAN microprocessor base control with multiple functions - Mechanical operator used with microprocessor controller provides efficient, smooth operation - Adjustable closing speeds for increased pedestrian protection - Recycle feature stops and reverses direction of swing path when an object is encountered - Heavy-duty spring closer plus heavy-duty all-steel motor and mechanical gear box - All features, components and accessories meet ANSI 156.19 standards. They are also ULC and UL approved and comply with ANSI 117.1 and the Low Energy Operator section of ADA - Interior 'wave-to-open' sensor for door activation - In-frame electric strike - Single-point access control system with exterior combination keypad/card reader for exterior access - (20) RFID cards - Removal and disposal of all job-related debris <p>Pricing reflects prevailing wages, to be paid for all on-site labor hours at current non-holiday / Saturday overtime rates</p> <p>MLD</p> <p>Supply and install as described above</p> <p>Federally assisted construction projects requiring compliance with the Davis-Bacon Act must be documented above</p>	\$8,188.65	\$8,188.65

Sales Rep: _____ **Date:** _____

ACCEPTANCE: Purchaser authorizes delivery and agrees to accept and pay for the products and services described above ("Products"). Balance is due upon substantial completion. Purchaser agrees to pay service charge of 1.5% per month on all unpaid accounts, plus costs of collection including reasonable attorney's fees.

Purchaser: _____ **Date:** _____

Sub-Total	\$8,188.65
Sales Tax	\$0.00
TOTAL	\$8,188.65
Down Payment	
Balance	

RIGHT TO CANCEL If this agreement was solicited in your residence and you do not want the goods or services, you may cancel this Agreement by mailing a notice of cancellation to Preferred Window and Door Inc. This notice must be mailed before midnight on the third business day after you sign this agreement

PURCHASER AGREES that it is nearly certain that, should Purchaser cancel this agreement after the expiration of any applicable statutory cancellation period and after Preferred has ordered the goods, that, Preferred would be damaged, accordingly

Purchaser agrees that in such circumstances, in Preferred's sole discretion, Purchaser's down payment shall be forfeited to Preferred, not as a penalty for breach of this agreement, but as liquidated damages. In a situation when actual damages exceed the down payment amount the purchaser will be responsible to reimburse Preferred for any additional cost incurred due to cancellation



PREFERRED

WINDOW and DOOR

708 895 • 3667 219 972 • 3667

3280 E. Lincoln Highway, Lynwood, IL 60411

Fax (708) 895-3766 www.prewd.com

Quote Number: 48690

Quote Date: 8/24/2020

Job Number:

Quoted To: Village of Beecher
625 Dixie Hwy
Beecher, IL 60401

Job Address: Village of Beecher -Police Dept
724 Penfield St.
Beecher, IL 60401

Contact:	Janett Conner	Phone:	(708) 946-2261	Fax:	(708) 000-0000	Cell:	(708) 000-0000
Job Contact:	Janett Conner	Good Thru:	09/23/2020	Job Phone:	(708) 946-2261	Sales Rep:	CAD 01

Qty	Description	Unit Price	Extension
1.00	<p>DOOR LOCATIONS: East Side, East Inner Vestibule, (2) Lock-up, West Inner Vestibule, West Outer Vestibule</p> <p>Supply and install an access control system for the above-mentioned six (6) points of access:</p> <ul style="list-style-type: none"> - One central system with two access control panels - Proximity reader at each entry point - Electric strike at each point of entry - New hardware to allow doors to be operated with electric strikes - (4) cylinders sourced from customer's locksmith - (50) access cards - Wiring and initialization of system - Removal and disposal of all job-related debris - Pricing reflects prevailing wages, to be paid for all on-site labor hours at current non-holiday / Saturday overtime rates <p>Job Notes: 1. Customer to provide Excel spreadsheet with user information for ease of entry into access control program 2. On day of access control install, customer to provide IT representative to work with Preferred to integrate access control system with network</p> <p>MLD</p> <p>Supply and install as described above</p>	\$22,140.77	\$22,140.77

Federally assisted construction projects requiring compliance with the Davis-Bacon Act must be documented above

Sales Rep: _____ Date: _____

ACCEPTANCE: Purchaser authorizes delivery and agrees to accept and pay for the products and services described above ("Products"). Balance is due upon substantial completion. Purchaser agrees to pay service charge of 1.5% per month on all unpaid accounts, plus costs of collection including reasonable attorney's fees.

Purchaser: _____ Date: _____

Sub-Total	\$22,140.77
Sales Tax	\$0.00
TOTAL	\$22,140.77
Down Payment	
Balance	

RIGHT TO CANCEL If this agreement was solicited in your residence and you do not want the goods or services, you may cancel this Agreement by mailing a notice of cancellation to Preferred Window and Door Inc. This notice must be mailed before midnight on the third business day after you sign this agreement

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DAVID M. AUSTGEN
TIMOTHY R. KUIPER*
MICHAEL J. JASAITIS*

RYAN A. DEUTMEYER*
JEFF K. WILLIAMS

of Counsel

DANETTE GARZA†
MICHAEL L. MUENICH
DAVID K. RANICH
DONALD R. O'DELL
1924-2013 Deceased



AMY S. BENJAMIN
Paralegal

SHERRY L. GREEN
Office Administrator

**Licensed in IN & IL
†Also Licensed CPA in IN*

August 14, 2020

VIA FIRST CLASS ONLY

Michael Buchmeier
525 Indiana PO Box 931
Beecher, IL 60401

RE: Beecher / Village – Building Violations at 752 Penfield Street

Mr. Buchmeier:

This correspondence shall serve as a follow-up to our prior communications to you. The Village Board discussed this matter at its August 10, 2020, public meeting. The Village Board has noted that there has been good progress on correcting the outstanding issues.

In order to conclude this unsafe building matter, the following items still need to be resolved.

1. There are several piles of debris on the property which need to be cleaned up.
2. There is one building completely exposed on one side and the remainder of the buildings has missing windows or doors which need to be closed and secured to prevent varmints from open access to the building.
3. The main building appears to be structurally sound at this time, but there are several access points for varmints, including exposures along window and door frames, that need to be secured.
4. On the east foundation a hole has been drilled into the wall (for what appears to be a drier vent or sewer pipe), but it is below grade. This hole needs to be plugged and the exposed foundation covered to grade.
5. There are windows and doors on the main building except for one door on the north side and two exposures on the west side that are using plywood. The plywood is rotting away and needs to be replaced.

If the above matters are corrected, this property would be in compliance with Village Code. The above issues need to be substantially completed by September 21, 2020, and totally completed by October 19, 2020. The Village Board will review this matter at its September 21 and October 19, 2020, public meetings at 7:00 p.m. If the issues are corrected at that time, then this matter will closed. If these issues are not corrected, then the Village Board will take further action to remediate these issues.

We trust the foregoing is self-explanatory, however, if you have any questions please contact the undersigned or Village Administrator Robert Barber at (708) 946-2261.

PLEASE GOVERN YOURSELF ACCORDINGLY.

Sincerely,

AUSTGEN KUIPER JASAITIS P.C.

By:  Timothy R. Kuiper

TRK/lmg

Enclosure: as noted

cc: Village President (via email only)
Village Administrator (via email only)

VILLAGE OF BEECHER, WILL COUNTY, ILLINOIS

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE VILLAGE OF BEECHER AND THE WILLCO FIRE RADIO GROUP REGARDING THE USE OF THE VILLAGE'S TOWER FOR A FIRE DISTRICT REPEATER

WHEREAS, the Corporate Authorities of the Village of Beecher, Will County, Illinois (the "Village"), are authorized by the "Intergovernmental Cooperation Act" (5 ILCS 220/1) to enter into contracts or otherwise associate with other public agencies in any manner not prohibited by law or ordinance; and

WHEREAS, the Village has previously allowed EASTCOM at well #4 to utilize the Village's water tower for a repeater location, but EASTCOM has disbanded and the Willco Fire Radio Group as the successor ("WFRG") is providing many of the functions that EASTCOM provided, including ensuring there is appropriate coverage and installing and maintaining repeaters; and

WHEREAS, the Village has been advised that it is in their best interests to enter into an intergovernmental agreement with the WFRG, which is a public agency pursuant to 5 ILCS 220/2, to allow the WFRG to maintain a repeater at well #4; and

WHEREAS, the Village having reviewed the Illinois Compiled Statutes, as amended from time to time, the proposed Intergovernmental Agreement, now concur that it is advisable, necessary, and in the best interests of the residents of the Village of Beecher to authorize the President and Clerk to execute an Intergovernmental Agreement with the WFRG for the use of the tower at well #4 for maintaining a repeater.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BEECHER, WILL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: That the Village Board of the Village of Beecher, Will County, Illinois, does hereby approve the document entitled "AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF BEECHER AND THE WILLCO FIRE RADIO GROUP REGARDING THE USE OF THE VILLAGE'S TOWER FOR A RADIO SYSTEM REPEATER SITE" by and between the Village of Beecher and the Willco Fire Radio Group, a true, correct and complete copy of which is marked as *Exhibit A*, attached hereto, and incorporated by reference as if fully set forth herein, and the Village Board does hereby further authorize the Village President and the Village Clerk to execute *Exhibit A* on behalf of the Village of Beecher and to perform any other action as may be necessary or convenient to effectuate this Ordinance.

SECTION TWO: That all existing Ordinances and Village Code provisions, or parts thereof, in conflict with the provisions of this Ordinance, are hereby deemed null, void, and of no legal effect, and are specifically repealed.

SECTION THREE: If any section, clause, provision or portion of this Ordinance shall be held to be invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Ordinance, and this Village Board hereby expressly acknowledges that it would have enacted this Ordinance even with the invalid portion deleted.

SECTION FOUR: That this Ordinance shall be in effect immediately after its passage by the Village Board, its approval by the President, and its publication as required by law, and recording.

PASSED and APPROVED this ____ day of _____, 2020.

Yeas: _____

Nays: _____

Abstain: _____

Present: _____

Greg Szymanski, Village President

ATTEST:

Janett Conner, Village Clerk

SECTION THREE: If any section, clause, provision or portion of this Ordinance shall be held to be invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Ordinance, and this Village Board hereby expressly acknowledges that it would have enacted this Ordinance even with the invalid portion deleted.

SECTION FOUR: That this Ordinance shall be in effect immediately after its passage by the Village Board, its approval by the President, and its publication as required by law, and recording.

PASSED and APPROVED this ____ day of _____, 2020.

Yeas: _____

Nays: _____

Abstain: _____

Present: _____

Greg Szymanski, Village President

ATTEST:

Janett Conner, Village Clerk

AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE VILLAGE OF BEECHER AND THE WILLCO FIRE RADIO GROUP REGARDING THE USE OF THE VILLAGE'S WATER TOWER FOR A REPEATER LOCATION

This Intergovernmental Agreement is made and entered on the last date set forth next to the signatures of the Village of Beecher, Illinois (the "Village") and the Willco Fire Radio Group (the "WFRG")(collectively the "Parties"), that have approved this Agreement in the manner provided by law.

RECITALS

WHEREAS, Article VII, Section 10 of the Illinois Constitution of 1970 authorizes units of local government "to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance"; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/3, provides that any power or powers, privileges, functions, or authority exercised or which may be exercised by a public agency may be exercised, combined, transferred and enjoyed jointly with any other public agency of the State except where specifically and expressly prohibited by law; and

WHEREAS, the Parties are both public agencies as defined by state statute; and

WHEREAS, the Parties recognize the need to cooperate in maintaining their concern for public safety in order to provide efficient and effective fire protection and emergency medical service to their respective territories; and

WHEREAS, the Village was a member of EASTCOM, who had a repeater installed at the Village's Well #4; and

WHEREAS, EASTCOM has disbanded and the WFRG is providing many of the functions that EASTCOM provided, including ensuring there is appropriate coverage and installing and maintaining repeaters; and

WHEREAS, the Village understands the need for the repeater and proving for public safety.

COVENANTS

NOW, THEREFORE BE IT AGREED between the Village of Beecher and the Willco Fire Radio Group, as follows:

SECTION ONE: Lease of the Village's Tower:

A. The Village hereby grants a non-exclusive right for the WFRG to maintain a repeater at the Village's tower located at Well #4.

- B. The Village shall supply and the WFRG may use the Village's back-up power.
- C. The WFRG shall maintain the repeater.
- D. The Term of this lease shall be for five (5) years. This Agreement shall automatically renew for additional two (2) year terms, unless either party notifies the other party in writing at least ninety (90) days prior to the end of the current term that they will not renew the Agreement.
- E. The Village will provide the WFRG sixty (60) days' written notice in advance of any repairs to the water tower that may affect the repeater or other ancillary WFRG property.
- F. The WFRG shall indemnify and hold the Village harmless from any damage or cause of action by the WFRG use of the tower and/or the use of the Village's power.

SECTION TWO: This Agreement shall be in full force and effect upon its adoption and shall supersede any agreement, resolution, or motion, or part of any agreement, resolution, or motion in conflict with any part herein, and any such agreement, resolution, or motion or part of any resolution is hereby repealed.

SECTION THREE: If any section, paragraph, or provision of this Agreement shall be held invalid or unenforceable for any reason, such invalidity or unenforceability shall not affect any of the remaining provisions of this Agreement.

SECTION FOUR: The Term of this Agreement shall be effective as of July 1, 2020, after approval by the Village and the WFRG.

IN WITNESS WHEREOF, the Parties, pursuant to proper and necessary authorization, have executed this Agreement, consisting of a total of two (2) pages, on the dates shown below.

APPROVED:

Village of Beecher

By: _____
Village President

Attest: _____
Village Clerk

Dated: _____

APPROVED:

Willco Fire Radio Group

By: 

President, Board of Directors

Attest: 

Secretary, Board of Directors

Dated: 09/11/20

Village of Beecher
625 Dixie Highway
PO Box 1154
Beecher, Illinois 60401
Phone: 708-946-2261
Fax: 708-946-3764
www.villageofbeecher.org



President
Greg Szymanski
Clerk
Janett Conner
Administrator
Robert O. Barber

Trustees
Scott Wehling
Jonathon Kypuros
Marcy Meyer
Frank Basile
Stacy Mazurek
Todd Kraus

REQUEST FOR APPROVAL FOR FUNDING

TO: Bronner Consulting

PROJECT/EQUIPMENT/PROGRAM REQUEST: Purchase of 2020 Police Utility Patrol Vehicle

DESCRIPTION: Front line patrol unit to replace de-commissioned 2010 Ford Crown Vic in the police department.

AMOUNT OF REQUEST:	Purchase of Vehicle:	\$34,223
	Plexiglass Separator for Arrestees	4,000
	Lights, Siren, Radio, MDT terminal	9,000
	Total	\$47,223

REASON NOT IN BUDGET: The police department had requested this unit to replace the decommissioned 2010 Crown Vic so that each full-time officer is assigned a squad. However, the Village could not afford the purchase this year requiring officers to share squad cars with the smaller fleet.

DESCRIBE HOW REQUEST WILL ASSIST MITIGATION OF COVID 19: The additional car will further prevent the sharing of squad cars and equipment by officers increasing the ability of the department to social distance in an occupation that is already full of exposures.

PRE-APPROVAL BY CONSULTANT: ACCEPTED

DENIED

**TERRY'S FORD FLEET DEPARTMENT
363 N. HARLEM AVENUE
PEOTONE IL 60468
708-258-2400**

Date: August 13, 2020
To: Village of Beecher/Beecher Police Dept.
Re: Proposal for 2020 Ford Police Utility
In Stock Unit

2020 Ford Police Interceptor Utility AWD
Black Exterior/Charcoal Interior
Cloth Front/Vinyl Rear
3.3L TI-VCT V6 FFV Engine
10-Speed Auto Transmission
All Standard Equipment (See attachment) plus:
Rear Camera on Demand
Dark Car (Courtesy Lamps Disable)
Police Engine Idle Feature (Ignition Override)
Driver Side LED Spot Lamp
Rear Door Handles/Locks Inoperable
Rear Taillamp Housing

\$34,065.00

"MP" Plate \$8.00
Title \$150.00

Total with MP Plate and Title: \$34,223.00

In Stock Unit

If you have any questions, please feel free to give me a call.

Respectfully submitted,

Linda Sucich
Fleet/Government
708-258-2400 Ext. 2248
708-258-2357 Fax
815-922-8405 Cell

2020 POLICE INTERCEPTOR UTILITY STANDARD EQUIPMENT

The following items are std. 2020MY POLICE INTERCEPTOR UTILITY vehicle:

MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- ★ Class III Trailer Hitch Receiver with 5,000 lbs. towing capacity and (2) recovery hooks
Note: Does not include Trailer Tow Lighting Package – Order 52T
- Column Shifter
- ★ DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection Hybrid Engine System
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- ★ H7 AGM Battery (800 CCA/80-amp)
- ★ Lithium-Ion Battery Pack
- Suspension – independent front & rear
- ★ Transmission – 10-speed automatic
- Transmission Oil Cooler

EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (MIC)
- Door Handles – Black (MIC)
- Exhaust, True Dual (down-tuned)
- Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- ★ Headlamps – Automatic, LED Low-and-High-Beam
Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
 - Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
 - Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
 - Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst
Note: Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (Integrated blind spot mirrors not included when equipped with BLIS®)
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Tailgate Handle – (MIC)
- Tail lamps – LED
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover
- Windshield – Acoustic Laminated

INTERIOR/COMFORT

- Cargo Hooks In cargo area
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Door-Locks
 - Power
 - Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
 - Overhead Console
 - Red/White Task Lighting in Overhead Console
 - 3rd row overhead map light
- Mirror – Day/night Rear View
- Particulate Air Filter
- Powerpoints – (1) First Row

INTERIOR/COMFORT (continued)

- Rear-door closeout panels
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats
 - 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters
 - 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
 - 1st Row – Passenger 2-way manual track (fore/aft. with manual recline)
 - Built-in steel intrusion plates in both driver/passenger seatbacks
 - 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4 user – configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control®)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- ★ Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped; set to "on")
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Rearview Camera with Washer viewable in 4.2" center stack
Note: Rearview Camera viewable in rearview mirror (available) – order 87R (no-charge option)
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

FUNCTIONAL

- Audio
 - AM/FM / MP3 Capable / Clock / 4-speakers
 - Bluetooth® interface ★ – Includes hands-free voice command support (compatible with most Bluetooth connected mobile devices)
 - ★ USB Port – (1)
 - 4.2" Color LCD Screen Center-Stack "Smart Display"
- Easy Fuel® Capless Fuel-Filler
- ★ Ford Telematics™ – Includes Fleet Telematics Modem and complimentary 2-year subscription
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Front Recovery Tow Hook Provision – (1)
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- Two-way radio pre-wire
- Two (2) 50 amp battery power circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

★ = New for this model year

01-06-652	Field Supplies			\$16,000
	01 Duty ammunition	\$	4,000.00	
	02 Training ammunition	\$	4,000.00	
	03 Flares/barrier tape	\$	650.00	
	04 Flashlight batteries	\$	325.00	
	05 Portable batteries	\$	500.00	
	06 First Aid and HAZMAT supplies	\$	325.00	
	07 Evidence kit supplies	\$	500.00	
	10 Firing range improvements/misc. supplies	\$	1,500.00	
	11 bullet-proof vests for part-time officers	\$	1,500.00	
	12 bullet-proof vests for full-time officers	\$	2,700.00	
01-06-656	Unleaded Fuel			\$21,580
	Based on the use of 13,000 gallons of 87 UNL at an estimated price of \$1.66 per gallon throughout the year. This amount includes EMA fuel.			
01-06-830	New Equipment			\$25,000
	01 Replace DVM 800 Dashcam	\$	12,000.00	
	02 Replace MDT with Tablet/Printer	\$	6,000.00	
	03 IPRF Grant for police equipment	\$	7,000.00	
01-06-840	New Vehicle			\$0
	01 2021 Ford SUV to replace 2010 Ford Crown Vic	\$	-	
	02 Lights/Siren/Controller/Decals/install and conversion costs	\$	-	
01-06-929	Miscellaneous Expense			\$100.00
TOTAL BUDGET:				\$1,520,490

September 15, 2020

Mr. Robert O. Barber
Village Administrator
Village of Beecher
625 Dixie Highway
P.O. Box 1154
Beecher, IL 60401

**Subject: Village of Beecher -2020 ITEP Application
Section 20-00025-00-EG**

Dear Mr. Barber:

Enclosed for your review and approval are the following documents in connection with the subject project:

- Five (5) copies of the Preliminary Engineering Services Agreement for Motor Fuel Tax Funds (BLR 05510).
- Five (5) Copies of the Resolution for Improvement (BLR 09110).

Please place these documents on the agenda for the next available Village Board Meeting and return to my office for forwarding to the Illinois Department of Transportation. If you have any questions please contact me at 815.444.3298 or via email at tslattery@baxterwoodman.com.


Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Thomas M Slattery, P.E., PTOE

Enclosure

Municipality Beecher	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Motor Fuel Tax Funds	C O N S U L T A N T	Name Baxter & Woodman, Inc.
Township				Address 8678 Ridgefield Road
County Will				City Crystal Lake
Section 20-00025-00-EG				State IL, 60012

THIS AGREEMENT is made and entered into this _____ day of _____, 2020 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name Various

Route N/A Length _____ Mi. _____ FT (Structure No. NA)

Termini _____

Description:
Application assistance for 2020 Illinois Transportation Enhancement Program. See Exhibit A for scope of services. ENGINEER's Project No. 201598.90.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway plans
 - b. Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
 - f. Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.
 - g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
 - h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

- i. Assist the LA in the tabulation and interpretation of the contractors' proposals
 - j. Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
 - k. Prepare the Project Development Report when required by the DEPARTMENT.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
- a. A sum of money equal to _____ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
 - b. A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost Under \$50,000	Percentage Fees	(see note)
	Hourly rates not to exceed	
	<u>\$3,000.</u>	%
	<u>(See Exhibit B)</u>	%
	_____	%
	_____	%
	_____	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k of the ENGINEER AGREES at actual cost of performing such work plus _____ percent to cover profit, overhead and readiness to serve - "actual cost" being as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:
 - a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.
 - b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.

By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus _____ percent incurred up to the time he is notified in writing of such abandonment - "actual cost" being defined as in paragraph 2 of THE LA AGREES.
5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus _____ percent to cover profit, overhead and readiness to serve - "actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

Village of Beecher of the
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By _____

City _____ Clerk
(Seal)

By _____
Title Village President

Executed by the ENGINEER:

Baxter & Woodman, Inc.
8678 Ridgefield Road
Crystal Lake, IL 60012

ATTEST:

By _____

By _____

Title Deputy Secretary

Title Executive Vice President / COO

Approved

Date
Department of Transportation

Regional Engineer

**VILLAGE OF BEECHER
2020 ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM APPLICATION**

**SCOPE OF SERVICES
EXHIBIT A**

Location:

The Project is located on various locations within the Village of Beecher.

Project Understanding:

The work included in the Project consists of completing an Illinois Transportation Enhancement Program (ITEP) application for sidewalk installation.

Scope of Services:

1. Early Coordination and Data Collection

- **Data Collection:** Obtain, review and evaluate the following information provided by the Village for use in design:
 - Sidewalk Survey

2. Funding Application - Complete and submit ITEP funding application with the Illinois Department of Transportation (ITEP) including all necessary exhibits and cost estimates. Assist the Village with coordination of exhibits for inclusion in the application.

3. Manage Project - Plan, schedule, and control the activities that must be performed to complete the Project including budget, schedule, and scope. Coordinate with Village and project team to ensure the goals of the Project are achieved. Prepare and submit monthly invoices, and provide regular updates to the Village.

VILLAGE OF BEECHER, ILLINOIS
 2020 ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM
 SECTION NO.: 20-00025-00-EG

EXHIBIT B

Village of Beecher						
Project Number: 201598.90						
BEECH - 2020 ITEP Application						
		Hours	Hourly Rate	Compensation Fee	Reimb Allowance	Total Compensation
				\$ 2,960.00	\$ 40.00	\$ 3,000.00
1 Early Coordinaton and Data Collection						
	Engineer I	2.00	\$ 100.00	\$ 200.00	\$ -	
2 Funding Application						
	Engineer I	24.00	\$ 100.00	\$ 2,400.00	\$ -	
3 Manage Project						
	Engineer V	2.00	\$ 180.00	\$ 360.00	\$ 40.00	



Resolution for Improvement Under the Illinois Highway Code



Is this project a bondable capital improvement?
[] Yes [X] No

Resolution Type: Original, Resolution Number: [], Section Number: 20-00025-00-EG

BE IT RESOLVED, by the President and Board of Trustees of the Village of Beecher, Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract.

For Roadway/Street Improvements:

Table with 5 columns: Name of Street(s)/Road(s), Length (miles), Route, From, To. Row 1: Various

For Structures:

Table with 5 columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of application assistance for 2020 ITEP program.

2. That there is hereby appropriated the sum of three thousand and 00/100 Dollars (\$3,000.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Janett Conner, Village Clerk in and for said Village of Beecher

do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

President and Board of Trustees of Beecher at a meeting held on [] Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this [] day of [] Month, Year

(SEAL)

Clerk Signature and Date fields

Approved

Regional Engineer Signature and Date fields

VILLAGE OF BEECHER, ILLINOIS
GOULD STREET WATER MAIN REPLACEMENT – DCEO GRANT ADMINISTRATION

ENGINEERING SERVICES AGREEMENT

THIS ENGINEERING SERVICES AGREEMENT (“Agreement”) effective as of _____ (“Effective Date”) between Village of Beecher (“Owner”) and Baxter and Woodman, Inc., an Illinois Corporation (“Engineer”).

Owner’s Project, of which the Engineer’s services under this Agreement are a part, is generally identified in Exhibit A (“Project”), attached hereto and incorporated as though fully set forth herein;

Engineer has the capability and capacity to provide the necessary services to complete certain engineering services, as further set forth herein, necessary to complete the Project;

Owner desires to retain Engineer to provide the said services under the terms and conditions hereinafter set forth, and Engineer is willing to perform such services;

In consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and Engineer (hereinafter, collectively, the “Parties”, or each, individually, a “Party”) agree that the recitals set forth above are a material part of this Agreement and further agree as follows:

1. **SERVICES OF ENGINEER.**

- 1.1 Engineer shall provide, or cause to be provided, if part of its scope, the services set forth herein and in Exhibit B (collectively, the “Services”), attached hereto and incorporated as though fully set forth herein.

2. **OWNER’S RESPONSIBILITIES.**

- 2.1 Owner shall provide the Engineer with all criteria and full information as to the Owner’s requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, and any budgetary limitations; and furnish copies of all design and construction standards which Owner will require to be included in the Drawings and Specifications, and furnish copies of Owner’s standard forms, conditions, and related documents for Engineer to include in the Bidding Documents, when applicable.
- 2.2 Owner shall furnish the Engineer all available information pertinent to the Project including reports and data relative to previous designs, existing conditions, or investigations at or adjacent to the Project Site.
- 2.3 Owner shall furnish or otherwise make available additional project related information and data as is reasonably required to enable Engineer to complete its Services.
- 2.4 Owner warrants that all known hazardous materials on or beneath the site have been identified to the Engineer. The Engineer shall have no responsibility for the

discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials. The Engineer shall not be required by the Owner to provide certifications that soils, including soil mixed with other clean construction or demolition debris, are or are not contaminated unless this service is set forth in Exhibit B.

- 2.5 Owner agrees and acknowledges that the Engineer will rely, without liability, upon the accuracy and completeness of all information furnished by the Owner, including its consultants, contractors, specialty contractors, manufacturers, suppliers, and publishers of technical standards pursuant to this Agreement without independently verifying the information.
- 2.6 Owner agrees and acknowledges that the Engineer may reasonably rely on the express and implied representations made by contractors, manufacturers, suppliers, and installers of equipment, materials, and products required by the construction documents as being suitable fit for their intended purposes and compliant with the construction documents and applicable project requirements.
- 2.7 Owner shall arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform Services under this Agreement.

3. **SCHEDULE FOR RENDERING SERVICES.**

- 3.1 Engineer is authorized to begin Services as of the Effective Date.
- 3.2 Engineer shall complete its obligations within a reasonable time. Specific periods of time for rendering Services, if any, or specific dates by which Services are to be completed, if any, are set forth in Exhibit B, and the Parties hereby agree such periods of time or specific dates are reasonable.
- 3.3 If Owner authorizes changes in the scope, extent, or character of the Project, then the time for completion of Engineer's Services, and the rates and amounts of Engineer's compensation shall be adjusted equitably.
- 3.4 If the Engineer is hindered, delayed or prevented from performing under the Agreement as a result of any act or neglect of the Owner (or those for whom the Owner is responsible) or force majeure, the time for completion of the Engineer's work shall be extended by the period of the resulting delay and the rates and amounts of Engineer's compensation shall be adjusted equitably. Force majeure includes, but is not limited to acts of God, wars, terrorism, strikes, labor walkouts, fires, natural disasters, or requirements of governmental agencies.

4. **COMPENSATION, INVOICES AND PAYMENTS.**

- 4.1 The Owner shall pay the Engineer for the Services performed or furnished under Exhibit B, based upon the Engineer's standard hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses including travel, the total of which will not exceed \$25,000, Engineer's Project No. 181095.48. The Engineer may adjust the hourly billing rate and out-of-pocket expenses on or about January 1 of each subsequent year and will send the new schedule to the Owner.

- 4.2 The Engineer may submit requests for periodic progress payments for Services rendered. Payments shall be due and owing by the Owner in accordance with the terms and provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) (the "Act"). If Owner fails to comply with the requirements as set forth in the Act, the Engineer may, after giving seven (7) days written notice to the Owner, suspend Services under this Agreement until the Engineer has been paid in full all amounts due for Services, expenses, and late payment charges as provided in the Act. For the avoidance of any doubt, the provisions set forth in the Act shall apply to Owner, regardless of whether Owner is an entity specifically identified in Section 2 of the Act.
- 4.3 The Owner may, at any time, by written order, make changes to the scope of Services, which changes shall not become effective unless and until Engineer issues its written acceptance of same. If such changes cause an increase or decrease in the Engineer's fee or time required for performance of any Services under this Agreement, an equitable adjustment shall be made and this Agreement shall be modified. No Service for which added compensation is to be charged will be provided without first obtaining written authorization from the Owner. The Parties further agree that if elements of the scope of Services are reduced or eliminated by the Owner, then the Owner agrees to waive, forgive, release, and hold harmless the Engineer from all claims, causes of action, and damages arising from those reduced and/or eliminated Services. The Engineer shall not be responsible for any changes made to the Project documents by the Owner, contractor, or others, without the Engineer's prior review and written approval.

5. OPINION OF PROBABLE CONSTRUCTION COSTS.

- 5.1 The Engineer's opinion of probable construction costs, if the provision of which is included in its scope of Services, represents its judgment as a professional engineer. The Owner acknowledges that the Engineer has no control over construction costs or contractor's methods of determining prices, or over competitive bidding, or market conditions. The Engineer cannot and does not warrant or guarantee that proposals, bids, or actual construction costs will not vary from the Engineer's opinion of probable cost. Engineer shall not be responsible for any cost variance.

6. ENGINEER'S PERFORMANCE.

- 6.1 The standard of care for all professional engineering and related services performed or furnished by the Engineer under this Agreement will be the same care and skill ordinarily used by members of Engineer's profession practicing under similar circumstances at the same time and in the same locality on similar projects. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's Services.
- 6.2 Engineer shall be responsible for the technical accuracy of its Services and its instruments of service resulting therefrom, and Owner shall not be responsible for discovering deficiencies, if any, in them. Engineer shall correct known deficiencies in its instruments of service without additional compensation except to the extent

such action is directly attributable to deficiencies, errors or omissions in Owner-furnished information.

- 6.3 The Engineer will use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards as of this Agreement's Effective Date. Changes to these requirements after the Effective Date of this Agreement may be the basis for modifications to Owner's responsibilities or to Engineer's scope of Services, times of performance, or compensation, all of which shall be adjusted equitably as necessary.
- 6.4 Engineer may employ such sub-consultants as Engineer deems necessary to assist in the performance or furnishing of the Services, subject to reasonable, timely, and substantive written objections by the Owner.
- 6.5 Engineer shall not supervise, direct, control, or have charge or authority over any contractors' work, nor shall the Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.
- 6.6 Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractors' failure to furnish and perform the work in accordance with the contract documents, which contractors are solely responsible for their errors, omissions, and failure to carry out the work.
- 6.7 Engineer shall not provide or have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction or surety bonding requirements.
- 6.8 Engineer is not acting as a municipal advisor as defined by the Dodd-Frank Act. Engineer shall not provide advice or have any responsibility for municipal financial products or securities.
- 6.9 Engineer shall not be responsible for the acts of omissions of any contractor, subcontractor, or supplier, or of any of their employees or any other person (except Engineer's own employees, and consultants), at the Project site or otherwise in the furnishing or performing of any work; or for any decision made regarding the contract documents, or any application, interpretation, or clarification, of the contract documents, other than those made by the Engineer.
- 6.10 Shop drawing and submittal review by Engineer shall apply only to the items in the submissions and only for the purpose of assessing, if upon installation or incorporation in the Project, they are generally consistent with the construction documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the contract documents. Owner further agrees that the Engineer's review and action in relation to these

submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs of precautions. Engineer's consideration of a component does not constitute Engineer's acceptance of the assembled item.

6.11 Engineer's site observation shall be at the times agreed upon in Exhibit B. Through standard, reasonable means, Engineer will become generally familiar with observable completed work. If Engineer observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and Owner to address.

7. INSURANCE.

7.1 For the duration of the Project, the Engineer shall procure and maintain the following insurance coverage and Certificates of Insurance will be provided the Owner upon written request. The insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

- | | | |
|-----|---|------------------|
| (1) | Worker's Compensation | Statutory Limits |
| (2) | General Liability
Per Claim/Aggregate
\$1,000,000/\$2,000,000 | |
| (3) | Automobile Liability
Combined Single Limit | \$1,000,000 |
| (4) | Excess Umbrella Liability
Per Claim/Aggregate
\$5,000,000/\$5,000,000 | |
| (5) | Professional Liability
Per Claim/Aggregate
\$5,000,000/\$5,000,000 | |

7.2 Notwithstanding any other provisions of this Agreement, and to the fullest extent permitted by law, the collective aggregate liability of the Engineer and its officers, directors, employees, or consultants, to anyone claiming by, through or under Owner for any claims, losses, costs, or damages arising out of, resulting from, of in any way related to the Project or the Agreement for any claim or cause of action, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, indemnity, subrogation, or warranty (express or implied), hereafter referred to as the "Claims", shall not exceed the total remaining insurance proceeds available under the terms and conditions of Engineer's responding insurance policy.

8. INDEMNIFICATION AND MUTUAL WAIVER.

8.1 To the fullest extent permitted by law, Engineer shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages ("Losses") arising out of or relating to the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but

only to the extent caused by the Engineer's grossly negligent acts or omissions.

- 8.2 To the fullest extent permitted by law, Owner shall indemnify and hold harmless the Engineer and its officers, directors, employees, and consultants from and against all Losses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner's, or Owner's officers, directors, employees, consultants, or others retained by or under contract to the Owner, negligent acts or omissions, willful misconduct, or breach of this Agreement.
- 8.3 To the fullest extent permitted by law, Owner and Engineer waive against each other, and the other's employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, exemplary, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose.
- 8.4 In the event Losses or expenses are caused by the joint or concurrent fault of the Engineer and Owner, they shall be borne by each party in proportion to their respective fault, as determined by a mediator or court of competent jurisdiction.
- 8.5 The Owner acknowledges that the Engineer is a business corporation and not a professional service corporation, and further acknowledges, accepts, and agrees that the Engineer's officers, directors, and employees shall not be subject to any personal liability for services provided under this Agreement.

9. **TERM & TERMINATION.**

- 9.1 The term of this Agreement commences as of the Effective Date and, unless terminated earlier pursuant to any of the Agreement's express provisions, will continue in effect until the parties have performed their obligations under the Agreement's terms and conditions ("Term").
- 9.2 In addition to any other express termination right set forth elsewhere in this Agreement:
- (1) Engineer may terminate this Agreement, effective on written notice to Owner, if: (i) Owner fails to pay any amount when due hereunder, and such failure continues more than ten (10) calendar days after Engineer's delivery of written notice thereof; or (ii) there have been three (3) or more such payment failures in the preceding twelve (12) month period, regardless of whether any such failures were timely cured.
 - (2) Either party may terminate this Agreement effective on written notice to the other party if the other party materially breaches this Agreement through no fault of the terminating party, and such breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured thirty (30) calendar days after the non-

breaching party provides the breaching party with written notice of such breach.

(3) Either party may terminate this Agreement, effective immediately, if the other party: (i) is dissolved or liquidated or takes any corporate action for such purpose; (ii) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (iii) files or has filed against it a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (iv) makes or seeks to make a general assignment for the benefit of its creditors; or (v) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business .

9.3 If this Agreement is terminated by either party, the Engineer shall be paid for all Services performed through the effective date of termination, including reimbursable expenses. In the event of termination, the Owner will receive reproducible copies of Drawings, Specifications and other documents completed by the Engineer up to the effective date of termination.

10. USE OF DOCUMENTS.

10.1 All documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by Engineer to Owner pursuant to this Agreement) are instruments of service in respect to this Project, and the Engineer shall retain an ownership and property interest therein (including the copyright and right of reuse at the discretion of the Engineer) regardless of the Project's completion. Owner shall not rely in any way on any document unless it is in printed form, signed or sealed by the Engineer or one of its consultants.

10.2 Either party to this Agreement may rely on data or information set forth on paper (also known as hard copy) that the party receives from the other party by mail, hand delivery, or facsimile, are the items that the other party intended to send. Information in electronic format or text, data, graphics, or other types that are furnished by one party to the other are furnished only for convenience and not for reliance by the receiving party. The use of such electronic files will be at the user's sole risk. If there is a discrepancy between the electronic files and the hard copies, the hard copies will govern.

10.3 Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests and/or procedures within sixty (60) calendar days of receipt, after which the receiving party shall be deemed to have accepted the transferred data thus. Any transmittal errors detected within the sixty (60) day acceptance period will be corrected by the party delivering the electronic files.

10.4 When transferring documents in electronic media format, the transferring party makes no representations as to long-term compatibility, usability, or readability of such information resulting from the use of software application packages, operating

systems, or computer hardware differing from those used by the creator.

10.5 The Engineer's document retention policy will be followed upon Project closeout. Executed copies of agreements, work orders, letters of understanding or proposals; design or other documents created by the Engineer or received from the Owner or a third party; plan review submittals from a third party and the Engineer's review of those submittals; and studies or reports prepared by the Engineer, will be kept for time periods set forth in the Engineer's document retention policy.

11. SUCCESSORS, ASSIGNS AND BENEFICIARIES.

11.1 Owner and Engineer are hereby bound, as are their respective successors, assigns, employees, and representatives to the other party to this Agreement with respect to all covenants, terms, promises, and obligations contained herein.

11.2 Neither the Owner nor Engineer may assign, sublet, or transfer any rights under or interest in (including, but without limitation, monies that are due or may become due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is required by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

11.3 Unless expressly provided otherwise in this Agreement, nothing contained shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Contractor, Subcontractor, Supplier, or other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

12. DISPUTE RESOLUTION. Any dispute arising out of or relating to this Agreement, including the alleged breach, termination, validity, interpretation, and performance thereof ("Disputes") shall be resolved with the following procedures:

12.1 Upon written notice of any Dispute, the parties shall attempt to resolve it promptly by negotiation between executives who have authority to settle the Dispute and this process should be completed within thirty (30) calendar days (the "Negotiation") from the date of notice prior to invoking the procedures of paragraph 12.2 or other provisions of the Agreement, or exercising their rights under law.

12.2 If the dispute has not been resolved by Negotiation in accordance with Section 12.1, then the parties agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof ("Disputes") to mediation. Owner and Engineer agree to participate in the mediation process in good faith. The process shall be conducted on a confidential basis, and shall be completed within 120 calendar days of notice if the Dispute unless the parties mutually agree to a longer period. If such mediation is unsuccessful in resolving a Dispute, then the parties may seek to have the Dispute resolved by a court of competent jurisdiction.

13. MISCELLANEOUS PROVISIONS.

- 13.1 This Agreement is to be governed by the law of the state or jurisdiction in which the Project is located.
- 13.2 Any notice required under this Agreement will be in writing and addressed to the designated party at its address on the signature page. Notices sent in accordance with this Section will be deemed effectively given: (a) when received, if delivered by hand, with signed confirmation of receipt; (b) when received, if sent by a nationally recognized overnight courier, signature required; (c) when sent, if by facsimile or e-mail, (in each case, with confirmation of transmission), if sent during the addressee's normal business hours, and on the next business day, if sent after the addressee's normal business hours; and (d) on the third (3rd) day after the date mailed by certified or registered mail, return receipt requested, postage prepaid.
- 13.3 All express representations, waivers, indemnifications, and limitations of liability in this Agreement will survive its completion and/or termination.
- 13.4 Any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and Engineer, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.
- 13.5 No waiver by any party of any of the provisions hereof shall be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof; nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.
- 13.6 To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended.
- 13.7 This Agreement, together with any other documents incorporated herein by reference, constitutes the entire agreement between Owner and Engineer and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter. No amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.
- 13.8 With the execution of this Agreement, Engineer and Owner shall designate specific individuals to act as Engineer's and Owner's representatives with respect to the services to be performed or furnished by Engineer and responsibilities of Owner under this Agreement. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to the Project on

behalf of the respective party whom the individual represents.

13.9 This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. A signed copy of the Agreement delivered by facsimile, e-mail, or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date which is indicated above.

Engineer:
Baxter & Woodman, Inc.



By: Sean E. O'Dell, P.E.

Title: Vice President

Date Signed: September 14, 2020

Address for giving notices:
8840 W. 192nd Street
Mokena, Illinois 60448

Designated Representative:
Raymond N. Koenig

Phone Number: 815-444-3325
Email Address:
rkoenig@baxterwoodman.com

Owner:
Village of Beecher, Illinois

By: Greg Szymanski

Title: Mayor

Date Signed: _____

Address for giving notices:
625 Dixie Highway
Beecher, Illinois 60401

Designated Representative:
Robert O. Barber

Phone Number: 708-9462261
Email Address:
rbarber@villageofbeecher.org

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VILLAGE OF BEECHER
GOULD STREET WATER MAIN REPLACEMENT – DCEO GRANT ADMINISTRATION SERVICES

ENGINEERING SERVICES AGREEMENT
APPENDIX A

DCEO GRANT ADMINISTRATION SERVICES

Baxter & Woodman, Inc. will be responsible for providing DCEO Grant Administration Services for the Village's Gould Street Water Main Replacement.

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VILLAGE OF BEECHER
GOULD STREET WATER MAIN REPLACEMENT – DCEO GRANT ADMINISTRATION SERVICES
ENGINEERING SERVICES AGREEMENT

APPENDIX B

CONSTRUCTION SERVICES

Anticipated Schedule:

- Receive Grant Award from DCEO – November 2020
- Start Construction Services – March 2021
- Substantial Completion – July 2021
- Final Completion – August 2021

Scope of Services

1. Prepare documents and coordinate Fiscal and Administrative Requirements between DCEO Grant Administration and Village of Beecher.
2. Prepare documents and coordinate Environmental Review Requirements between DCEO Grant Administration and Village of Beecher.
3. Prepare documents and coordinate Procurement and Labor Standards Requirements between DCEO Grant Administration and Village of Beecher.
4. Prepare documents and coordinate Special Grant Conditions between DCEO Grant Administration and Village of Beecher.

Perino Bros. Inc.

1220 Holland Drive
Crete, IL. 60417
Ph. 708-672-8400

September 1, 2020

Village of Beecher
724 Penfield St.
Beecher, IL 60401

Attn: Matt Connor

RE: 2020 CURB REPLACEMENT

As Requested, we are Quoting Costs for Curb Replacement, as per list by Village of Beecher, Includes;

- Saw Cutting for Curb and Over Cut for Asphalt Repairs.
- Supply and Install Dowell Rods and Expansion as Required
- Grade and Compaction of Stone Base
- Form and Pour New Curb to Proper Elevations
- Haul Out of All Debris (Concrete/Asphalt)

Five (5) Locations Total-

Address	Length / Desc.
1. 818 CALTAPA	36' Along Exist Driveway
2. 215 POPLAR	12' @ Inlet
3. 220 POPLAR	12' @ Inlet
4. 29860 MARSH HAWK	12' @ Inlet
5. 303 Quail Hollow	80'

TOTAL PROPOSED COST..... \$ 23,160.00

EXCLUSIONS / CONDITIONS

- Concrete and Stone Fill Provided V.O.B. (P.B.I. trucks materials in/out)
- Storm Sewer Repairs / Adjustment's /Entire Structures / Piping Replacement would become an Extra if Necessary.

P.B.I is a Union Contractor- Union Wage & Fringes.
Contact Joe Perino with any Questions /Comment on this Proposal 708.774.1743 thanks

Perino Bros. Inc.

1220 Holland Drive
Crete, IL. 60417
Ph. 708-672-8400

September 1, 2020

Village of Beecher
724 Penfield St.
Beecher, IL 60401

Attn: Matt Connor

RE: 2020 SIDEWALK REPLACEMENT

As Requested, we are Quoting Costs for SIDEWALK Removal and Replace, as per list by Village of Beecher, Includes;

- Saw Cutting and Removal, Haul Outs of all Broken.
- Few Removed and Formed by V.O.B.
- Grade and Compaction of Stone Base
- Form and Pour New Sidewalks 5" Concrete

Total 135 +/- Squares –

Bald Eagle 210 & 230	x2	30156 Autumn	x2
Indiana 521-529	x 14	Ind 549	x 6
Prairie 434	x 44	Melrose 533	x 3
Pasadena 442	x 7	Indiana 734	x 10
Elliot 530/612/625	x 26		
Chestnut 532/613	x 5	Dixie / Meadow	x 5

TOTAL PROPOSED COST..... \$ 24,617.00

EXCLUSIONS / CONDITIONS

- Concrete and Stone Fill Provided V.O.B. (P.B.I. trucks materials in/out)

P.B.I is a Union Contractor- Union Wage and Fringes

Contact Joe Perino with any Questions /Comment on this Proposal 708.774.1743 thanks

Village of Beecher
IPBC Financial Summary
July 2019 Through June 2020 Plan Year
Data Through June 30, 2020



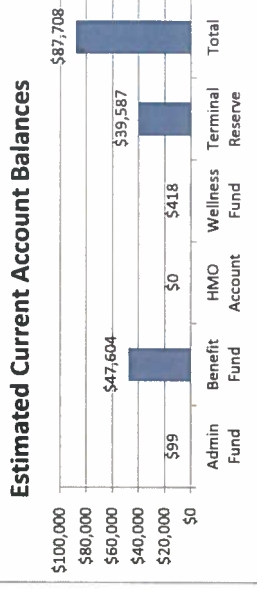
Account Summary

Account	Estimated Account Balance as of 6/30/19	Transfers/Withdrawals Plan Year To Date	Estimated Gain/(Loss) Plan Year To Date	Estimated Account Balance as of 6/30/20	Fund Balance Requirements
Admin Fund	\$99	\$0	\$0	\$99	\$99
Benefit Fund	\$63,392	\$0	(\$15,788)	\$47,604	\$60,353
HMO Account	\$0	\$0	\$0	\$0	N/A
Wellness Fund	\$418	\$0	\$0	\$418	\$418
Terminal Reserve	\$39,103	\$584	\$0	\$39,587	N/A
Total	\$102,912	\$584	(\$15,788)	\$87,708	\$60,870

> The estimated gain/loss numbers are unaudited and subject to change.

> An estimate of the change in IBNR has been included in the above numbers.

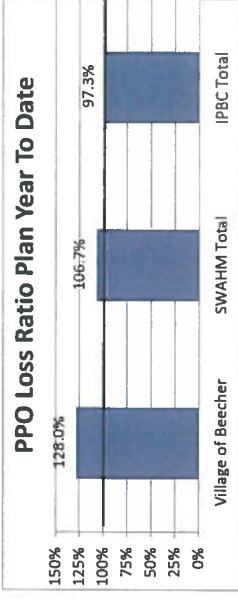
> The estimated gain/loss and account balances are calculated for each subpool member based on their percentage of total subpool funding.



PPO Experience Summary

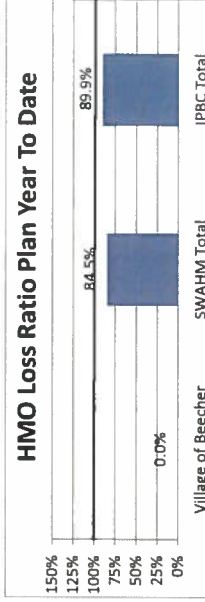
Category	Village of Beecher	SWAHM Total	IPBC Total
Average Monthly Enrollment	25	760	12,090
PPO Loss Ratio	128.0%	106.7%	97.3%
PPO Funding Variance	(\$93,121)	(\$761,304)	\$5,301,452
PEPM Banded Layer Claim Cost (\$35k - \$500k)*	\$1,661.24	\$509.89	\$421.81
# of Claims In Banded Layer	4	74	1,108

*PEPM = Per Employee Per Month



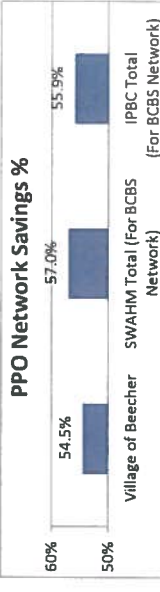
HMO Experience Summary

Category	Village of Beecher	SWAHM Total	IPBC Total
Average Monthly Enrollment	0	224	4,884
HMO Loss Ratio	0.0%	84.5%	89.9%
HMO Surplus/(Deficit)	\$0	\$552,971	\$7,067,167
Reallocated Surplus/(Deficit)	\$0	\$362,103	\$7,067,167



PPO Network Summary

Category	Village of Beecher	SWAHM Total (For BCBS Network)	IPBC Total (For BCBS Network)
Network Savings %	54.5%	57.0%	55.9%
Network Utilization %	99.1%	99.5%	99.2%



This analysis is for illustrative purposes only, and is not a guarantee of future expenses, claims costs, managed care savings, etc. There are many variables that can affect future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.