

## MEMORANDUM

TO: Village President and Board of Trustees

FROM: Robert O. Barber, Village Administrator

DATE: Friday, July 7, 2023

RE: VILLAGE ADMINISTRATOR MATERIALS FOR VILLAGE BOARD MEETING

BOARD MEETING DATE: *Monday, July 10, 2023 at 7:00 p.m.*

## A G E N D A

***I. PLEDGE TO THE FLAG***

***II. ROLL CALL***

***III. APPROVAL OF MINUTES***

***IV. RECOGNITION OF AUDIENCE***

***V. VILLAGE CLERK REPORT***

***VI. REPORTS OF VILLAGE COMMISSIONS***

1. FOURTH OF JULY COMMISSION – Todd Kraus
2. YOUTH COMMISSION - Ben Juzeszyn
3. HISTORIC PRESERVATION COMMISSION – Erik Gardner

***VII. VILLAGE PRESIDENT REPORT***

1. RESULTS OF MEETING WITH NEW FIRE INSPECTOR. This meeting is scheduled to occur on Friday, July 7<sup>th</sup> and an update will be provided at the meeting.

2. CONTINUED DISCUSSION ON THE AVAILABILITY OF LIQUOR LICENSES. There is one beer only and one full liquor license available. Some Trustees have discussed whether to change the population requirements in the code to eliminate these licenses so that only the Village Board can approve a new license by amending the code if the need arises. The Village President wishes to a formal discussion of this matter prior to directing the Village Attorney to draft an ordinance amendment.

### ***VIII. COMMITTEE REPORTS***

#### ***A. FINANCE AND ADMINISTRATION COMMITTEE - Todd Kraus Chair, Ben Juzeszyn***

1. VARIANCE REPORTS are enclosed for your review.
2. CONSIDER A MOTION APPROVING THE BILLS AND PAYROLL SINCE THE LAST MEETING.
3. JOINT MEETING WITH PUBLIC WORKS TO DISCUSS DIXIE HIGHWAY WATERMAIN FINANCING. We need to pick a date and time to do this and we will try to come up with this at the meeting.
4. CONSIDER A GRANT AGREEMENT WITH WILL COUNTY FOR THE USE OF \$500,000 IN ARPA FUNDS FOR THE DIXIE HIGHWAY WATERMAIN CROSSOVER PROJECT. Enclosed is a copy of the agreement and a list of Village Attorney concerns. This is the same language that was used for the HVAC grant last year. The main concern is the County's ability to terminate the agreement without any reimbursement. That would be political suicide for them and I do not see that happening. But we are on the hook for \$1,139,000 in up front costs and \$639,000 in total costs.

#### ***B. PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION COMMITTEE - Joe Gianotti Chair, Todd Kraus***

1. PROJECT PICKLE UPDATE
2. WELTON STEDT PARK UPDATE
3. PUBLIC SAFETY FACILITY UPDATE

#### ***C. PLANNING, BUILDING AND ZONING COMMITTEE – Erik Gardner Chair, Joe Tieri***

No report.

***D. PUBLIC SAFETY COMMITTEE - Joe Tieri Chair, Roger Stacey***

1. RESULTS OF 4<sup>TH</sup> OF JULY PUBLIC SAFETY INCIDENTS
2. BIKE RODEO CANCELLED DUE TO WEATHER

***E. PUBLIC WORKS COMMITTEE – Roger Stacey, Chair, Eric Gardner***

1. PENFIELD STREET PROJECT UPDATE. We have begun our monthly payments of \$88,000 to the State as our 20% now comes due. We will be running out of reserve MFT funds dedicated to this purpose in about seven months and we will secure the remainder of our obligation in the form of a loan using future MFT proceeds to pay it off. We are now on the clock.
2. INDIANA AVENUE RESURFACING UPDATE. The village has learned that we are obligated to pay for \$65,000 in improvements to the walkways for ADA compliance per federal law. We negotiated with the County a two year repayment plan: \$30,000 this year and \$35,000 next year. We are waiting for the letter verifying this from the Supt. of Highways.
3. GOULD STREET WATERMAIN PUNCHLIST UPDATE.
4. CONSIDER A MOTION WAVING THE BID REQUIREMENTS FOR THE PAVING OF THE 600 BLOCK OF GOULD STREET. Iroquois Paving is doing the Penfield St. project and the 500 block of Gould with federal funds this Summer as we all know. We have asked them for a proposal to also grind and resurface the 600 block of Gould Street and add a storm sewer along the east side of the street to connect it to Penfield for improved drainage. We would also add a paved parking area along the east side of Gould up closer to Hodges. This would give us ample parking for downtown events and businesses. The unit pricing for Penfield was used on almost all of the project. This is why we have to waive bids because a bid price is not provided this this specific quantity of work. Most of the proposal's cost is a bid unit price. To be safe we are going to waive the bid process. We will also be able to do the entire roadway without joints which is important for a good road surface.
5. CONSIDER A PROPOSAL IN THE AMOUNT OF \$160,969.91 FORM IROQUOIS PAVING FOR THE INSTALLATION OF STORM SEWER AND RESURFACING THE 600 BLOCK OF GOULD STREET. Baxter and Woodman will perform the construction management for this project and all of Gould south of Hodges will be done at the same time. We budgeted \$150,000 for this section of road which means we will have less to funds to pave elsewhere but our old downtown will be finished. Please see the enclosed proposal.
6. CONSIDER A PROPOSAL FROM CORE AND MAIN IN THE AMOUNT OF \$6,612.20 FOR STORM SEWER MATERIALS RELATED TO THE 600 BLK OF GOULD STREET PROJECT AND THE BIRCH STORM SEWER EXTENSION. It is much less expensive for us to purchase the materials for these additional jobs then to run them though the contracts. Please see the enclosed proposal.

7. CONSIDER A PROPOSAL FROM IROQUOIS PAVING IN THE AMOUNT OF \$17,500 TO EXTEND STORM SEWER 250 NORTH TO BIRCH AND PARK TO COLLECT RUNOFF FROM THE EAST DOWN PARK LANE. This has been a flooding problem for many years as water from the businesses along Dixie Highway flows down Park Lane to Catalpa flooding front yards in this area. This sewer extension will alleviate this flooding problem that we have promised these residents for years would be addressed when Penfield is rebuilt. It is outside the scope of Penfield Street which means we have to pay this at 100%. It is recommended that this project be approved using Infrastructure funding for the road program. If the two items above are approved, this will leave \$114,918 for resurfacing projects elsewhere in town to be determined by the committee this coming month.

8. CONSIDER A THREE YEAR CONTRACT WITH TEST, INC. TO PROVIDE AN OPERATOR IN CHARGE OF THE WATER SYSTEM AND ALL LAB TESTING FOR A MONTHLY FEE OF \$400 FOR MANAGEMENT AND \$6,993.00 ANNUALLY FOR ALL TESTING. Please see the enclosed agreements. Ron Emory has decided not to be the water operator and instead focus on the wastewater plant as an operator in training. We have been scrambling to find an alternative and the Illinois Rural Water Association referred us to this firm to meet our needs. This is a good alternative for Beecher since we have the know how to operate day to day but none of our guys have the certification to run samples and sign reports. This firm will fill that gap for \$11,793 per year. Please see the enclosed contract.

***F. ECONOMIC DEVELOPMENT AND COMMUNITY RELATIONS COMMITTEE***  
***- Ben Juzeszyn Chair, Joe Gianotti***

1. UNION ELECTRONICS UPDATE to be provided by the Administrator at the meeting.
2. WILL COUNTY C.E.D. PRESENTATION OD STATUS OF LOCAL ECONOMY is enclosed for your review. This is about ½ of the documents that were presented.

***G. OLD BUSINESS***

***H. NEW BUSINESS***

***I. ADJOURN INTO EXECUTIVE SESSION (if necessary)***

***J. ADJOURNMENT***