
Village of Beecher

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**President**

Marcy Meyer

Clerk

Janett McCawley

Administrator

Charity Mitchell

Treasurer

Donna Lippelt

Trustees

Todd Kraus

Joe Tieri

Roger Stacey

Erik Gardner

Brian Diachenko

Jessica Smith

REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES
MONDAY, SEPTEMBER 22, 2025 AT 6:00 PM
BEECHER VILLAGE HALL
625 S DIXIE HIGHWAY

AGENDA**I. PLEDGE OF ALLEGIANCE****II. ROLL CALL****III. APPROVAL OF MINUTES OF THE PREVIOUS MEETING****IV. RECOGNITION OF AUDIENCE****V. VILLAGE CLERK'S REPORT****VI. VILLAGE PRESIDENT'S REPORT**

1. DISCUSSION AND CONSIDERATION TO CANCEL OR CHANGE THE DATE OF THE NEXT BOARD MEETING DUE TO THE HOLIDAY.

VII. COMMITTEE REPORTS**A. FINANCE AND ADMINISTRATION COMMITTEE***Todd Kraus, Chair and Brian Diachenko*

1. CONSIDER A MOTION APPROVING THE LIST OF BILLS AND PAYROLL.

B. PUBLIC BUILDINGS AND PROPERTIES COMMITTEE*Brian Diachenko, Chair and Todd Kraus*

1. UPDATE ON PUBLIC SAFETY FACILITY will be provided by Superintendent.

C. PLANNING, BUILDING, AND ZONING COMMITTEE*Roger Stacey, Chair and Jessica Smith*

1. THE NEXT PZC MEETING IS SCHEDULED FOR THURSDAY, SEPTEMBER 25, 2025 AT 7:00PM

D. PUBLIC SAFETY COMMITTEE

Joe Tieri, Chair and Erik Gardner

1. PRESENTATION OF TINT METERS BY STATES ATTORNEY JIM GLASGOW.
2. CONSIDERATION OF AN ORDINANCE AMENDING SECTIONS 9-13-6 AND 9-14-2 OF THE VILLAGE OF BEECHER MUNICIPAL CODE AS IT PERTAINS TO ADDING THE POSITION OF ADJUDICATION CLERK.
3. REQUEST TO ENTER EXECUTIVE DISCUSSION TO DISCUSS POLICE OFFICER RECRUITMENT.

E. PUBLIC WORKS COMMITTEE

Erik Gardner, Chair and Roger Stacey

1. COMMITTEE UPDATE.

F. ECONOMIC DEVELOPMENT AND COMMUNITY EVENTS COMMITTEE

Jessica Smith, Chair and Joe Tieri

1. UPDATE ON IML CONFERENCE THAT WAS HELD SEPTEMBER 18-20, 2025.
2. LAST REMINDER THAT ARTICLES FOR THE FALL NEWSLETTER are due by September 26, 2025.

G. OLD BUSINESS

H. ADJOURN TO EXECUTIVE SESSION

I. NEW BUSINESS

J. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT
& BOARD OF TRUSTEES OF THE VILLAGE OF BEECHER
HELD AT THE BEECHER VILLAGE HALL,
625 DIXIE HIGHWAY, BEECHER, ILLINOIS
SEPTEMBER 8, 2025 -- 6:00 P.M.**

All present joined in the Pledge to the Flag.

President Meyer called the meeting to order.

ROLL CALL

PRESENT: President Meyer and Trustees Tieri, Smith, Kraus, Diachenko, Stacey and Gardner.

ABSENT: None.

STAFF PRESENT: Clerk Janett McCawley, Administrator Charity Mitchell, Superintendent Matt Conner, Police Chief Terry Lemming, Treasurer Donna Lippelt, EMA Director Bob Heim, Code Enforcement Officer David Harrison, Deputy Clerk Denise Abbink, Attorney Tim Kuiper.

GUESTS: Fire Chief Falaschetti and George Schuitema.

APPROVAL OF MINUTES

President Meyer asked for consideration of the minutes of the August 25, 2025, Board meeting. Trustee Diachenko made a motion to approve the minutes as written. Trustee Stacey seconded.

AYES: (6) Trustees Tieri, Smith, Kraus, Diachenko, Stacey and Gardner.

NAYS: (0) None

Motion carried.

RECOGNITION OF AUDIENCE

Fire Chief Falaschetti distributed photographs of areas inside the Lennar Homes currently under construction in the Hunter's Chase Subdivision and reported that the Fire Protection District has concerns regarding certain building materials being used that may pose hazards to firefighting personnel. The Fire Chief indicated a desire to collaborate with the Village to review and strengthen applicable codes. Chief Falaschetti acknowledged that some of the materials in question comply with current codes but stated that the Fire Department favors more stringent standards to enhance firefighter safety. The Board also discussed the installation of Romex wiring, in lieu of the conduit required by Village Code, in the four homes currently under construction. After some discussion, Administrator Mitchell was directed to coordinate with Lennar Homes and Safebuilt to address compliance with Village Code and determine corrective action.

VILLAGE CLERK REPORT – A report was provided of tax income received in August, 2025.

VILLAGE PRESIDENT'S REPORT -No report.

REPORTS OF VILLAGE COMMISSIONS

A 4th of July Commission update was provided by Trustee Kraus. The commission held a meeting last week and the board was informed that over \$30,000 profit was made this year. There is no new date for the next meeting. The 4th of July Commission is continuing to look for new members.

A Youth Commission report was provided by Trustee Smith. The next meeting will be held on September 16, 2025 at 7:30 p.m. The BYC will host “On The Glow” Night Bike Ride on September 19, 2025 at 7:30 p.m. at Firemen’s Park. The BYC will also be hosting a “Fun at the Farm” event at Windmill Acres on October 17, 2025 from 5-7 p.m. The BYC is actively seeking to recruit commissioners and volunteers to support its ongoing efforts.

Trustee Gardner reported the next Historic Preservation meeting is scheduled for September 17, 2025, at 6 p.m. The Historic Preservation continues to search for commissioners and volunteers.

FINANCE AND ADMINISTRATION COMMITTEE

Trustee Kraus made a motion to approve the Treasurer’s Report. Seconded by Trustee Stacey. Treasurer Lippelt was present and provided a summary.

AYES: (6) Trustees Tieri, Smith, Kraus, Diachenko, Stacey and Gardner.

NAYS: (0) None

Motion carried.

Variance reports were provided in the packet for review.

Trustee Kraus made a motion to approve payment of the list of bills in the amount of \$84,829.97 and payroll since the last meeting. Seconded by Trustee Smith.

AYES: (6) Trustees Tieri, Smith, Kraus, Diachenko, Stacey and Gardner.

NAYS: (0) None

Motion carried.

PUBLIC BUILDINGS AND PROPERTIES, PARKS AND RECREATION COMMITTEE

Trustee Diachenko provided a report on the final Concert in the Park, held on September 6, 2025. “Juke Box Heroes” concert was a well-attended event to end the year’s concert series. Christmas Tree Lighting meeting will be held on September 10, 2025 at 6 p.m. to discuss the details, set a date, and begin planning the event.

PLANNING, BUILDING AND ZONING COMMITTEE

The Building Department monthly report was provided for review.

Trustee Stacey made a motion directing the Village Attorney to draft an Ordinance granting a special use permit in the B-3 district for a daycare facility located at 993 Dixie Highway. Seconded by Trustee Smith. The facility opened in April 2025 as an indoor children’s play facility and private party room. This change of use requires a Special Use permit from the Village as well as licensing

with the State of Illinois DCFS. The findings from the public hearing regarding the standards for special use permits were enclosed. The PZC voted unanimously to recommend approval of the special use permit

AYES: (6) Trustees Tieri, Smith, Kraus, Diachenko, Stacey and Gardner.

NAYS: (0) None

Motion carried.

There was a discussion on the finalization and adoption of Building Code updates. President Meyer spoke to SAFEbuilt about updating the codes to the most current, 2021 Building Code version. National Electric Code allows Romex however current Village Code requires use of conduit Administrator Mitchell informed the Board that the Village is meeting with SAFEbuilt on September 11, 2025 to finish the code updates that was started earlier this year. After some discussion, consensus of the Board agreed to continue requiring conduit as a local amendment to the Village Code. Once completed the Board will need to approve all updated codes with any local amendments.

The next PZC meeting is scheduled for Thursday, September 25th at 7 p.m.

PUBLIC SAFETY COMMITTEE

The Police Department, EMA and Code Enforcement monthly reports were provided for review.

Chief Lemming spoke regarding transferring the equipment for the Firemen's Park surveillance system from Firemen's Park to the new Police facility. The Board was informed that the Fire District would be willing to cover the cost of moving the unit in the park and allowing us to relocate it to the Fire District building. The Fire District would like to use its current IT company to handle the moving and installation.

Presentation of tint meters by States Attorney Jim Glasgow was continued to September 22, 2025.

Discussion and consideration to create the position of adjudication clerk continued until executive session.

PUBLIC WORKS COMMITTEE

The Public Works, Water Department and Wastewater Treatment Plant monthly reports were provided for review.

ORDINANCE #1439- An Ordinance amending Section 8-6-14 of the Beecher Village Code as it relates to brush collection. Trustee Gardner made a motion approving Ordinance #1439. Seconded by Trustee Stacey.

AYES: (6) Trustees Tieri, Smith, Kraus, Diachenko, Stacey and Gardner.

NAYS: (0) None.

Motion carried.

ECONOMIC DEVELOPMENT AND COMMUNITY RELATIONS COMMITTEE

Reminder that the deadline for articles for the fall newsletter is September 26, 2025

OLD BUSINESS

Trustee Tieri discussed amending Ordinance #1437 pertaining to low-speed scooters to also include e-bikes. Matter needs to be placed on agenda to be discussed at next meeting.

ADJOURN TO EXECUTIVE SESSION

There being no further business to discuss in regular session, Trustee Smith made a motion to adjourn into Executive Session at 6:39 p.m. to discuss personnel. Trustee Tieri seconded.

AYES: (6) Trustees Tieri, Smith, Kraus, Diachenko, Stacey and Gardner.

NAYS: (0) None.

Motion carried.

Trustee Gardner made a motion to return from Executive Session at 6:52 p.m. Trustee Stacey seconded.

AYES: (6) Trustees Tieri, Smith, Kraus, Diachenko, Stacey and Gardner.

NAYS: (0) None.

Motion carried.

NEW BUSINESS

The Board discussed that Lennar Homes installed Romex wiring in homes under construction, despite Village Code requiring conduit. Safebuilt inspector passed the electrical inspection of the model home with Romex and three other homes awaiting inspection were found to have Romex. The Board considered whether Lennar should be required to replace the Romex at its own cost in the homes already started and to install conduit in all future homes. The model home is already completed and drywalled; three other homes are under construction, with 43 total planned. There was some discussion as to who should bear the cost of replacing the Romex if the Village decides to require it. Administrator Mitchell will contact Lennar and Safebuilt to discuss resolution. There was further discussion as to possibly changing inspection companies.

Administrator Mitchell informed the Board that Washington Township had inquired about the possibility of adding elected Trustees to the Village's health insurance plan. The original intergovernmental agreement only included full-time employees of the Washington Township Highway Department so it would need to be amended if Trustees were to be added. The Township officials plan to pay for the insurance themselves. Consensus of the Board expressed no interest in extending the insurance plan to include Trustees.

There being no further business, President Meyer asked for a motion to adjourn. Trustee Kraus made a motion to adjourn the meeting. Trustee Smith seconded.

AYES: (6) Trustees Tieri, Smith, Kraus, Diachenko, Stacey and Gardner.

NAYS: (0) None.

Motion carried.

Meeting adjourned at 7:17 p.m.

Respectfully submitted by:

By Denise Abbink, Deputy Clerk
for Janett McCawley, Village Clerk

VILLAGE OF BEECHER, WILL COUNTY, ILLINOIS

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTIONS 9-13-6 AND 9-14-2 OF THE VILLAGE OF BEECHER MUNICIPAL CODE, AND REPEALING ALL VILLAGE CODE SECTIONS AND ORDINANCES, OR PARTS THEREOF, IN CONFLICT THEREWITH.

WHEREAS, the Corporate Authorities of the Village of Beecher, Will County, Illinois, have been advised by the Village Administrator that revisions are required to the Village Code to add the position of Adjudication Clerk to the municipal court code sections; and

WHEREAS, the Corporate Authorities of this Village of Beecher, Will County, Illinois, have reviewed the current Village Code as it relates to the municipal court; and

WHEREAS, the Corporate Authorities of the Village of Beecher, Will County, Illinois, having reviewed the current Village Code and the recommendations of its Village Administrator, now concur that is advisable, necessary, and in the best interests of the residents of the Village of Beecher to amend the Village Code to add the position of Adjudication Clerk to the municipal court code sections.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BEECHER, WILL COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: That Section 6, entitled “**ORGANIZATION AND COMPOSITION**” of Chapter 13, entitled “**ADMINISTRATIVE ADJUDICATION OF ORDINANCE VIOLATIONS**”, of Title 9, entitled “**TRAFFIC**”, of the Village Code of the Village of Beecher, be, and the same is hereby amended to read and provide as follows, namely:

“9-13-6 ORGANIZATION AND COMPOSITION.

The provisions of this chapter may be administered with another municipality pursuant to an intergovernmental agreement. The ordinance enforcement department shall be composed of one or more hearing officers, appointed by the village president with the advice and consent of the board of trustees, an Ordinance Enforcement Administrator, a System Coordinator, Hearing Room Personnel, and Adjudication Clerk with the powers and authority as hereinafter set forth:

(A) Hearing Officer: "Hearing officer" means a municipal employee or an officer or agent of the village, other than a law enforcement officer, whose duty it is to:

(1) Preside at administrative hearings called to determine whether or not a municipal ordinance violation exists;

(2) Hear testimony and accept evidence from all interested parties relevant to the existence of a municipal ordinance violation;

(3) Preserve and authenticate the transcript and record of the hearing and all exhibits and evidence introduced at the hearing; and

(4) Issue and sign a written finding, decision, and order stating whether a municipal ordinance violation exists.

(B) Hearing Officer Qualifications: Prior to conducting proceedings under this chapter, the hearing officer shall successfully complete a formal training program that includes the following:

- (1) Instruction on the rules of procedure of the hearings that they will conduct;
- (2) Orientation to each subject area of the municipal ordinance violations that they will administer;
- (3) Observation of administrative hearings; and
- (4) Participation in hypothetical cases, including rules on evidence and issuing final orders.

In addition, every hearing officer must be an attorney licensed to practice law in the state of Illinois for at least three (3) years.

(C) Ordinance Enforcement Administrator: The ordinance enforcement administrator is authorized and directed to:

- (1) Operate and manage the system of administrative adjudication of village municipal ordinance violations as may be permitted by law and directed by ordinance;
- (2) Promulgate such rules and regulations reasonably required to operate and maintain such system;
- (3) Supervise the distribution and processing of notices as may be required under this section or as may be reasonably required to carry out the purpose of this section;
- (4) Supervise the collection of monies paid as fines and/or penalties assessed after a final determination of liability; and
- (5) Pursue all post judgment remedies available by law.

(D) System Coordinator: The system coordinator is hereby authorized and directed to operate and maintain the computer programs for the administrative adjudication system of the ordinance enforcement department hereby created, on a day to day basis, including, but not limited to:

- (1) Input of municipal ordinance violation notice information;
- (2) Establishing court dates and notice dates;
- (3) Record determination of liability, fine and penalty assessment and payments;
- (4) Issue payment receipts;
- (5) Issue succeeding notice of hearing dates and/or final determinations of liability as directed by the ordinance enforcement administrator in accordance with the provisions hereinafter set forth;
- (6) Keep accurate records of appearances and nonappearances at administrative hearings, pleas entered, judgments entered, sanctions imposed, if any, and fines and penalties assessed and paid;
- (7) Collect unpaid fines and penalties and direct the pursuit of all post judgment remedies available by law; and
- (8) Perform such other duties as directed by the village administrator or ordinance enforcement administrator.

(E) Hearing Room Personnel: The hearing room personnel shall be qualified off duty, full time, part time or auxiliary police officers who are hereby authorized and directed to:

- (1) Maintain hearing room decorum;
- (2) Perform such other duties or acts as may reasonably be required and as directed by the hearing officer or ordinance enforcement administrator.

- (F) Adjudication Clerk: The Adjudication Clerk is authorized and directed to:
- (1) Maintain the physical and electronic files, pleadings, evidence, and other relevant documents in proceedings;
 - (2) Establish hearing dates, issue notices and send notices to all involved parties;
 - (3) Answer questions from the public regarding the adjudication hearing process and procedures;
 - (4) Record fines and penalties assessed and accept payment and issue receipts; and
 - (5) Maintain the status of cases and fines in pending cases.

(G) One person may hold and fulfill the requirements of one or more of the above stated positions.

(H) Compensation: Compensation to be paid for each of the above stated positions shall be as determined by the Village Administrator with budgetary review and approval by the Village President and Board of Trustees.

(I) Independent Contractors: The hearing officer shall be engaged as an independent contractor of the village and shall not be considered an employee of the village. Further, other positions may be engaged as an independent contractor of the Village and shall not be considered an employee of the Village as determined by the Village President with the advice and consent of the Village Board.”

SECTION TWO: That Section 2, entitled “**ADMINISTRATIVE COMPOSITION**” of Chapter 14, entitled “**ADMINISTRATIVE ADJUDICATION OF STANDING, PARKING AND VEHICLE COMPLIANCE REGULATION VIOLATIONS**”, of Title 9, entitled “**TRAFFIC**”, of the Village Code of the Village of Beecher, be, and the same is hereby amended to read and provide as follows, namely:

“9-14-2 ADMINISTRATIVE COMPOSITION.

The provisions of this chapter may be administered with another municipality pursuant to an intergovernmental agreement. The ordinance enforcement department shall be composed of one or more Hearing Officers, appointed by the village president with the advice and consent of the board of trustees, a Traffic Compliance Administrator or designee, Computer Operator/System Coordinator, Hearing Room Personnel (Deputy), and Adjudication Clerk, with the power, authority and limitations as are hereinafter set forth:

(A) Traffic Compliance Administrator (Or Designee): Shall be empowered and is hereby authorized and directed to:

(1) Operate and manage the system of administrative adjudication of vehicular standing, parking, compliance violations and other regulation violations.

(2) Adopt, distribute, and process the necessary violation notices and other notices as may be required under this chapter, or as may be reasonably required to carry out the purpose of this chapter.

(3) Collect monies paid as fines and/or penalties assessed after a final determination of violation liability.

(4) Certify copies of final determination of violation liability and factual report(s) verifying that the final determination of violation liability was issued in accordance with this chapter and Section 11-208.3 of the Illinois Vehicle Code (625 ILCS 5/11-208.3).

(5) Review final determinations of violation liability, validity of notices of impending impoundment or validity of notice of impending driver's license suspension, in an administrative review capacity in accordance with the provisions of this chapter, hereinafter set forth.

(6) Promulgate rules and regulations reasonably required to operate and maintain the administrative adjudication system hereby created.

(7) Collect unpaid fines and penalties by filing complaints in the Circuit Court or selecting or appointing an individual or agency to act on behalf of this Village in filing complaints seeking judgments for unpaid fines or penalties and in pursuit of all post judgment remedies available by current law.

(8) To select or appoint an individual, agency or firm to tow and impound vehicles in accordance with the provisions of this chapter, hereinafter set forth.

(B) Hearing Officer: The Hearing Officer shall be empowered and is hereby authorized and directed to:

(1) Preside over the administrative hearings, established herein, as the adjudicator.

(2) Administer oaths.

(3) Issue subpoenas to secure the attendance of witnesses and production of relevant papers or documentation.

(4) Assess fines and penalties for the violation so provided in this Code as are established in this chapter.

(5) Make final determination of:

(a) Vehicular standing, parking, compliance and other regulation violation(s) liability.

(b) The validity of notice of impending impoundment.

(c) The validity of notice of impending driver's license suspension in accordance with the provisions of this chapter, hereinafter set forth.

(6) Provide for the accurate recordation of the administrative adjudication hearing(s).

(C) System Coordinator/Computer Operator: The System Coordinator/Computer Operator is hereby authorized and directed to operate and maintain the computer program(s) for the administrative adjudication system hereby created, on a day to day basis, including, but not limited to:

(1) Input of violation notice information.

(2) Hearing date(s) and notice dates.

(3) Fine and penalty assessments and payment(s).

(4) Issuance of payment receipts when payment is made in person or a cash payment is received by mail.

(5) Issuance of succeeding notices of hearing dates, final determination of liability, notice of impending impoundment, and notice of impending driver's license suspension, as directed by the Traffic Compliance Administrator in accordance with the provisions hereinafter set forth.

(6) Keeping accurate records of appearances and nonappearances at administrative hearings, pleas entered, fines and penalties assessed and paid.

(D) Hearing Room Personnel: Hearing room personnel are hereby authorized and directed to:

(1) Maintain hearing room decorum.

(2) Have and execute authority as is granted to courtroom deputies of the Circuit Court.

(3) Perform such other duties or acts as may reasonably be required and as directed by

the Hearing Officer or Traffic Compliance Administrator.

(E) Adjudication Clerk: The Adjudication Clerk is authorized and directed to:

- (1) Maintain the physical and electronic files, pleadings, evidence, and other relevant documents in proceedings;
- (2) Establish hearing dates, issue notices and send notices to all involved parties;
- (3) Answer questions from the public regarding the adjudication hearing process and procedures;
- (4) Record fines and penalties assessed and accept payment and issue receipts; and
- (5) Maintain the status of cases and fines in pending cases.

(F) One person may hold and fulfill the requirements of one or more of the above stated positions.

(G) Compensation: Compensation to be paid for each of the above stated positions shall be as determined by the Village Administrator with budgetary review and approval by the Village President and Board of Trustees.

(H) Independent Contractors: The hearing officer shall be engaged as an independent contractor of the village and shall not be considered an employee of the village. Further, other positions may be engaged as an independent contractor of the Village and shall not be considered an employee of the Village as determined by the Village President with the advice and consent of the Village Board.

SECTION THREE: That all existing Ordinances and Village Code provisions, or parts thereof, in conflict with the provisions of this Ordinance, are hereby deemed null, void, and of no legal effect, and are specifically repealed.

SECTION FOUR: If any section, clause, provision or portion of this Ordinance shall be held to be invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Ordinance, and this Village Board hereby expressly acknowledges that it would have enacted this Ordinance even with the invalid portion deleted.

SECTION FIVE: That this Ordinance shall be in effect immediately after its passage by the Village Board, its approval by the President and its publication as required by law.

PASSED and **APPROVED** this ___ day of _____, 2025.

Yeas: _____

Nays: _____

Abstain: _____

Present: _____

Marcy Meyer, Village President

ATTEST:

Janett McCawley, Village Clerk