

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Robert O. Barber, Village Administrator



DATE: Friday, March 24, 2023

RE: VILLAGE ADMINISTRATOR MATERIALS FOR VILLAGE BOARD MEETING

BOARD MEETING DATE: *Monday, March 27, 2023 at 7:00 p.m.*

***MEETING IS AT THE PUBLIC WORKS FACILITY, 30251 CARDINAL CREEK BLVD.
FOR BUDGET WORKSHOP !!!!!!!***

A G E N D A

I. PLEDGE TO THE FLAG

II. ROLL CALL

III. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

IV. VILLAGE CLERK REPORT

V. RECOGNITION OF AUDIENCE

VI. CONSIDER A MOTION APPROVING BILLS AND PAYROLL SINCE LAST MEETING (Trustee Kypuros)

VII. (Trustee Gionatti) CONSIDER A MOTION WAIVING BIDDING REQUIREMENTS FOR WORK TO BE COMPLETED IN WELTON STEDT PARK. Three proposals were received for this project and all three proposals meet prevailing wage requirements. In order to expedite the project and to keep design costs to a minimum, the Village Board expressed a desire at the last meeting to waive a formal bid process and get the project moving along.

VIII. CONSIDER A MOTION APPROVING A PROPOSAL FROM WERNER LANDSCAPING OF PEOTONE IN THE AMOUNT OF \$104,112.50 TO INSTALL A SOCCER FIELD IN WELTON STEDT PARK. \$80,000 of this amount comes from the Fieldgate settlement and the remainder from ARPA funds. No Village funds are tied into the project and this fulfills a requirement of the settlement agreement with Fieldgate. This was

discussed at the last Board meeting where it was the consensus of the board to place this one agenda for approval. Please see the enclosed proposal.

IX. CONSIDER A LAYOUT FOR PROJECT PICKLE. This was discussed in an email from staff to the Board last week but due to the wide range of opinions as to how to proceed it was thought best to have a discussion at the Board level before staff ordered the equipment. There is also a need to discuss the color scheme for the layout which is also something new. The three different designs are enclosed for your review.

X. (Trustee Kypuros) FY 23-24 PROPOSED BUDGET WORKSHOP

We can go through the budget page by page since some numbers have changed slightly but the issues which remain for discussion are listed below:

1. New maintenance worker for public works funded in Street Department
2. Trade in G35 mini-ex for a G50 mini-ex
3. Need for an increase in the rates for water and sewer for next fiscal year to address operating deficits beginning to emerge.
4. Discuss any Trustee or Village President initiatives since the budget workshop.

G. OLD BUSINESS

H. NEW BUSINESS

I. ADJOURN INTO EXECUTIVE SESSION (if necessary)

J. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT
& BOARD OF TRUSTEES OF THE VILLAGE OF BEECHER
HELD AT THE BEECHER VILLAGE HALL,
625 DIXIE HIGHWAY, BEECHER, ILLINOIS
MARCH 13, 2023 -- 7:00 P.M.**

All present joined in the Pledge to the Flag.

President Meyer called the meeting to order.

ROLL CALL

PRESENT: President Meyer and Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

ABSENT: None.

STAFF PRESENT: Clerk Janett McCawley, Administrator Robert Barber, Public Works Superintendent Matt Conner, Treasurer Donna Rooney, Chief Terry Lemming, EMA Director Bob Heim and Officer Roger Sipple.

GUESTS: David Garza and family, other Police officers and Carrie Schwartz, (during swearing-in), Erik Gardner, Jack Gaham, George Schuitema.

President Meyer asked for consideration of the minutes of the February 27, 2023 Board meeting. Trustee Juzeszyn made a motion to approve the minutes as written. Trustee Tieri seconded.

AYES: (5) Trustees Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

ABSTAIN: (1) Trustee Kypuros.

Motion carried.

RECOGNITION OF AUDIENCE

New part-time officer David Garza was sworn in by Clerk McCawley and introduced to the Board.

Jack Gaham from the School District was present and provided a handout and presentation on the details of the upcoming School District referendum. Board members were given opportunity to ask questions. The majority of the Village Board voiced their support for the school referendum. The attorney recommended the Village not do a resolution on behalf of the Village Board, but individuals can voice their support for the referendum.

CLERK'S REPORT

- 1) A report was provided of income received in February, 2023.
- 2) Clerk McCawley reminded residents that dog tag deadline is March 15th.

REPORTS OF VILLAGE COMMISSIONS

Trustee Kraus provided a 4th of July Commission report. Summary of improvements done in the park was included in the packet for review. Next meeting is scheduled for March 30th, at 6:30 p.m.

Trustee Juzeszyn provided a Youth Commission report. The Mom-Son dance will be held on March 25th at Beecher Junior High. Tony's Pizza is holding a fundraiser on March 22nd with a portion of sales to be given to BYC. Next meeting is scheduled for March 21st.

The next Historic Preservation Commission meeting will be held on Wednesday, March 15th at 6 p.m. at the Depot.

VILLAGE PRESIDENT REPORT

Trustee Kypuros made a motion changing the start time of the March 27th Board meeting from 6 p.m. to 7 p.m. Trustee Stacey seconded the motion.

AYES: (6) Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion carried.

A. FINANCE AND ADMINISTRATION COMMITTEE

Trustee Kypuros made a motion to approve the Treasurer's report of financial activity in the prior month. Treasurer Rooney was present and provided a report. Trustee Juzeszyn seconded.

AYES: (6) Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion carried.

Variance reports for the previous month were included in the packet for review.

Trustee Kypuros made a motion to approve payment of the list of bills in the amount of \$77,586.20 and payrolls for the previous month. Trustee Juzeszyn seconded.

AYES: (6) Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion carried.

The Finance Committee is in process of reviewing the Personnel Manual prior to Board consideration at the first meeting in April.

It was reported that the Village locked into a two-year agreement on electric for a rate of \$0.05678 with Dynegy starting on May 1st.

The Board discussed municipal aggregation of all residential and small accounts for one year with MC2 at a rate of 0% green energy and \$0.0759 per kWh. Village staff recommended that we do not aggregate at this time. Residents on their own can determine their own supplier due to rates being so volatile right now.

Comcast's annual report for 2022 was provided in the packet for review.

B. PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION COMMITTEE

Trustee Gianotti made a motion to approve a proposal for the installation of cement pads for the benches, picnic tables and splash pad extension in Firemen's Park in the amount of \$18,700 from Davis Concrete. Sealed proposals were solicited and opened on Tuesday, March 7th. Three companies came out and measured the job but only one proposal was received. Trustee Kraus seconded the motion.

AYES: (6) Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion carried.

Trustee Gianotti made a motion to approve a proposal from Pavement Systems, Inc., in the amount of \$15,710 to restore disturbed paved areas in Firemen's Park from lighting project, install new ramps on either side of the footbridge and connect the walking path to Hodges Street. Trustee Kraus seconded the motion.

AYES: (6) Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion carried.

A Firemen's Park project update was provided. HVAC bids have not yet been signed because we haven't received the signed grant from Will County yet, even though County has indicated that bid has been signed.

Superintendent Conner provided a Project Pickle update. He met with American Sealcoating and marked layout. The superintendent is trying to come up with a better layout because he is unhappy with current layout.

A Welton Stedt Park update was provided. Three proposals were received. Superintendent Conner met with each company on site and discussed the project. Three very different prices were received from contractors. The Board was asked if we want to move forward with one of the proposals. Superintendent Conner recommended if one proposal is approved to go with the \$103,000 proposal because it was very detailed and he was comfortable with what the contractor proposed. An additional option would be to have the engineer come up with specifications for the work and request new proposals but this would cost additional money in addition to the actual project. Work is not scheduled until September. After some discussion, it was the consensus of the Board to go with the bid recommended by Superintendent Conner. Staff will place the proposal from Werner in the amount of \$103,000 on the agenda for consideration at the next meeting.

Trustee Gianotti made a motion approving a floor plan for the new Police station. The final draft of the floor plan was approved by the Police Department and the Department of Corrections. Trustee Kraus seconded the motion.

AYES: (6) Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion carried.

There was continued discussion on the site plan for the new Police facility. According to the engineer, the 75' of frontage at Dixie Highway cannot have a wet bottom since it is not wide enough to provide a safety ledge as required by Village code. The original site plan showed the pond wrapping around the car wash but that won't work according to the engineer. It will need to be a square pond only on the east side of the car wash with open property on the north side of the car wash. The Board agreed they still want to proceed with the wet basin pond option and not a dry pond.

Trustee Gianotti made a motion authorizing the Village President and Clerk to sign an agreement for the donation of land to the Village from Jim VanDrunen: 419 S. Dixie Highway, having an appraised value of \$112,000. Trustee Kraus seconded the motion.

AYES: (6) Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion carried.

C. PLANNING, BUILDING AND ZONING COMMITTEE

The Building Department monthly report was provided in the packet for review.

The Planning and Zoning Commission (PZC) is scheduled to meet on Thursday, March 23rd. It was learned that the property owner where the proposed vape shop was going to be located has rescinded the lease agreement and has decided not to lease property to the original petitioner for the vape shop. However, another petitioner may be applying for a vape shop at this same location. Art VanBaren will also be present at the PZC meeting for a request to consider Phase 1 of the Illiana Business Park, which will only be one five-acre lot.

D. PUBLIC SAFETY COMMITTEE

The Police Department, EMA and Code Enforcement monthly reports were provided in the packet for review.

Trustee Tieri provided a report on calls for service by the Fire District in the previous month.

The status of staffing and hiring in the Police Department was provided. Trustee Tieri reported that the Police Commission met last week and held interviews. Trustee Tieri requested an executive session be held to discuss a conditional offer of employment.

Trustee Tieri requested tabling of the Intergovernmental Ordinance with the Fire District for fire prevention services. Since the Village and Fire District reached an impasse, it will now come back to the head of each Board, so President Meyer and Fire Trustee Cook will meet to discuss the IGA. Once they come up with something that will work for everyone, the agreement will come back before the Village Board and Fire Board. Trustee Kypuros noted that the impasse is on the staffing

for this program and asked if the Village could consider hiring our own inspector because it's a program no one wants to end. President Meyer raised the question that if the inspection agreement ended, if this would affect the ISO rating and increase homeowners insurance as speculated on Facebook. It was learned that this program was not a major factor in rates. The matter was tabled until a future meeting after President Meyer and Trustee Cook have a chance to meet, then an agreement can be drafted by the attorney.

E. PUBLIC WORKS COMMITTEE

The Public Works, Water and Sewer Department monthly reports were provided in the packet for review.

The water billing register for January and February were provided in the packet for review. The billed to pumped ratio is up to 74%.

The Asset Management Plan has been distributed to all Board members and the Public Works Committee and Public Buildings and Properties Committees will meet and discuss the plan to recommend any changes or approval.

A meeting with Penfield Street homeowners and businesses is scheduled for Tuesday, March 14th at 7 p.m. at the Washington Township Center. Engineers and Village staff will be present to obtain contact information, hand out special parking permits and explain the project timeline to the residents. A question and answer session will also be held.

Trustee Kraus made a motion approving an engineering services agreement with Baxter and Woodman in the amount of \$20,000 to obtain all permitting and detour requirements necessary for the bidding of the Dixie Highway watermain crossover project. Trustee Stacey seconded.

AYES: (6) Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion carried.

F. ECONOMIC DEVELOPMENT AND COMMUNITY RELATIONS COMMITTEE

ORDINANCE #1386 – An Ordinance extending the moratorium on building permit fees for new residential construction through 2024 at a cost of \$1,750 per home. Trustee Juzeszyn made a motion to approve Ordinance #1386. Trustee Gianotti seconded.

AYES: (6) Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion carried.

ORDINANCE #1387 – An Ordinance extending the Historic Downtown Business District incentive program through December 31, 2024. Trustee Juzeszyn made a motion to approve Ordinance #1387. Trustee Gianotti seconded.

AYES: (6) Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion carried.

G. OLD BUSINESS – None.

I. NEW BUSINESS – None.

There being no further business to be discussed in regular session, Trustee Tieri made a motion to adjourn into executive session to discuss hiring of a new Police officer candidate at 8:16 p.m. Trustee Stacey seconded.

AYES: (6) Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion carried.

Trustee Tieri made a motion to return to regular session at 8:29 p.m. Trustee Kraus seconded.

AYES: (6) Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion carried.

Trustee Tieri made a motion to provide a conditional offer of employment as full-time Police officer to Dylan Lorek, subject to background, psych, medical, etc. Trustee Kraus seconded.

AYES: (6) Trustees Kypuros, Juzeszyn, Gianotti, Tieri, Stacey and Kraus.

NAYS: (0) None.

Motion carried.

There being no further business, President Meyer asked for a motion to adjourn. Trustee Gianotti made a motion to adjourn the meeting. Trustee Juzeszyn seconded.

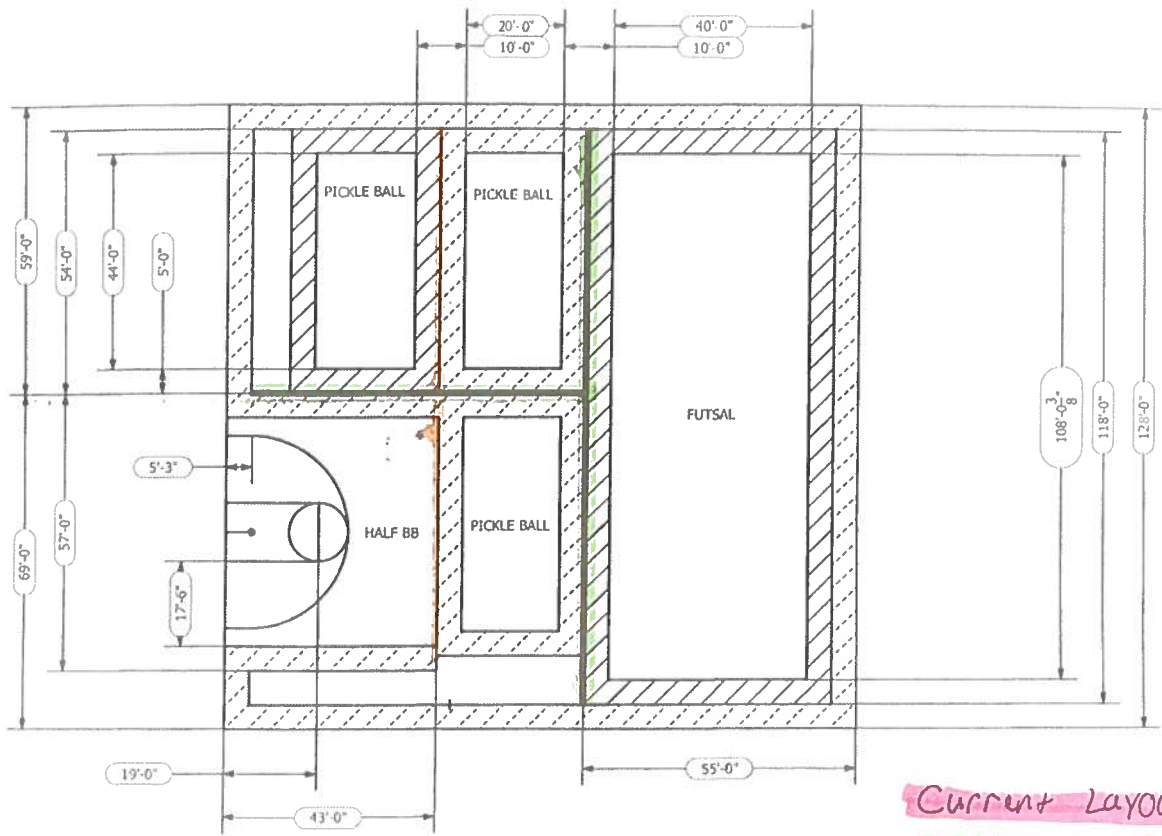
Meeting adjourned at 8:31 p.m.

Respectfully submitted by:

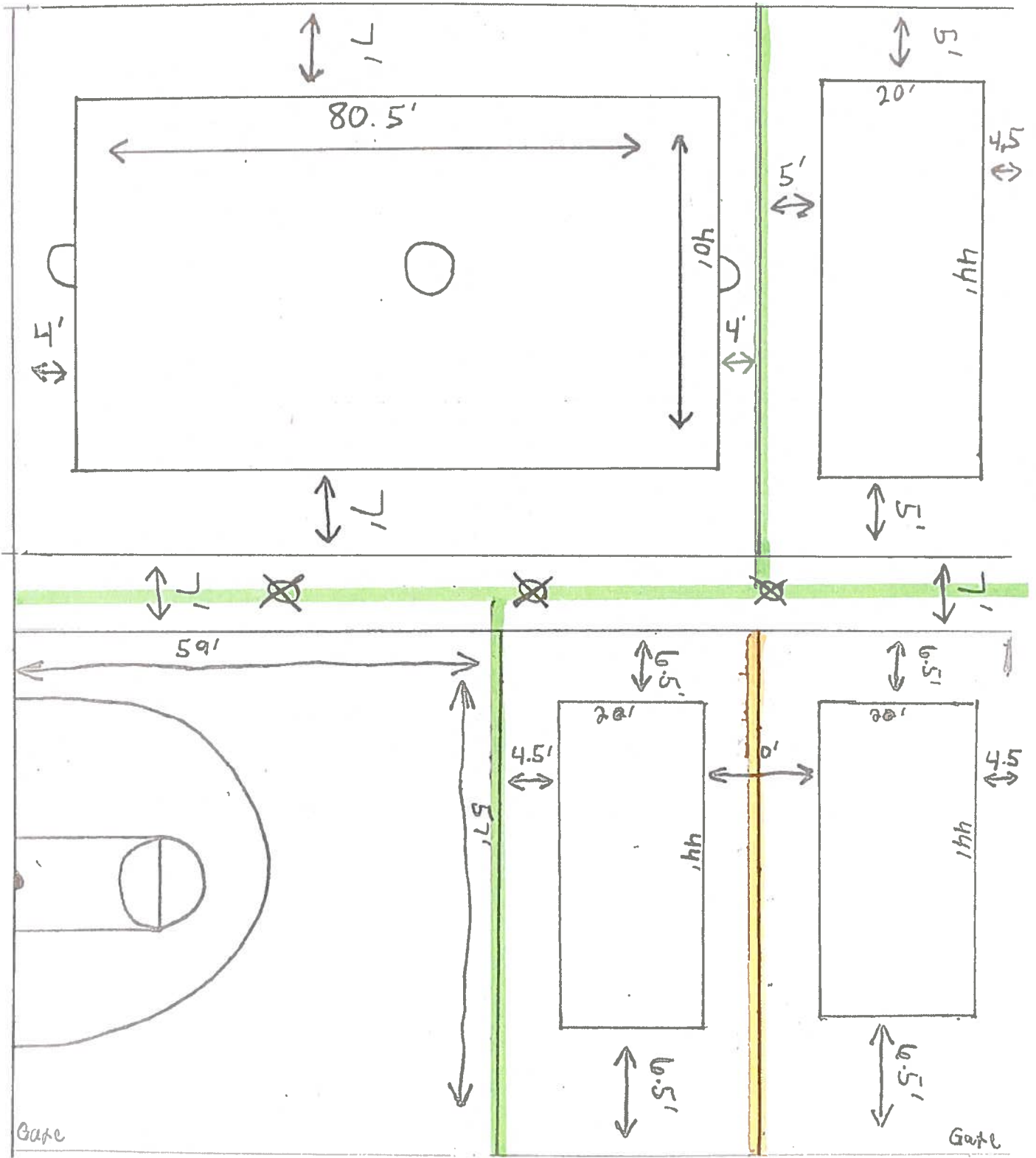
Janett McCawley
Village Clerk

Parking Lot

N ↑



Current Layout
 10' Fence/netting
 4-5' Fence

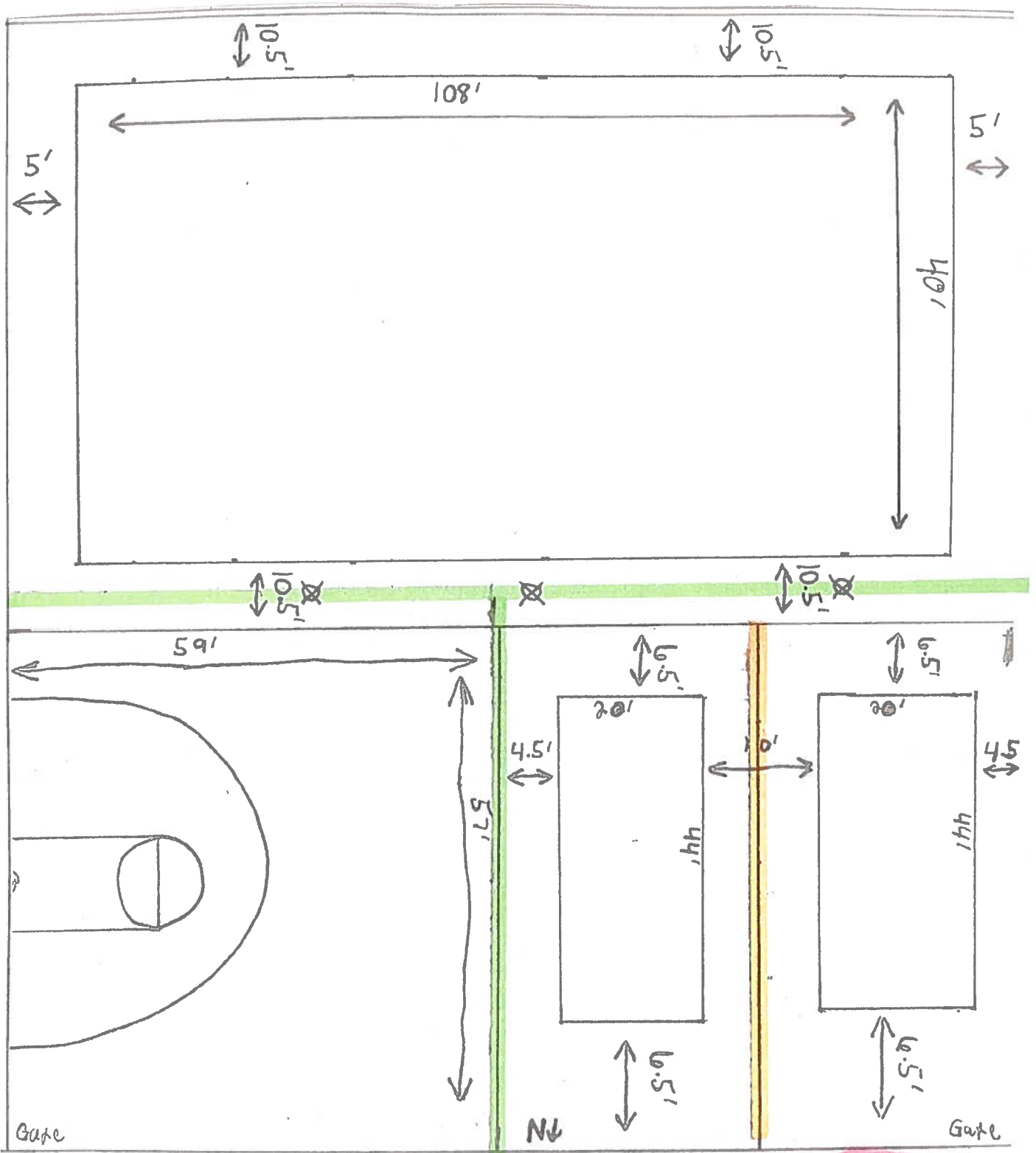


10' Fence/Netting
 4-5' Fence

Option 1

Parking Lot

N ↓



10' Fence/Netting

4.5' Fence

OPTION 2

Parking LOT

N ↓