


MEMORANDUM

TO: Village President and Board of Trustees
FROM: Charity Mitchell, Village Administrator 
DATE: Friday, January 19, 2024
RE: MATERIALS FOR VILLAGE BOARD MEETING
BOARD MEETING DATE: *Monday, January 22, 2024*

A G E N D A

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

IV. VILLAGE CLERK'S REPORT

V. RECOGNITION OF AUDIENCE

VI. VILLAGE PRESIDENT'S REPORT

1. CONSIDERATION OF THE APPOINTMENT OF OFFICER KURTIS INGRAM TO THE RANK OF CORPORAL.
2. DISCUSSION REGARDING FIRE INSPECTIONS AND VENDORS FOR THE UPCOMING YEAR.

VII. COMMITTEE REPORTS

A. FINANCE AND ADMINISTRATION COMMITTEE - Todd Kraus Chair, Ben Juzeszyn

1. CONSIDERATION OF A RESOLUTION AUTHORIZING LINE ITEM TRANSFERS TO THE FY 23/24 BUDGET TO PROVIDE FOR THE COST DIFFERENCE OF AN ADDITIONAL POLICE CORPORAL.
2. CONSIDER A MOTION APPROVING THE LIST OF BILLS AND PAYROLL.

B. PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION COMMITTEE
- Joe Gianotti Chair, Todd Kraus

1. UPDATE ON BIDS FOR THE NEW POLICE FACILITY. A pre-bid meeting was held on January 17th. The architect reviewed the project with contractors and answered questions. The bid opening will be held on January 24, 2024 at the Washington Township Center starting at 10:30 AM.

C. PLANNING, BUILDING AND ZONING COMMITTEE - Erik Gardner Chair, Joe Tieri

No Report.

D. PUBLIC SAFETY COMMITTEE - Joe Tieri Chair, Roger Stacey

No Report.

E. PUBLIC WORKS COMMITTEE - Roger Stacey Chair, Erik Gardner

1. WATER BILLING REGISTER REPORT for November and December 2023 is enclosed for your review.

F. ECONOMIC DEVELOPMENT AND COMMUNITY RELATIONS COMMITTEE
- Ben Juzeszyn, Chair, Joe Gianotti

1. UPDATE ON CONCERT SERIES.
2. UPDATE ON USE OF NIXLE FOR COMMUNITY NOTIFICATIONS will be provided by the Village Administrator.

G. OLD BUSINESS

H. NEW BUSINESS

I. ADJOURN INTO EXECUTIVE SESSION (if necessary)

J. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT
& BOARD OF TRUSTEES OF THE VILLAGE OF BEECHER
HELD AT THE BEECHER VILLAGE HALL,
625 DIXIE HIGHWAY, BEECHER, ILLINOIS
JANUARY 8, 2024 -- 7:00 P.M.**

All present joined in the Pledge to the Flag.

President Meyer called the meeting to order.

ROLL CALL

PRESENT: President Meyer and Trustees Juzeszyn, Kraus, Gardner, Stacey, Tieri and Gianotti.

ABSENT: None.

STAFF PRESENT: Clerk Janett McCawley, Administrator Charity Mitchell, Public Works Superintendent Matt Conner, Treasurer Donna Rooney, Chief Terry Lemming, EMA Director Bob Heim, Code Enforcement Officer David Harrison, Officer Dylan Lorek and employees of the Police Department.

GUESTS: George Schuitema.

APPROVAL OF MINUTES

President Meyer asked for consideration of the minutes of the December 11, 2023 Board meeting.

Trustee Gianotti made a motion to approve the minutes as written. Trustee Stacey seconded.

AYES: (5) Trustees Kraus, Gardner, Stacey, Tieri and Gianotti.

NAYS: (0) None.

ABSTAIN: (1) Trustee Juzeszyn.

Motion carried.

RECOGNITION OF AUDIENCE – None.

VILLAGE CLERK REPORT

A report was provided of tax revenue received in December 2023.

REPORTS OF VILLAGE COMMISSIONS

Trustee Kraus reported on the recent 4th of July Commission meeting held on January 2nd. Picnic tables will be upgraded from red to treated lumber and boards will be ordered. Next meeting is scheduled for February 27th.

Youth Commission bowling event is scheduled for Monday, January 15th. Dates of daddy/daughter and mom/son dances were provided. Next meeting will be held January 9th.

The next Historic Preservation Commission meeting is scheduled for Wednesday, January 17th. The Depot/Museum currently has historic items on display at the Beecher Community Library.

VILLAGE PRESIDENT REPORT

Chief Lemming recognized Officer Lorek for his conduct on a recent traffic stop and his empathy in dealing with the driver. A letter of recognition was read aloud by President Meyer, recognizing Officer Lorek for his exemplary effort. Dylan Lorek, his family and Police Department employees were present in recognition.

President Meyer thanked all of the Trustees, staff and everyone who assisted with the open house for Robert Barber. Approximately 300 people attended the open house.

The Board was asked to consider if the Village would continue to use B & F Code Services for fire inspections in 2024. President Meyer recommended using them again for one more year but left it up to the Board. A new proposal will need to be obtained.

FINANCE AND ADMINISTRATION COMMITTEE

Trustee Kraus made a motion to approve the Treasurer's report. Treasurer Rooney was present and provided a report. Trustee Juzeszyn seconded the motion.

AYES: (6) Trustees Juzeszyn, Kraus, Gardner, Stacey, Tieri and Gianotti.

NAYS: (0) None.

Motion carried.

Variance reports were provided in the packet for review.

Trustee Kraus made a motion to approve payment of the list of bills in the amount of \$144,022.63 and payroll since the last meeting. Trustee Juzeszyn seconded.

AYES: (6) Trustees Juzeszyn, Kraus, Gardner, Stacey, Tieri and Gianotti.

NAYS: (0) None.

Motion carried.

Budget preparations for fiscal year 2024/2025 have begun. Department heads will submit their budget requests to the Administrator by the end of January.

PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION COMMITTEE

Trustee Gianotti made a motion approving the amendment to the professional services agreement with JMA Architects in the amount of \$38,000 for redesign services for the Village of Beecher new public safety facility. A copy of the amendment was provided in the packet for review. Trustee Kraus second.

AYES: (6) Trustees Juzeszyn, Kraus, Gardner, Stacey, Tieri and Gianotti.

NAYS: (0) None.

Motion carried.

An update was provided on the public safety facility construction. Bids can begin being submitted on January 8, 2024. Bid opening will be held on January 24, 2024.

The status of the closeout of ARPA projects was provided. All projects have been completed and the ARPA account will be closed out once all bills have been paid.

PLANNING, BUILDING AND ZONING COMMITTEE

The Building Department monthly report was provided in the packet for review.

A Zoning Ordinance update was provided. The Zoning Ordinance Steering Committee was scheduled to meet on January 11th but will be rescheduled to a later date.

PUBLIC SAFETY COMMITTEE

The Police Department, EMA and Code Enforcement monthly reports were provided in the packet for review.

According to Chief Lemming, sixteen children and one Veteran were served by Beecher Blessings this year.

ORDINANCE #1399 – An Ordinance authorizing the execution of an intergovernmental agreement between the Village of Beecher and the Beecher School District 200U for a Police Resource Officer. A copy of the Ordinance and agreement were provided in the packet for review. This is a one-year agreement. School District is evaluating the program and looking at their budget for the next few years. The SRO's role in the schools will be explained through the newsletter to educate the community about his role. Trustee Tieri made a motion to approve Ordinance #1399. Trustee Stacey seconded.

AYES: (6) Trustees Juzeszyn, Kraus, Gardner, Stacey, Tieri and Gianotti.

NAYS: (0) None.

Motion carried.

PUBLIC WORKS COMMITTEE

The Public Works, Water Department and Sewer Department monthly reports were provided in the packet for review.

A Penfield Street improvement project update was provided by Superintendent Conner. All streetlights have been installed. We are waiting for ComEd to install initial power to control panel.

ECONOMIC DEVELOPMENT AND COMMUNITY RELATIONS COMMITTEE

Board members were asked for any items they would like included in the Spring newsletter.

Trustees will set up a committee meeting about this year's concerts in the park. They will meet with Washington Township to see if they would like to contribute funding this year.

OLD BUSINESS – None.

NEW BUSINESS – None.

There being no further business to consider in open session, Trustee Tieri made a motion to adjourn into executive session at 7:27 p.m. to discuss Police Department personnel. Trustee Juzeszyn seconded.

AYES: (6) Trustees Juzeszyn, Kraus, Gardner, Stacey, Tieri and Gianotti.

NAYS: (0) None.

Motion carried.

Trustee Tieri made a motion to return from executive session at 7:37 p.m. Trustee Kraus seconded.

AYES: (6) Trustees Juzeszyn, Kraus, Gardner, Stacey, Tieri and Gianotti.

NAYS: (0) None.

Motion carried.

President Meyer reported that Faith Church is putting on an addition which would require sprinklers. The original plans submitted didn't call for sprinklers and sprinklers would increase the costs for the project. A meeting was held between the Fire District, Faith Church and the Village to discuss the sprinkler requirements. Faith Church can apply for a special use permit to be considered by the Planning and Zoning Commission to exempt from sprinkling, the old section of the building. Any special use would go with the land and would require if there were any further additions, they would have to sprinkle the old part of the building. There are still discussions back and forth. This is just for information at this time.

There being no further business, President Meyer asked for a motion to adjourn. Trustee Gianotti made a motion to adjourn the meeting. Trustee Stacey seconded.

AYES: (6) Trustees Juzeszyn, Kraus, Gardner, Stacey, Tieri and Gianotti.

NAYS: (0) None.

Motion carried.

Meeting adjourned at 7:43 p.m.

Respectfully submitted by:

Janett McCawley
Village Clerk

RESOLUTION # _____

A RESOLUTION AUTHORIZING LINE ITEM TRANSFERS TO THE FY 23/24 BUDGET TO PROVIDE FOR THE COST DIFFERENCE OF AN ADDITIONAL POLICE CORPORAL

WHEREAS, the President and Board of Trustees adopted Budget Resolution #2023-04 on April 24, 2023; and

WHEREAS, the Police Department requested promotion of an Officer to the position of Corporal to provide supervision for one of the two night shifts; and

WHEREAS, the proper transfers need to occur in order to accommodate the increase in pay for a Corporal position;

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Beecher, Will County, Illinois, that the following line item transfers occur to the budget:

Decrease line item #01-11-595 Other Contractual Services by: \$1,100.00
Increase line item #01-06-421 Salaries Full-Time Police by: \$1,100.00

Approved by motion this _____ day of _____, 2024.

MOTION: _____ SECOND: _____

AYES: _____ NAYS: _____ ABSENT: _____

APPROVED BY ME THIS _____ DAY OF _____, _____.

Marcy Meyer
Village President

ATTEST:

Janett McCawley
Village Clerk

Date

(SEAL)

Village of Beecher

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President

Marcy Meyer

Clerk

Janett McCawley

Administrator

Charity Mitchell

Treasurer

Donna Rooney

Trustees

Todd Kraus
Benjamin Juzeszyn
Joe Tieri
Roger Stacey
Joseph Gianotti
Erik Gardner

WATER BILLING REGISTER REPORT

Billing Period: November-December 2023

<u>Gallons Pumped</u>	<u>Gallons Accounted For</u>	<u>Difference</u>	<u>Pumped/Accounted Ratio</u>	<u>Water Loss</u>
33,194,000	18,100,000	15,094,000	54.53%	45.47%

<u>Gallons Pumped</u>	<u>Gallons Billed</u>	<u>Difference</u>	<u>Pumped/Billed Ratio</u>
33,194,000	16,806,000	16,388,000	50.63%

This compares to the pumped/billed ratio of 74.56% for the same period last year and the 10 year average of 57.82%

of water accounts: 1,752 (decrease of 10)

Amount billed for water: \$155,007.70

of sewer accounts: 1732 (decrease of 5)

Amount billed for sewer: \$97,607.07

Amount billed for sewer debt: \$18,684.44

of accounts on lift station: 344 (increase of 1)

Amount billed for lift station: \$2,448.77

of refuse accounts: 1634 (decrease of 5)

Amount billed for refuse: \$69,348.61

New account charges: \$950.00

Mosquito charges: \$3,476.83

Total amount billed this period: \$347,523.42

BREAKDOWN OF WATER CHARGES

Watermain Replacement Flat Charge: \$7,008.00

Watermain Replacement \$2 Rate: \$33,612.00

School Ball Fields \$4.54/1,000 (WM Replace): \$0.00

Over 30,000gl \$1/1,000gl surcharge: \$1,875.00

(1,875,000 gl billed this period over 30,000)

Water Rate for Operations: \$112,512.70