

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Robert O. Barber, Village Administrator

DATE: Friday, February 24, 2023

RE: VILLAGE ADMINISTRATOR MATERIALS FOR VILLAGE BOARD MEETING

BOARD MEETING DATE: *Monday, February 27, 2023 at 7:00 p.m.*

A G E N D A

I. PLEDGE TO THE FLAG

II. ROLL CALL

III. APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS OF THE MONTH

IV. VILLAGE CLERK REPORT

V. RECOGNITION OF AUDIENCE

VI. REPORT OF THE VILLAGE PRESIDENT

1. CONSIDER A MOTION APPOINTING KELLY PHIPPS TO THE BEECHER YOUTH COMMISSION. There are several vacancies on the Commission at the present time and this will fill one of those positions.

2. CONSIDER PROPOSALS FOR THE PURCHASE OF A RAFFLE CAR FOR THE BEECHER FOURTH OF JULY COMMISSION. The Commission was presented with three proposals: two by Sutton Ford for a silver metallic Ford Escape in the amount of \$28,236.74 and a black Ford Escape in the amount of \$28,536.74 (which may have just been sold) and a proposal from Terry's Ford for a red Ford Escape in the amount of \$29,936.00. The Commission all agreed that the red model would sell more tickets than the silver metallic model but understands the importance of taking the lowest proposal. Therefore, they are recommending a preference for the red model but allowing the village Board to decide which vehicle to purchase. Action is at the discretion of the Village Board. Please see the enclosed proposals.

A. FINANCE AND ADMINISTRATION COMMITTEE – Jonathan Kypuros Chair, Ben Juzeszyn

1. CONSIDER PAYMENT OF BILLS
2. RESULTS OF BUDGET WORKSHOP HELD ON SATURDAY
3. FUEL PRICING FOR 2023 has been established by the Intergovernmental Fuel Committee. Four bids were received for fuel and the lowest bid was from Will-Dupage F/S. Prices for the coming year will be \$3.12 for unleaded (currently \$3.36) and \$3.71 for diesel (currently \$3.63). Please see the enclosed bid tab sheets.
4. PERSONNEL MANUAL DRAFT RELEASED TO COMMITTEE. Once the committee reviews the document it will be released to the union stewards for review. After everyone signs off it will then be released to the full Board for consideration. The goal is to complete this project by April 30th.

B. PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION COMMITTEE – Joe Gianotti Chair, Todd Kraus

1. CONSIDER BID AWARD: HVAC PROJECT IN THE FOOD STAND AT FIREMEN'S PARK, 675 GOULD STREET CONTINGENT UPON RECEIPT OF EXECUTED GRANT AGREEMENT. This is the Will County ARPA Grant project. Two bids were received and opened and are enclosed. The Chairman will present these bids at the meeting Monday night. Any approval has to be made contingent on receiving a signed grant agreement from the County. We were advised it was approved back on January 24th but we have not yet received the signed copy.
2. CONSIDER A PROPOSAL IN THE AMOUNT OF \$7,910.00 FOR THE PURCHASE OF RECYCLED RUBBER MULCH FOR THE EXTENDED PLAYGROUND IN FIREMEN'S PARK. Please see the enclosed proposal.
3. SCHOOL DISTRICT APPROVES INTERGOVERNMENTAL AGREEMENT FOR PROJECT PICKLE. It is now up to the Village to execute the plan. At the last meeting a rendering of the proposed improvements were discussed. The Supt. will provide an update.
4. CONSIDER A MOTION WAIVING THE BIDDING REQUIREMENTS FOR THE REHABILITATION OF THE HIGH SCHOOL TENNIS COURTS (PROJECT PICKLE). Since there are no CAD drawings or exact specification for this project and it exceeds \$25,000; there is a need for the board by a ¾ voter to approve the waiving of bids for the installation of this project. Three proposals were solicited and two proposals were received. This will be discussed in the next action item.

5. CONSIDER A PROPOSAL IN THE AMOUNT OF \$68,205.00 FROM AMERICAN SEALCOATING OF MICHIGAN CITY, INDIANA FOR THE INSTALLATION OF PICKLEBALL, BASKETBALL AND FUTSAL COURTS ON THE HIGH SCHOOL PROPERTY. Two proposals were received and are enclosed. The lower proposal actually includes additional work including the interior fencing and the repair of the existing fencing. This project will come in at about \$110,000 including the asphalt work which is \$5,000 under the budgeted amount of \$115,000. However, we still need to address the photo cell and timer issues with the lights.

6. CONSIDER A PROPOSAL IN THE AMOUNT OF \$21,500 FROM IRWIN CONSTRUCTION FOR A COMPLETE REHABILITATION OF THE FIREMEN'S PARK FOOT BRIDGE. This project is coming in quite more than we budgeted but there is funding from other projects in the park coming in at less than budgeted to cover this proposal. This will include a nice wooden plank bridge with black metal rail similar to what the Gould Street boardwalk has. Please see the enclosed proposal.

7. CONSIDER A PROPOSAL IN THE AMOUNT OF \$8,376.24 FROM B+D DESIGN TO REPLACE THE BREAKER BOXES FOR THE BALLFIELD LIGHTS AND SCOREBOARDS IN FIREMEN'S PARK. These panels are the originals from the early 1970's and are literally rusting away and separating from the supports. This project is being done for safety and for future use of the panels for the ballfields. \$5,000 was budgeted for this project but other projects in the park have come in much less allowing this to be funded as well.

8. DEPARTMENT OF CORRECTIONS APPROVES THE VILLAGE'S PLAN FOR THE PROCESSING AREA OF THE NEW POLICE FACILITY. This is a major step in the process of finalizing the floor plans. We are still trying to maximize the size of the community/training room and once this is completed we will be ready to go to complete design. We are also re-designing the wet bottom pond to reflect what the board desires for this feature. The most recent plans are enclosed for your review but are not the final plans.

C. PLANNING, BUILDING AND ZONING COMMITTEE – Roger Stacey Chair, Joe Tieri

1. PLANNING AND ZONING COMMISSION CONDUCTS HEARING ON PROPOSED TOBACCO STORE AT 997 DIXIE HIGHWAY LAST THURSDAY NIGHT. The hearing was continued to March 23rd because the petitioner was not present and sent a proxy that was unable to answer any questions.

D. PUBLIC SAFETY COMMITTEE – Joe Tieri Chair, Jonathan Kypuros

1. STATUS OF STAFFING LEVELS IN THE POLICE DEPARTMENT.

2. STATUS OF DISCUSSIONS WITH THE FIRE DISTRICT BOARD ON THE FIRE INSPECTION PROGRAM. A second meeting has been held with the Fire district on this matter and the committee was presented with the enclosed evaluation process the district is going

to use to assess the performance of the program. An update will be provided at the meeting.

E. PUBLIC WORKS COMMITTEE – Todd Kraus Chair, Roger Stacey

1. SEWER DEPARTMENT MONTHLY REPORT FOR JANUARY is enclosed for your review.
2. MEETING PROPOSED FOR ALL RESIDENTS AND BUSINESSES ALONG PENFIELD STREET. Please see the enclosed letter. This meeting is scheduled for Tuesday, March 14th at 7:00 p.m. at the Washington Township Center. The purpose of this meeting is to provide the workflow schedule to the residents and how it affects access to their driveways. We also want to introduce them to the engineer assigned to the field that will be their point of contact. We are working on parking solutions for these affected homeowners during construction.

***F. ECONOMIC DEVELOPMENT AND COMMUNITY RELATIONS COMMITTEE
- Ben Juzeszyn, Chair, Joe Gianotti***

1. CONSIDER A RESOLUTION SUPPORTING THE USE OF TAX INCREMENT FINANCING FOR ECONOMIC DEVELOPMENT. The IML is asking us for support for of this resolution to defend TIF in Springfield from a barrage of anti-TIF bills coming out of the General Assembly. It is recommended that the resolution be approved.
2. CONSIDER A MOTION AUTHORIZING THE VILLAGE ATTORNEY TO DRAFT AN ORDINANCE TO EXTEND THE MORATORIUM ON ALL TAP-IN AND IMPACT FEES ON NEW RESIDENTIAL CONSTRUCTION UNTIL DECEMBER 30, 2024. The current moratorium lasts until December 30, 2023 and staff is already being asked by builders about a 2024 start. The builders are arguing they are losing one year to supply chain issues and rising mortgage rates have not helped the new housing market. We would then establish a permit fee of about \$1,750 in 2024 since Safebuilt is entitled to an increase in the fees they charge. It is \$1,500 for 2023. Staff recommends approval since we need to have at least a few new housing starts each year and jacking the fee back up to \$14,500 will not help that cause. Please see the enclosed current ordinance.

G. OLD BUSINESS

H. NEW BUSINESS

I. ADJOURN INTO EXECUTIVE SESSION (if necessary)

J. ADJOURNMENT