

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Robert O. Barber, Village Administrator



DATE: Friday, July 23, 2021

RE: VILLAGE ADMINISTRATOR MATERIALS FOR VILLAGE BOARD MEETING

BOARD MEETING DATE: *Monday, July 26, 2021 at 7:00 p.m.*

A G E N D A

I. PLEDGE TO THE FLAG

II. ROLL CALL

III. APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS OF THE MONTH

IV. VILLAGE CLERK REPORT

V. RECOGNITION OF AUDIENCE

VI. REPORT OF THE VILLAGE PRESIDENT

1. CONSIDER AN APPOINTMENT TO THE BEECHER FOURTH OF JULY COMMISSION (JOE GIANOTTI)
2. QUIET ZONE FINAL REPORT
3. REQUEST FOR CLOSED SESSION TO DISCUSS INTERIM CHIEF OF POLICE. Action will be required following this closed discussion.

A. FINANCE AND ADMINISTRATION COMMITTEE – Jonatan Kypuros Chair, Roger Stacey

1. FOR DISCUSSION: CONSIDER RENEWAL OF INTERGOVERNMENTAL AGREEMENT FOR THE JOINT PURCHASE AND USE OF FUEL. Enclosed is a copy of this agreement which expires on April 30, 2022. The intergovernmental fuel committee will be meeting later this Summer to discuss its future but the Village Board needs to discuss where it

stands with this program. The Fire District, School District, the Township Highway Department and the Village are all part of this agreement. The fuel system is located on Township property and the Village acts as administrator of the program. In the past there has been discussion of pulling out of this agreement and using fleet fuel cards at the local gas stations. We now have a new Village representative to the fuel committee and perhaps there will be other new appointees to the committee after this year's elections. Although a final decision does not need to be made at this time, the new representative should be given some direction from the Board.

There are pros and cons to participating in this agreement, as you will hear at the meeting. This would be the third renewal of the agreement which began 20 years ago. In that time there was only one or two years where the market price of fuel was lower over the same period than the 12 month locked in price for fuel. We have also never run out of fuel in 20 years. Please review the enclosed materials.

B. PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION COMMITTEE – Joe Tieri Chair, Ben Juzeszyn

1. PRE-CON MEETING ON SPLASH PAD INSTALLATION with George's Landscaping is scheduled for Friday, July 30th at 9am.

C. PLANNING, BUILDING AND ZONING COMMITTEE – Roger Stacey Chair, Todd Kraus

1. PLANNING AND ZONING COMMISSION to hold a public hearing on Wednesday, June 28th at 7pm. You should all have received a packet for this meeting.

D. PUBLIC SAFETY COMMITTEE – Todd Kraus Chair, Joe Tieri

1. NO REPORT

E. PUBLIC WORKS COMMITTEE – Joe Gianotti Chair, Jonathan Kypuros

1. WATER DEPARTMENT MONTHLY REPORT is enclosed for your review.

2. WATER BILLING REGISTER for the May-June billing period is enclosed for your review. Please note that the billed to pumped ratio was 65%, roughly 10% better than the same period last year. Our goal is to get this number at or above 80% in the long term. The lead service line removal program may also uncover some leaks we cannot find. A new meter will also be installed in Well #3 later this year.

3. PRESSURE WASHING OF WATER TOWER ON GOULD STREET is complete.

4. GOULD STREET WATERMAIN PROJECT is set for a bid opening on Thursday, August 19th at 10am.

5. DIXIE HIGHWAY WATERMAIN PROJECT UPDATE. Plans have been sent to both IDOT and Will County Highway Department for their review and comment since we will be in their rights of way. We will then have those permits obtained and can go to bid.

6. ROUTE #1 RESURFACING UPDATE to be provided by the Administrator at the meeting.

7. CONSIDER AN ENGINEERING SERVICES AGREEMENT IN I.D.O.T. FORM WITH BAXTER AND WOODMAN IN THE AMOUNT OF \$20,000 FOR THE GOULD STREET RESURFACING PROJECT. We already approved this work and authorized this amount and have paid Baxter and Woodman for the work but if we want to be reimbursed 80% with federal funds we have to have an IDOT-approved agreement. This enclosed form will get it done. It has taken this long to get the agreement since we were waiting for approval of the annexation of both Penfield and Gould Street into one project and one bid letting. This resulting in a change to all the project numbers.

8. IDOT SENDS LETTER OF DENIAL ON ITEP (ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM) GRANT REQUEST. Only one project in Will County, a bike path in Channahon, was awarded with these funds. Many requests were rejected. We will keep trying and sooner or later one of these will stick. Our next application will be for SRTS (Safe routes to Schools) funds. Please see the enclosed letter.

9. REQUEST FOR EXECUTIVE SESSION TO DISCUSS RESIGNATION OF EMPLOYEE IN PUBLIC WORKS DEPARTMENT AND A REPLACEMENT CANDIDATE.

F. ECONOMIC DEVELOPMENT AND COMMUNITY RELATIONS COMMITTEE
- Ben Juzeszyn, Chair, Joe Gianotti

1. BEECHER WWTP DRAFT INVITATION AND INVITEE LIST is enclosed for your review. We will also post the invitation on our facebook and web page and purchase a ¼ page ad in the Vedette. We should anticipate about 100 attendees total. Not alot of interest in a sewer plant tour, but if you decide to come you will be amazed at what the Village has to do mechanically to treat sewage.

2. PIN AND TONIC has delayed its opening to September 1st. Tony's Pizza remodeling has begun. However, they may not move into their new digs until the first of the year.

3. PHILLIPEE PULLS PERMIT FOR TWO UNIT TOWNHOME BUILDING. These will be the first townhomes built in the Village in about 10 years.

G. OLD BUSINESS

I. ADJOURN INTO EXECUTIVE SESSION

J. CONSIDER A CONTRACT FOR AN INTERIM CHIEF OF POLICE

K. NEW BUSINESS

L. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT
& BOARD OF TRUSTEES OF THE VILLAGE OF BEECHER
HELD AT THE BEECHER VILLAGE HALL,
625 DIXIE HIGHWAY, BEECHER, ILLINOIS
JULY 12, 2021 -- 7:00 P.M.**

All present joined in the Pledge to the Flag.

President Meyer called the meeting to order.

ROLL CALL

PRESENT: President Meyer and Trustees Kypuros, Gianotti, Tieri, Stacey and Kraus.

ABSENT: Trustee Juzeszyn.

STAFF PRESENT: Clerk Janett Conner, Administrator Robert Barber, Public Works Superintendent Matt Conner, Chief Greg Smith, Treasurer Donna Rooney and EMA Director Bob Heim.

GUESTS: Dale Murray, George Schuitema and Chuck Gardner from NuToys.

President Meyer asked for consideration of the minutes of the June 28, 2021 Board meeting. Trustee Kraus made a motion to approve the minutes as written. Trustee Tieri seconded the motion.

AYES: (5) Trustees Kypuros, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion Carried.

RECOGNITION OF AUDIENCE - None.

CLERK'S REPORT

A report was provided of income received in June, 2021.

REPORTS OF VILLAGE COMMISSIONS

Superintendent Conner provided a Beautification Commission report. Flower baskets in town are doing well.

Trustee Kraus provided a Fourth of July Commission report. Event is scheduled for September 3rd-6th. Fireworks are on September 5th. Committee is waiting on sponsors and then signs will be put up.

A Youth Commission meeting will be held Wednesday night at 7 p.m. to elect officers and to discuss kid and pet parade for the festival.

Trustee Kypuros is planning to set up a Historic Preservation Commission meeting for August.

VILLAGE PRESIDENT REPORT

The request for a liquor license for Silver Screen Vapes was withdrawn.

President Meyer made the following appointments:

- **Code Enforcement Officer:** James Hancock

Trustee Kraus made a motion to approve President Meyer's appointment of James Hancock as Code Enforcement Officer. Trustee Stacey seconded the motion.

AYES: (5) Trustees Kypuros, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion Carried.

- **Police Commission:** Todd Kraus and Joe Tieri of Public Safety Committee are two existing members and a new appointment of resident Tom Johnson was made.

Trustee Kraus made a motion to approve President Meyer's appointment of Tom Johnson as Police Commission member. Trustee Kypuros seconded the motion.

AYES: (5) Trustees Kypuros, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion Carried.

- **Public Information Officer:** George Schuitema

Trustee Tieri made a motion to approve President Meyer's appointment of George Schuitema as Public Information Officer. Trustee Gianotti seconded the motion.

AYES: (5) Trustees Kypuros, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion Carried.

A. FINANCE AND ADMINISTRATION COMMITTEE

Treasurer Rooney was present and provided the Treasurer's Report. Trustee Kypuros made a motion to approve the Treasurer's Report of financial activity in the prior month. Trustee Tieri seconded the motion.

AYES: (5) Trustees Kypuros, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion Carried.

Variance reports for the previous month were included in the packet for review.

Trustee Kypuros made a motion to approve payment of the list of bills in the amount of \$159,903.05 and payroll for the previous month. Trustee Stacey seconded the motion.

AYES: (5) Trustees Kypuros, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion Carried.

A debt service schedule was provided for review as discussed at the Finance Committee meeting.

The audit process has been delayed. The audit is being rescheduled to begin in August.

B. PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION COMMITTEE

Trustee Tieri made a motion to approve a bid to George's Landscaping in the amount of \$147,187 for the installation of the splash pad in Firemen's Park. Trustee Gianotti seconded the motion. The total project is now \$27,219 over. The Finance Committee was asked to propose a borrowing plan for this project in the next 90 days. Chuck Gardner from NuToys, who is the company for the equipment, was present to answer questions about the materials and bid process. The project should be completed by the end of September. The concrete will need to cure 28 days before the rubber flooring can be installed.

AYES: (5) Trustees Kypuros, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion Carried.

C. PLANNING, BUILDING AND ZONING COMMITTEE

The Planning and Zoning Commission will hold a public hearing at 7 p.m. on Wednesday, July 28th, at the Washington Township Center, to consider a preliminary PUD for the Illiana Crossroads Business Park.

The Building Department monthly report was provided in the packet for review.

D. PUBLIC SAFETY COMMITTEE

The Police Department monthly report was provided in the packet for review.

The full-time hiring status was provided by Chief Smith. A full-time officer was disqualified due to polygraph test results. The department is moving forward by doing a lateral full-time hire and part-time officer.

A report was provided by EMA Director, Bob Heim. There were ten calls for service and five emergency callouts. A report on equipment maintenance was provided.

Trustee Kraus made a motion declaring the 2008 Ford Crown Vic as surplus equipment so that it may be sold and the proceeds used to repair a newer EMA squad. Seconded by Trustee Tieri.

AYES: (5) Trustees Kypuros, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion Carried.

Chief Smith provided a Code Enforcement program update. Officer Hancock is being trained and has been doing a lot of work on code enforcement and doing a great job.

E. PUBLIC WORKS COMMITTEE

A Quiet Zone update was provided. The Quiet Zone will go into effect at midnight on July 13th.

An update was provided on the Route #1 resurfacing project. They are not as far along as anticipated due to the weather. Grinding still has not occurred in town.

A Penfield STP project update was provided. IDOT is running behind on its reviews so the bid opening has been pushed off to January 19th. The goal is to have this project completed by November 1, 2022.

The Gould Street watermain project bid opening date will occur on August 19th.

The Dixie Highway watermain has been fully engineered and is awaiting approval from IEPA, IDOT and the Will County Highway Department. Once these permits are received, the project will go to bid.

The Sewer Department monthly report was provided in the packet for review.

The Water Department monthly reports were delayed until the next Board meeting, due to vacation schedules.

F. ECONOMIC DEVELOPMENT AND COMMUNITY RELATIONS COMMITTEE

The Wastewater Treatment Plant open house is being planned and an invitation list should be available for the next meeting for Board review.

Clerk Conner reported that Pin and Tonic's anticipated opening date is now in September. Tony's Pizza's relocation permit has been approved.

G. OLD BUSINESS

H. NEW BUSINESS

There being no further business, President Meyer asked for a motion to adjourn. Trustee Kypuros made a motion to adjourn the meeting. Trustee Stacey seconded the motion.

Meeting adjourned at 7:24 p.m.

Respectfully submitted by:

Janett Conner
Village Clerk

MEMORANDUM

TO: Members of the Fuel Committee

FROM: Robert O. Barber, Village Administrator

DATE: 2/9/2021

RE: REVISED PRICING FOR FUEL EFFECTIVE 3/1/21 OR SOME POINT THEREAFTER

At this time we have 600 gallons of unleaded at \$1.67 and 9,000 gallons of diesel at \$2.02 to use up. On March 1st the UNL price will change and on or around April 1st the diesel price will change. We will be having a new supplier, Co-Alliance out of Indiana. We will also be calling another fuel meeting this Summer to discuss our future since our intergovernmental agreements expire on April 30, 2022.

87 RFG Unleaded Fuel:

\$1.7472	Co-Alliance base price
\$0.0010	FET LUST
\$0.0030	Underground Storage Tax
\$0.0700	USEPA Environmental Impact Fee
-0-	Federal Highway Tax
\$0.3800	State Motor Fuel Tax
\$0.0588	Intergovernmental Fuel Committee Fee (rounded down)

\$2.26 TOTAL PRICE PER GALLON CHARGED TO EACH TAXING BODY

Diesel Gold:

\$1.9939	Co-Alliance base price
\$0.0010	FET LUST
\$0.0030	Underground Storage Tax
\$0.0700	USEPA Environmental Impact Fee
-0-	Federal Highway Tax
\$0.4600	State Motor Fuel Tax
\$0.0621	Intergovernmental Fuel Committee Fee (\$0.02 increase approved by committee on 3/19)

\$2.59 TOTAL PRICE PER GALLON CHARGED TO EACH TAXING BODY

R 426-12

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF BEECHER,
THE WASHINGTON ROAD DISTRICT, WASHINGTON TOWNSHIP, THE BEECHER
FIRE PROTECTION DISTRICT, AND THE BEECHER COMMUNITY SCHOOL
DISTRICT #200-U TO SHARE FUEL TANKS AND PROCURE FUELS**

This Intergovernmental Agreement (hereinafter "Agreement") is entered into by and between the Village of Beecher (hereinafter "Village"); Washington Township; Washington Township Road District (hereinafter "Road District"); Beecher Fire Protection District (hereinafter "Fire District"), and Beecher Community School District #200-U (hereinafter "School") all in Will County, Illinois, to share fuel tanks and procure fuels.

RECITALS

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, 5 ILCS 220/1, entitled the "Intergovernmental Cooperation Act," provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and

WHEREAS, 5 ILCS 220/2, defines a public agency as "any unit of local government as defined in the Illinois Constitution of 1970, any school district, any public community college district, any public building commission, the State of Illinois, any agency of the State government or of the United States, or any other State, any political subdivision of another State, and any combination of the above pursuant to an intergovernmental agreement which includes provisions for a governing body of the agency created by the agreement."; and

WHEREAS, the Village, Washington Township, the Road District, the Fire District, and the School are all units of local government within the corporate boundaries of Will County, Illinois; and

WHEREAS, the Village, Washington Township, the Road District, the Fire District, and the School seek to engage jointly in the purchase of storage and fuel tanks and the maintenance thereof and dispensing of fuel for the use of the Village, Washington Township, the Road District, the Fire District, and the School in their governmental capacity; and

WHEREAS, the joint purchase, maintenance and use of fuel, fuel dispensing and fuel storage tanks for use by the Village, Washington Township, the Road District, the Fire District, and the School will be more effective and economical by the joint efforts of the Parties.

COVENANTS

NOW, THEREFORE, in consideration of the mutual agreements contained in this Agreement, the Village, Washington Township, the Road District, the Fire District, and the School agree as follows:

1. **Incorporation of Preambles.** The foregoing Recitals are hereby incorporated herein as if fully set forth herein.

2. **Term.** The Term of this Agreement shall be from May 1, 2012, to April 30, 2013. The Agreement shall automatically renew for nine (9) additional one (1) year terms unless any of the Parties to this Agreement provides sixty (60) days written notice to the other Parties of their intention not to renew this Agreement. Provided however, that this Agreement shall only be effective when executed by the Parties and authorized by respective Parties. The prior Agreement of some of the Parties is superseded and replaced by this Agreement.

3. **The Facilities.** The Parties hereto have purchased of two (2) fuel tanks: a 1,500 diesel fuel tank and 1,000 gallon unleaded regular gas tank and the necessary fuel dispensing equipment, which are located on the Township property. The Township grants each Party, and its employees, a license to enter the Township property for such purposes of using the fueling Facilities. All dispensing equipment, and the installation thereof, shall conform to all local, county, state and governmental regulations. Each tank shall be equipped with a turn-key mechanism or a magnetic card system to allow for accurate measurement of fuel used and the Party dispensing the fuel.

4. **Initial Investment.** The Parties hereto have made an initial investment as follows:
7% by the Fire District;
21% by the Road District;
28% by the Village; and
44% by the School.

In the event of the termination of this Agreement by mutual agreement or otherwise or by a majority of the Parties, all tanks, fuel, and equipment shall be sold in accordance with the provisions of the Illinois Statutes regarding the sale of municipal property and the sale proceeds shall be divided in the same proportion as the initial investment percentages stated above.

5. All expenditures for improvements, maintenance or other agreed matters shall be paid from existing funds derived from the Administrative Fee first. If insufficient funds are available, then the Parties agree to allocate future costs based on their proportionate share of consumption of the overall fuel rounded to the nearest whole percentage or as approved by the Beecher Fuel Committee with a unanimous vote.

6. **Beecher Fuel Committee.** The Beecher Fuel Committee is hereby established. The Beecher Fuel Committee shall meet as often is as reasonable necessary and all meetings shall be subject to the Illinois Open Meetings Act. Minimally, an annual meeting of the Beecher Fuel

Committee shall be held to discuss options for the purchase of fuel, replacing and maintenance of equipment and reviewing the financial position of the Joint Community Fuel Fund.

7. The Beecher Fuel Committee may establish rules and regulations for the use of the Facilities. The Beecher Fuel Committee may purchase fuel for the Parties and may designate an individual to be authorized to make such fuel purchases. The Beecher Fuel Committee shall consist of the following individuals, or their designee, as follows:

For the Village: Chairman of the Village's Streets and Alleys Committee
For the Road District: Township Road Commissioner
For the Fire District: Fire Chief
For the School: Superintendent of Schools
For the Township: Washington Township Supervisor

8. All fuel shall be purchased from sources agreed upon by a majority of the Beecher Fuel Committee. The Village shall be responsible to bill each of the Parties separately for fuel used and consumed by each Party determined by the key mechanism or magnetic card system. (For example: If the total fuel purchased is 1,000 gallons and the usage system shows the Village used 250 gallons, the Village would pay 25% of the cost of the 1,000 gallons purchased.) Records of all fuels purchased and used by the Parties shall be kept by the Village in a convenient location and available to all Parties for inspection or copying. The Parties agree to pay the costs for such fuel together with an Administrative Fee as determined by the Beecher Fuel Committee for shrinkage and capital improvements. The Administrative Fee shall be placed in the Joint Community Fuel Fund as already established. Since the Administrative Fee pays for the cost of operating the fuel system, all parties agree to purchase 100% of their fuel from the Beecher Fuel Committee.

9. Fuel shall only be used for operation of the Village, Washington Township, the Road District, the Fire District, and the School vehicles. Under no circumstances shall there be any private use of fuel from the tanks.

10. The Village, Washington Township, the Road District, the Fire District, and the School shall each place the fuel tanks on their liability insurance policies and furnish each other with copies of the endorsement that includes the tanks during any period any party shall participate in this Agreement. All Parties recognize and understand that the use, operation and maintenance of the fuel dispensing facility carries a potential for liability. Each party therefore agrees to be jointly and severally liable for any and all loss, cost, claim or cause of action that may occur through or by virtue of the use of this Agreement. The Parties agree to indemnify, defend and hold each other harmless from any and all claims, costs or other liability that is or may arise from the their respective use of the property and/or facilities, tanks or dispensing devices and to share in such potential liability.

11. This Agreement may be amended at any time by mutual agreement of the Parties; provided however, that before any amendment, a resolution of each of the Parties must be passed. In the event any other governmental party may wish to join the Parties in this cooperative effort, all Parties to this Agreement must agree, 1) to allow another party to join; and

2) enter into a written agreement with the new party setting forth the cost of fuel dispensed to be paid by the new party and any other terms and conditions desired by the Parties to this Agreement.

12. This Agreement may be cancelled and terminated upon sixty (60) days written notice to the other Parties by the Party or Parties wishing to terminate mailed by certified mail with return receipt requested to:

Village of Beecher, P.O. Box: 1154, 724 Penfield St., Beecher, IL 60401

Township of Washington, Road Commissioner, 30200 Town Center Road, Beecher, IL 60401

Supervisor of Washington Township, 30200 Town Center Road, Beecher, IL 60401

President, Beecher Fire Protection District, P.O. Box 759, Beecher, IL 60401

Supt. Beecher Community Unit School District #200-U, P.O. 338, 538 Miller St., Beecher, IL 60401

13. All disputes and differences that may hereafter arise between the Parties shall be placed before an arbitrator to be agreed upon between the Parties who shall hear the dispute and differences and such decision shall be binding on the Parties. If the parties cannot agree on an arbitrator, the disputed matter or difference shall be submitted to the American Arbitration Association or any other recognized arbitration association for a binding decision. The costs of the arbitrator shall be equally shared by the disputing Parties.

14. In the event one (1) Party desires to terminate this agreement, the party will relinquish any ownership in the tanks, fuel and equipment and will receive no reimbursement for the Party's original investment and the remaining Parties shall continue to operate under this Agreement with each Party owning a new proportionate share of the equity in the tanks, fuel, and equipment as established by the Beecher Fuel Committee. Provided however, the remaining Parties may, at their sole discretion, elect to reimburse the terminating party for a portion of its original investment.

IN WITNESS WHEREOF, the Village of Beecher, by its President and attested by its Clerk; the Township of Washington, by its Supervisor and attested by its Clerk; the Washington Township Road Commissioner; the Beecher Fire Protection District, by its President, and attested by its secretary; and the Beecher School District #200-U, by its President and attested by its secretary, all have executed this agreement with a copy of the Ordinance or Resolution authorizing its execution by each Party being attached hereto.

APPROVED:

Village of Beecher

By: _____
Village President

Attest: _____
Village Clerk

APPROVED:

Township of Washington

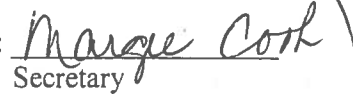
By: _____
Township Supervisor

Attest: _____
Township Clerk

APPROVED:

Beecher Fire Protection District

By:  _____
President

Attest:  _____
Secretary

APPROVED:

Washington Township Road Commissioner

By: _____
Road Commissioner

APPROVED:

Beecher Community School District #200-U

By: _____
President

Attest: _____
Secretary

Village of Beecher

Monthly Water Department Report

JUNE 2021

System Pumping Data

Total Gallons Pumped: 17,549,000 Monthly Average: 585,000

Peak Day: 650,000 Gal. 06/14/2021

Well Pumping Data

Well #3 Total Gallons: 5,195,000 Daily Average 173,000

Well #4 Total Gallons: 7,778,000 Daily Average 260,000

Well #5 Total Gallons: 4,576,000 Daily Average 152,000

Chemical Usage

Total Pounds Chlorine used: 679.4 Well #3: 196.2 Well #4: 298.2

Well #5: 185.0

Total Pounds Aqua Mag used: 2,014 Well #3: 460 Well #4: 1,097

Well #5: 457

Total Gallons Fluoride used :0 Well #3:0 Well #4: 0 Well #5:0

Village of Beecher
625 Dixie Highway
PO Box 1154
Beecher, Illinois 60401
Phone: 708-946-2261
Fax: 708-946-3764
www.villageofbeecher.org



President

Marcy Meyer

Clerk

Janett Conner

Administrator

Robert O. Barber

Treasurer

Donna Rooney

Trustees

Jonathon Kypuros

Todd Kraus

Benjamin Juzeszyn

Joe Tieri

Roger Stacey

Joseph Gianotti

WATER BILLING REGISTER REPORT

Billing Period: May-June, 2021

Gallons Pumped	Gallons Billed	Difference	Pumped/Billed Ratio	Water Loss
32,540,000	21,143,000	11,397,000	64.98%	35.02%

This compares to the pumped/billed ratio of 56.55% for the same period last year and the 10 year average of 66%.

of water accounts: 1,765 (increase of 54) **BREAKDOWN OF WATER CHARGES**

Amount billed for water: \$168,875.76 Watermain Replacement Flat Charge: \$7,060.00

of sewer accounts: 1,731 (increase of 20) Watermain Replacement \$2 Rate: \$42,286.00

Amount billed for sewer: \$102,121.42 Over 30,000gl \$1/1,000gl surcharge: \$2,082.00
(2,082,000 gl billed this period over 30,000)

Amount billed for sewer debt: \$18,631.73

Water Rate for Operations: \$100,502.59
(Standard rate)

of accounts on lift station charges: 333 (increase of 1)

Amount charged for lift station usage: \$2,667.94

of refuse accounts: 1,621 (increase of 12)

Amount billed for refuse: \$63,746.71

New Account Charges: \$1,450.00

Mosquito Charges: \$3,462.97

Total amount billed this period: \$360,956.53



Local Public Agency Engineering Services Agreement



Using Federal Funds? Yes No

Agreement For Federal PE

Agreement Type Original

LOCAL PUBLIC AGENCY

Local Public Agency		County	Section Number	Job Number
Village of Beecher		Will	20-00024-00-RS	D-91-067-21
Project Number	Contact Name	Phone Number	Email	
C3ED(684)	Robert Barber	(708) 946-2261	rbarber@villageofbeecher.org	

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Gould Street	0423	0.17	N/A
Location Termini			Add Location
Penfield Street to Indiana Avenue			Remove Location

Project Description

STP - Local Roadway resurfacing of Gould Street.

Engineering Funding Federal MFT/TBP State Other

Anticipated Construction Funding Federal MFT/TBP State Other

AGREEMENT FOR

Phase I - Preliminary Engineering Phase II - Design Engineering

CONSULTANT

Consultant (Firm) Name	Contact Name	Phone Number	Email
Baxter & Woodman, Inc.	Tom Slattery	(815) 529-8751	tslattery@baxterwoodman.com
Address	City	State	Zip Code
8678 Ridgefield Road	Crystal Lake	IL	60012

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

- | | |
|----------------------------------|--|
| Regional Engineer | Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation |
| Resident Construction Supervisor | Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT |
| In Responsible Charge Contractor | A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded |

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- EXHIBIT A: Scope of Services
- EXHIBIT B: Project Schedule
- EXHIBIT C: Direct Costs Check Sheet
- EXHIBIT D: Qualification Based Selection (QBS) Checklist
- EXHIBIT E: Cost Plus Fixed Fee Cost Estimate of Consultant Services Worksheet (BLR 05513 or BLR 05514)
- _____
- _____
- _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of United States Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affix the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See Exhibit C).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
 - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit D is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.

3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

Lump Sum

Specific Rate

Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).
6. To certify by execution of the AGREEMENT that the selection of the ENGINEER was performed in accordance with the Local Government Professional Services Selection Act 50 ILCS 510, the Brooks Act 40 USC 11, and Procurement, Management, and Administration of Engineering and Design related Services (23 CRF part 172). Exhibit C is required to be completed with this agreement.

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT: the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this

AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.

6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph e and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or "an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy of maintain a drug free workplace;

- (3) Any available drug counseling, rehabilitation and employee assistance program; and
- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 12. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant	TIN/FEIN/SS Number	Agreement Amount
Baxter & Woodman, Inc.	38-2845242	\$20,000.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
-		
Subconsultant Total		
Prime Consultant Total		\$20,000.00
Total for all work		\$20,000.00
Add Subconsultants		

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The

Local Public Agency Type Village

 of

Name of Local Public Agency Beecher
--

By

--

 Date

--

By

--

 Date

--

Name of Local Public Agency

Beecher

 Local Public Agency Type

Village

 Clerk

Title

Village President

(SEAL)

Executed by the ENGINEER:

Attest:

Consultant (Firm) Name Baxter & Woodman, Inc.
--

By

--

 Date

--

By

--

 Date

--

Title

Deputy Secretary

Title

Executive Vice President/COO

Local Public Agency	County	Section Number
Village of Beecher	Will	20-00024-00-RS

FOR FEDERAL PARTICIPATION PROJECTS

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

Project Understanding:

This Project will consist of Phase II design plans, specifications, and bidding documents in accordance with the Illinois Department of Transportation's Bureau of Local Roads and Street guidelines.

The project will utilize federal funding and be processed through the IDOT District 1 Bureau of Local Roads and Streets.

Scope of Services:

1. EARLY COORDINATION AND DATA COLLECTION

- Agency Coordination: Prepare and maintain the Project Program Information (PPI) and Project Update forms, and coordinate the status of the Project with the Will County Governmental League and Illinois Department of Transportation.

2. CLEAN CONSTRUCTION OR DEMOLITION DEBRIS

- Clean Construction or Demolition Debris (CCDD): CCDD testing and completion of Form 663 is not included in this scope because it is anticipated that this Project will generate small amounts of excavation haul off, which will be risk managed as non-special waste.

3. PLAN PREPARATION

- Estimate of Cost and Time: Prepare summary of quantities, estimate of time, schedules of materials and an engineer's estimate of cost.
- Specifications: Prepare special provisions in accordance with Village guidelines to specify items not covered by the Standard Specifications for Road and Bridge Construction.
- Roadway Design: Prepare plan sheets for the roadway design including improvement limits, driveway repairs, rehabilitation strategy, ADA sidewalk improvements, utility structure adjustments, pavement marking, and note special instructions to the Contractor.
- Detailed Drawings: Complete required plan sheets required for bidding including: Cover, General Notes, Summary of Quantities, Schedule of Quantities, Typical Sections, Plan and Pavement Markings.
- Utility Coordination: Contact J.U.L.I.E. to identify utilities that have facilities along the project limits. Request utility atlas maps and plot locations and sizes of existing utilities in electronic drawings. Submit preliminary and final plans to utility companies so conflicts and relocation efforts can be identified. Provide ongoing reviews of permitting and utility relocation efforts as requested by the Village. Prepare "Status of Utilities to be Adjusted" special provision in accordance with IDOT District 1 requirements, which provides the contractor with the duration of utility relocation work, status of utilities to be watched and protected within the project limits, and pertinent information for the contractor to develop a work schedule to meet the requirements for the project.

4. QA/QC

- Perform in-house peer and milestone reviews by senior staff during project initiation, conceptual review, preliminary, prefinal, and final submittals. Provide ongoing reviews of permitting and utility coordination efforts. Conduct milestone reviews of subconsultants and provide feedback throughout the progress of work.

5. MANAGE PROJECT

- Plan, schedule, and control the activities that must be performed to complete the project including budget, schedule, and scope. Coordinate with VILLAGE and project team to ensure the goals of the project are achieved. Prepare and submit monthly invoices, coordinate invoices from sub-consultants, and provide regular updates to the VILLAGE.

- Deliverables: The following is a list of anticipated final deliverables to the VILLAGE for this project:

- o Electronic DGN, Geopak, Digital Photos, and GIS files used in project development including Plan, Profiles, Cross Sections, Survey, and Exhibits.

- o Electronic Record of Design files including agency correspondence, Project Development Report content, Drainage Reports and Models, Environmental Reports, Estimates, Exhibits, and related electronic submittals (pdf or as appropriate). Baxter & Woodman utilizes an electronic filing system in lieu of hard copies.

Local Public Agency	County	Section Number
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**EXHIBIT B
PROJECT SCHEDULE**

Notice to Proceed: July 26, 2021
Final Plans to IDOT: October 11, 2021
IDOT Letting: January 21, 2022

Local Public Agency

County

Section Number

Village of Beecher

Will

20-00024-00-RS

**Exhibit C
Direct Costs Check Sheet**

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

Item	Allowable	Quantity	Contract Rate	Total
<input type="checkbox"/> Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)			
<input type="checkbox"/> Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			
<input type="checkbox"/> Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			
<input checked="" type="checkbox"/> Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	50	\$0.58	\$29.00
<input type="checkbox"/> Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			
<input type="checkbox"/> Vehicle Rental	Actual cost (Up to \$55/day)			
<input type="checkbox"/> Tolls	Actual cost			
<input type="checkbox"/> Parking	Actual cost			
<input type="checkbox"/> Overtime	Premium portion (Submit supporting documentation)			
<input type="checkbox"/> Shift Differential	Actual cost (Based on firm's policy)			
<input checked="" type="checkbox"/> Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	1	\$31.00	\$31.00
<input type="checkbox"/> Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Project Specific Insurance	Actual Cost			
<input type="checkbox"/> Monuments (Permanent)	Actual Cost			
<input type="checkbox"/> Photo Processing	Actual Cost			
<input type="checkbox"/> 2-Way Radio (Survey or Phase III Only)	Actual Cost			
<input type="checkbox"/> Telephone Usage (Traffic System Monitoring Only)	Actual Cost			
<input type="checkbox"/> CADD	Actual cost (Max \$15/hour)			
<input type="checkbox"/> Web Site	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Advertisements	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Recording Fees	Actual Cost			
<input type="checkbox"/> Transcriptions (specific to project)	Actual Cost			
<input type="checkbox"/> Courthouse Fees	Actual Cost			
<input type="checkbox"/> Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/> Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/> Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/> Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/> Testing of Soil Samples	Actual Cost			
<input type="checkbox"/> Lab Services	Actual Cost (Provide breakdown of each cost)			
<input type="checkbox"/> Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
Total Direct Costs				\$60.00

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Exhibit D
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)



Local Public Agency Village of Beecher	County Will	Section Number 20-00024-00-RS
Consultant (Firm) Name Baxter & Woodman, Inc.	Prepared By Tom Slattery	Date 7/19/2021

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS	OVERHEAD RATE	143.55%
START DATE	7/26/2021		COMPLEXITY FACTOR	0
RAISE DATE			% OF RAISE	2.00%
END DATE	7/25/2022			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	7/26/2021			

The total escalation = 0.00%

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MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	0.00%

PAYROLL RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Executive Vice President	\$81.60	\$78.00
Vice President	\$72.27	\$72.27
Engineer VII	\$64.18	\$64.18
Engineer VI	\$66.13	\$66.13
Engineer V	\$58.04	\$58.04
Engineer IV	\$48.32	\$48.32
Engineer III	\$40.49	\$40.49
Engineer II	\$34.40	\$34.40
Engineer I	\$30.09	\$30.09
Engineering Technician V	\$51.10	\$51.10
Engineering Technician IV	\$44.42	\$44.42
Engineering Technician III	\$37.00	\$37.00
Engineering Technician II	\$26.47	\$26.47
Engineering Technician I	\$22.88	\$22.88
CAD Technician III	\$42.54	\$42.54
CAD Technician II	\$36.03	\$36.03
CAD Technician I	\$21.00	\$21.00
Administrative Support IV	\$38.78	\$38.78
Administrative Support III	\$28.54	\$28.54
Administrative Support II	\$22.38	\$22.38
Administrative Support I	\$20.14	\$20.14

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COST ESTIMATE WORKSHEET

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

OVERHEAD RATE 143.55%

COMPLEXITY FACTOR 0

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Early Coordination and Data Collection	28	1,277	1,833		421		3,531	17.66%
Plan Preparation	124	4,647	6,671		1,534		12,852	64.26%
QA/QC	8	529	759		175		1,463	7.32%
Manage Project	16	757	1,087	60	250		2,154	10.77%
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Subconsultant DL					0		-	
TOTALS	176	7,210	10,350	60	2,380	-	20,000	100.00%

17,560

Local Public Agency

Village of Beecher

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AVERAGE HOURLY PROJECT RATES
Exhibit E Cost Estimate of Consultants Services Worksheet Fixed Raise

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Early Coordination and Data Collection			Plan Preparation			QA/QC			Manage Project			Hours	% Part.	Wgt'd Avg
		Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg	Hours	% Part.	Wgt'd Avg			
Executive Vice President	78.00	0.0																	
Vice President	72.27	0.0																	
Engineer VII	64.18	0.0																	
Engineer VI	66.13	24.0	13.64%	9.02	8	28.57%	18.89				8	100.00%	66.13	8	50.00%	33.07			
Engineer V	58.04	0.0																	
Engineer IV	48.32	48.0	27.27%	13.18	8	28.57%	13.81	40	32.26%	15.59									
Engineer III	40.49	0.0																	
Engineer II	34.40	0.0																	
Engineer I	30.09	72.0	40.91%	12.31	12	42.86%	12.90	60	48.39%	14.56									
Engineering Technician V	51.10	0.0																	
Engineering Technician IV	44.42	0.0																	
Engineering Technician III	37.00	0.0																	
Engineering Technician II	26.47	0.0																	
Engineering Technician I	22.88	0.0																	
CAD Technician III	42.54	16.0	9.09%	3.87				16	12.90%	5.49									
CAD Technician II	36.03	0.0																	
CAD Technician I	21.00	0.0																	
Administrative Support IV	38.78	0.0																	
Administrative Support III	28.54	16.0	9.09%	2.59				8	6.45%	1.84				8	50.00%	14.27			
Administrative Support II	22.38	0.0																	
Administrative Support I	20.14	0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		176.0	100%	\$40.97	28.0	100.00%	\$45.60	124.0	100%	\$37.48	8.0	100%	\$66.13	16.0	100%	\$47.34	0.0	0%	\$0.00



Illinois Department of Transportation

Office of Planning & Programming
2300 South Dirksen Parkway / Springfield, Illinois 62764

July 7, 2021

Mr. Robert Barber
Village Administrator
625 Dixie Highway
Beecher, Illinois 60401

Dear Mr. Barber:

Project selections for the Illinois Transportation Enhancement Program (ITEP) Cycle 14 have been announced. Two hundred seventy project applications were submitted, requesting over \$293 million. The tremendous interest in this program made it very competitive. After careful review and consideration, 99 projects were chosen for funding. These projects total \$105.9 million that will be used to improve alternate transportation systems in Illinois.

Regretfully, your application for the Village of Beecher - Various Sidewalk Gap Improvement Project, ITEP #143007 was determined to be ineligible as the project primarily provides various residential sidewalk gaps that do not provide a connection to eligible modes of transportation, transportation facilities or non-recreational community destinations. If you have questions regarding the ITEP program, please contact John Paris, Special Programs Unit Chief in the Bureau of Programming at john.paris@illinois.gov.

The Illinois Department of Transportation anticipates a new ITEP call for projects during fall 2022. Please continue to check IDOT's website for any updated information at <https://idot.click/ITEP2020>

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tracinda L. Sisk'.

Tracinda L. Sisk
Bureau Chief
Bureau of Programming



YOU ARE INVITED!
**BEECHER
WASTEWATER PLANT**

**Ribbon Cutting &
Open House**

**375 Ahrens Drive
Beecher, IL**

Saturday, August 28, 2021

9 a.m. to 12 noon

9:15 a.m. - Ribbon Cutting & Announcements



Guided tours begin at 9:30 a.m.

Refreshments will be served.

In addition to mailed/mailed invites, ¼ page ad in The Vedette, Facebook and website

Wastewater Treatment Plant Open House - Invites mailed by August 6th

State officials

- Governor J. B. Pritzker
- Senator Elgie Sims
- Senator Patrick Joyce
- Representative Nick Smith
- Representative Lindsay Parkhurst

Local officials

- Mayor Mike Einhorn, Crete
- Mayor Peter March, Peotone
- Mayor Jamie Hawkins, Grant Park
- Mayor Theresa Bogs, Monee

Engineer/Contractor

- Ray Koenig, Baxter & Woodman
- Derek Wold, Baxter & Woodman
- Steve Amann, Baxter & Woodman
- Amanda Striker, Baxter & Woodman
- Jeremy Norton, Baxter & Woodman
- Nichole Shaeffer, Baxter & Woodman
- Jeff Maly, IHC
- Robert Wolenski, IHC

Village

- Village Board
- Village staff
- Public Works Department/John Hernandez
- Police Department
- Planning and Zoning Commission

Other Taxing Bodies

- School Board elected officials
- Fire District elected officials, Chief Joe Falaschetti
- Library District elected officials, Librarian Jill Grosso
- Washington Township elected officials

Former Village officials

- Greg Szymanski
- Scott Wehling
- Ron Kuhlman
- Brian Cleary

Other

- Larry Sanders, Beecher Chamber of Commerce President
- Press: The Vedette (Chris Russell), Daily Journal, Southland Voice (Barb Dorman)