

VILLAGE OF BEECHER

REQUEST FOR PRODUCTION OF RECORDS
UNDER THE FREEDOM OF INFORMATION ACT

Denise Abbink, Village Clerk
625 Dixie Hwy/PO Box 1154
Beecher, IL 60401



clerk@villageofbeecher.org
Phone: (708) 946-2261
Fax: (708) 946-3764

Description of requested record(s) - (Attach a separate sheet if necessary):

Three horizontal lines for describing the requested records.

Check which of the following apply:

- I will inspect these records at the Village Hall.
I request photocopies of the above records and agree to pay the appropriate fee (first 50 copies provided at no charge)
I request the records in the following format:

Are these records being requested for commercial purposes? Yes No

Requesters Name: (please print)
Representing:
Address:
Phone: Email Address:
Signature: Date

Copy Fees: First 50 Copies: No Charge After 50 copies: .15¢ Per Page
Postage Fees apply if information is mailed to requestor.

The Village of Beecher has five (5) working days to respond after the receipt of a request for public records, except when time is extended pursuant to the provisions of the Freedom of Information Act.

APPEAL - A "Request for Review" may be filed with the Attorney General's Public Access Counselor within 60 calendar days from when request was denied: Office of the Illinois Attorney General, 500 South 2nd Street, Springfield, IL 62701.
public.access@ilag.gov / (877) 299-3642

OFFICE USE ONLY

Received:
Respond by: